

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

November 13, 2006

The Penn Township Municipal Authority (Authority) met on Monday, November 13, 2006 in the Penn Township Municipal Building. The meeting was called to order at 6:00 p.m. by Chairman Robert E. Shaffer, Sr., who led the group in the recitation of the *Pledge of Allegiance* and a moment of silence. Chairman Shaffer then announced that the meeting was being recorded to aid in the preparation of the minutes.

Authority members present:

Robert E. Shaffer, Sr., Chairman
Franklin Reidlinger, Vice-Chairman
Irene Graybill, Executive Secretary/Treasurer
Henry Holman, III, Secretary
Lee Wright, Assistant Secretary/Assistant Treasurer

Authority staff present:

Susan Long, Billing Clerk, Financial Accountant, and Recording Secretary

Visitors present:

John Myers

Non-Compliance of Phase One Notices to Connect

Franklin updated the Authority on his meetings with the following property owners who have not responded to the Township office or the Authority regarding their notices to connect: Larry Miller is waiting for a response from an electrical contractor but has lined up a plumbing contractor and will be contacting the Authority and Township offices for the necessary permits; Donald Bucher has set up installment payments of his tapping fee and has received his sewer connection permit; Sam Smith returned Franklin's phone call when Franklin was not at home and Franklin will again try to contact him; Franklin will obtain more contact information for the property owner of 212 Schoolhouse Road.

Merle Lauck Property

Franklin reminded the Authority that Mr Lauck had requested a 3-year extension to connect his property to the sanitary sewer while he made improvements to it. He stated that he has not yet made contact with Mr. Lauck concerning his plans for the property but would continue his attempts to contact him.

Uninstalled Grinder Pumps

Discussion was held on the three property owners who did not allow Doli, the Authority's contractor who installed the sewer lines and grinder pumps, onto their property to install grinder pumps at the time the sewer facilities were being constructed. Chairman Shaffer reported that he had spoken to Don Lavine, who relayed that Doli is not interested in returning to the area to install the grinder pumps. Susan reported that Earl Noss had left a message earlier in the day that he would install three grinder pumps at an approximate total cost of \$14,400. Franklin reported that Brad DiPaolo has a backlog of about thirty properties to

connect and was not interested. He added that Mr. DiPaolo offered his opinion that a contractor might be able to do the work for about \$1,500 per grinder pump.

Franklin reported that Mrs. Nguyen had told him that she had installed a new septic system within the past three years, which was why she refused to allow Doli to install the grinder pump. He reported that the Hockenberry property had been vacant for years and that he would speak to Mr. Hockenberry about his plans for the property. Franklin stated that he was not aware that a grinder pump had not been installed on the Brumbach property on Schoolhouse Road and said he would talk to Mr. Brumbach.

Franklin reported that the Johnson property, 1129 State Road, did not have a grinder pump installed because of the physical constraints of the property. He explained that it was so narrow that the present septic system will need to be removed in order to have a grinder pump installed in the same area. He added that this property would be offered up at the next Sheriff's sale.

Chairman Shaffer stated that none of these properties needed to have grinder pumps installed in the immediate future and that he understood that written quotes are needed for jobs costing between \$4,000 and \$10,000. After discussion, it was the consensus that Franklin would obtain written quotes from Mr. Noss and Mr. DiPaolo for installation of grinder pumps for the above-mentioned properties. Chairman Shaffer said that he would contact Solicitor Shatto to see if each property could be billed as a separate job. Irene was requested to bring to the next Authority meeting the Brumbach, Nguyen, Hockenberry, and Johnson right-of-way agreements.

2007 Budget

The proposed budget for 2007 was reviewed. Discussion included, but was not limited to, the following topics. Chairman Shaffer asked why the escrow money received from developers was not included as revenue, with the resultant expenditures of the escrow included as expenses. Susan explained that escrow money is considered to be a liability, and the budget includes only revenues and expenses. She was requested to check with the auditor for a better explanation of why escrow money is not included in the budget.

Chairman Shaffer asked Lee to review the Intermunicipal Agreement with Duncannon Borough (Borough) to be sure that the treatment charges to the Authority are being billed correctly.

Lee stated that he would like to have a resident of Perdix involved with the budget so that they can see how the revenue and expenses are determined. He suggested CeCe Novinger be involved, with Franklin suggesting that Bob Johnson would be another excellent resident to get involved.

Lee suggested that, if there was surplus revenue in the Cove, Kinkora, Duncannon or Water system budgets at the end of 2007, 10% of the operating expense of those budgets should be transferred to the Capital Reserve account, with any remainder used to reduce rates.

Further discussion on the 2007 budget will be held at the December 6, 2006 meeting.

Community Development Block Grant (CDBG) Funds

Discussion was held on whether to submit an application for CDBG money to the Perry County Commissioners. It was noted that the December 15, 2006 deadline for application made it difficult to apply for a joint grant with the Borough for the repair of the Market Street line. It was also noted that residents served by the grant areas must be in the low-moderate income level, and that the Commissioners have a tendency to fund projects that are of multi-year duration and benefit the County boroughs.

After Lee suggested that the application could be made for the installation of fire hydrants on Sunshine Hill and Butchershop Road, discussion followed that the project could be staged over a five-year period and include a standpipe, infrastructure, and fire hydrants. No action was taken.

Adjournment

With all business completed, a Wright/Reidlinger motion for adjournment was made at 7:45 p.m. Motion passed by unanimous vote of the Authority.

Respectfully Submitted,

Susan E. Long
Recording Secretary