

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

May 22, 2008

The Penn Township Municipal Authority (Authority) met in a special meeting on Thursday, May 22, 2008 in the Penn Township Municipal Building. Chairman Henry Holman, III, called the meeting to order at 7:00 p.m. He then led the group in the recitation of the *Pledge of Allegiance* and a moment of silence and announced that the meeting was being recorded to aid in the preparation of the minutes.

Authority members present:
Henry Holman, III, Chairman
Lee Wright, Vice-Chairman
Elmer Knaub, Secretary
Henry Holman, Jr.

Authority staff present:
Sam Auxt, Field Representative
Susan Long, Billing Clerk, Treasurer, Recording Secretary

Visitors present:
None

Old Business

Discussion on Intermunicipal Agreement (IA) - Chairman Holman noted a chart that had been emailed to him by the Solicitor that afternoon. The chart was based on a study from the Duncannon Borough Municipal Authority's engineer (Glance Associates) and showed the sewer runs and the sewer capacity in EDUs of each run. The chart had been introduced briefly at an executive session held on May 15, 2008, which Chairman Holman had been unable to attend.

Lee reported that, at the executive session, the Authority was informed that the flow coming down SR 274 (Run 5-A) is above the allotted capacity for point of connection (POC) #1 by 24 EDUs. He offered that he did not believe for a moment that the Authority was over its capacity and said he believes the mis-calculation comes from the Borough using an EDU rate of 337 gpd going into its wastewater treatment plant, not what is flowing into POC #1. He stated that the Authority had agreed to the installation of a meter to monitor the flows, which should show that the flow coming down SR 274 makes a 337-gpd EDU inaccurate.

Elmer stated his understanding that, at the end of the May 15th executive session, the solicitors for both sides were going to finalize the agreement. He asked what happened to prevent this from happening.

Lee agreed with that understanding and stated that he had no idea what happened. He suggested that Borough Council, Borough Municipal Authority, Penn Township Supervisors (PTS), and the Authority all get together in the same room and re-discuss the IA.

Henry offered his opinion that the subject has been discussed enough. He stated that, according to the current IA, the Authority is allowed 15,000 gpd for POC #1, and is not using that much. He added that he is not in favor of spending money for a meter to monitor the flow from businesses and residences along SR 274 just to prove that capacity is available to the Authority. He added that feels the Authority is no closer to an agreement now than before.

Chairman Holman offered that the new chart is a stumbling block for settlement of the IA until it is documented properly. He asked if the members had any problems with the IA itself, with the consensus that the newest changes to the IA are satisfactory. Regarding additional information e-mailed to the members by Mike Fedor of the Borough Municipal Authority, Elmer stated he did not feel the Authority could act on the IA at the present time.

Further discussion on the IA was tabled until Chairman Holman can talk to representatives of the Borough Municipal Authority about the chart.

Standards for Construction – Discussion was held on the suggested standards for sewer and water line construction presented by the Authority's Engineer, Bill Hill. Regarding the water standards, Elmer stated he was concerned by the lack of information on fire flow storage tanks and the fact that residents are not mandated to connect to public water supply systems. In reply, it was noted that the Engineer could add the fire flow information, and that only the PTS has the authority to approve an ordinance mandating connection to a public water supply. All members were in agreement that the ductile iron pipe called for in the standards was preferable to plastic pipe.

After discussion, there was a Knaub/Wright motion to adopt the *Developer's Specifications for Water Distribution Systems and Service-Connection Installation*, subject to the Engineer including fire flow requirements for water storage tanks. Motion passed by unanimous vote of the Authority.

Regarding the sewer standards, discussion was centered on reducing the number of simplex grinder pumps through the use of pumping stations. After discussion, there was a Holman III/Wright motion to adopt the *Sanitary Sewer Construction Materials and Specifications for Developers*, subject to the Engineer including a clause that, where feasible, on-site single-dwelling grinder pumps are eliminated and common receiving/pump stations are utilized. In addition, the Engineer should address the use of ductile iron for the outflow of pumping stations. Motion passed by unanimous vote of the Authority.

Line Flushing Bids – After review and discussion, the bid for line flushing of 600 feet of sewer line and cleaning of five pump stations was awarded on a Wright/Knaub motion to Kline's at an estimated cost of \$3,300.00. Motion passed by unanimous vote of the Authority.

New Business

Linsench Electric Meter – Mr. Linsench had been at the February 6, 2008 Authority meeting to request a waiver of connection for his property at 1611 State Road. He had explained that the house was not lived in and would probably be sold and ultimately demolished. Mr. Linsench had been granted the waiver, conditioned upon the electricity being disconnected and a reservation of capacity (ROC) agreement being signed. As of today, neither of the conditions has been met. Irene will be asked to send Mr. Linsench a letter giving him ten days after receipt of the letter to inform the Authority of his timeframe for meeting the conditions. By consensus, he is to be told that, if he does not respond within ten days, he will be billed a ready-to-serve charge of \$70.00 per month, retroactive to February 6th. Additionally, he is to be told to attend the June 4th meeting if he has any questions.

Agreed-Upon Procedures Update – Susan reported that she had scheduled a meeting with representatives of Klingler & Associates to discuss the tentative results of the "Agreed-Upon Procedures." She stated that the meeting would be held on Wednesday, May 28th at 9:30 a.m. Lee and Henry will try to attend the meeting.

Developer's Checklist of Minimum Requirements for Sewer Extensions - Chairman Holman asked the members to review the above-mentioned document from the Solicitor for discussion at the June 4, 2008 meeting.

Requests for Confirmation of Capacity at Business Campus One (BCO) - Chairman Holman noted that letters had been received from Dr. Cary Cummings and the Perry County Commissioners asking if there was capacity to handle a 4,000 gpd discharge (26 EDUs) for a proposed hemodialysis treatment center to be located in BCO. In addition, Stanley Mutzabaugh has requested an additional 6 EDUs, for a total of 32 new EDUs.

Lee stated that he did not feel the Authority could respond until the meter was installed. Henry disagreed, stating that the current IA guarantees 15,000 gpd at POC #1, with 13,050 gpd for BCO. Chairman Holman stated that there is documentation from both sides' engineers that capacity is available. Henry noted that, since all businesses at BCO have water meters, the flow going into the sewer lines would be known.

It was noted that currently the medical center uses 2 EDUs, Mutzabaugh's Market uses 21, and the farmhouse uses 1EDU, for a total of 24 EDUs.

As a result of the consensus that the current IA provides for sufficient capacity, there was a Knaub/Holman Jr. motion to send letters to Dr. Cummings and the Perry County Commissioners telling them there was available capacity for 4,000 gpd. In addition, a letter would be sent to Stanley Mutzabaugh informing him that he could purchase six EDUs for the Mutzabaugh Family LP. Motion passed by unanimous vote of the Authority.

Financial Audits – Lee reported that Karchner, McClellan and Waddell will begin the 2007 financial audit at the end of May or beginning of June. Irene will be asked to notify the PTS of this timeframe and that a copy of the audit will be provided to the supervisors as soon as it is received.

After further discussion, it was the consensus to ask Irene to send letters to several accounting firms and request proposals for the 2008 financial audit. The letter is to state that the audit must be completed by May 31, 2009.

Sheetz Car Wash Update – Field Representative Sam Auxt reported that the water meter at Sheetz Car Wash has been changed out and that the new meter was calibrated before installation. The cost of the new meter, \$208.00, is being passed on to Sheetz. The Field Representative informed the members that the high water usage was due to a malfunctioning float, resulting in fresh water running constantly and also being used for every wash.

Reidlinger Check Valve Replacement – The Field Representative asked if the Authority had looked into seeking reimbursement from the contractor for the expenses resulting from a check valve being installed backwards at the Reidlinger property on Firehouse Road. He stated that Mr. Reidlinger would not charge the Authority for the use of his backhoe if the expenses would be reimbursed from the contractor. Chairman Holman offered that he felt it would be difficult to go back on the contractor, since the "one-year warranty" period had elapsed.

Grinder Pump Failure, 1006 State Road – The Field Representative reported that the grinder pump on the Bressler property had failed and that he and the Operator had replaced it. He asked the members if they had given any consideration to turning ownership of the grinder pumps over to the residents so that maintenance responsibility would belong to the property owners. The members were in agreement that the residents had been told in a public meeting several years ago that the Authority would be responsible for the pumps. Susan was asked to research the amount of money spent by the Authority for labor and equipment for grinder pump repair to date to see if rates could be reduced by turning responsibility of the grinder pumps over to the property owners.

Adjournment

With all business completed, a Knaub/Wright motion for adjournment was made at 9:25 p.m. Motion passed by unanimous vote.

Submitted by Susan Long
Recording Secretary