

**PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY**

102 Municipal Building Road
Duncannon, PA 17020

November 2, 2011

The Penn Township Municipal Authority (Authority) met on Wednesday, November 2, 2011 in the Penn Township Municipal Building. Chairman Sam Auxt called the meeting to order at 7:00 p.m. He then led the group in the recitation of the *Pledge of Allegiance* and a moment of silence and announced that the meeting was being recorded to aid in the preparation of the minutes.

Authority members present:

Sam Auxt, Chairman Auxt
Elmer Knaub, Vice Chairman Auxt
Henry Holman, III, Secretary
CeCe Novinger, Asst. Secretary/Asst. Treasurer
Scott Smart

Professional staff present:

Dennis Shatto, Esq. of Cleckner and Fearen, Solicitor
Ben Shull, of Wm. F. Hill, Engineer

Authority staff present:

Susan Long, Treasurer, Recording Secretary
Edward Chism, Plant Operator

Visitors present:

Forrest Troutman, Yingst Homes
Stanley Mutzabaugh

Minutes

Upon a Holman/Knaub motion, the Authority voted to approve the October 5, 2011 minutes as presented.

Visitors

Forrest Troutman, Solicitor for Yingst Homes

Mr. Troutman was in attendance to discuss the water facilities for Stone Mill Estates, a development of 106 single-family homes to be constructed on the former Warden property off of Newport Road. He had submitted a new proposal from the developer for water facilities at the October 5th Authority meeting. This proposal was then discussed at an Authority meeting with the water engineer for Yingst Homes on October 27th. Mr. Troutman was here this evening to discuss the results of that meeting and to let the Authority know where the developer stands.

Mr. Troutman noted that the biggest change was in the Authority not being comfortable with the proposal to re-drill well #1 and the Authority's desire to see the developer pay for the cost of developing well #3, located on the Stone Mill Estates property. While Mr. Troutman had no problem with the Authority's reluctance to re-drill well #1, he relayed that the developer was not willing to pay to bring well #3 on-line, because at \$230,000 it is cost prohibitive and the money is not available. He stated that

he is hopeful these issues can be resolved because a joint water facility would benefit both parties. If not, the developer will go back to the original intention to put individual wells on each lot.

The estimated cost for construction of the storage tank and treatment facilities is \$465,000 and the cost of re-drilling well #1 is \$75,000. Mr. Troutman stated that the developer is still willing to spend \$540,000 towards the water facilities.

The developer is proposing a 97,000-gallon water storage tank. The Authority told Mr. Troutman that it would like to see a 140,000-gallon tank constructed and that it was willing to pay the difference in cost.

Henry offered his opinion that he does not want the Authority to spend any money to bring well #3 on-line. However, he added that he would be willing to spend additional money in other areas, i.e., in the construction of the water storage tank. Chairman Auxt offered his opinion in agreement.

The Authority noted some ways that it could contribute to the developer's expense. Waiving the water tapping fees will save \$41,000. Waiving the tapping fee for the green sand filter will save \$3,500. Use of the 4-log piping to be installed on Sunshine Hill will save \$10,000.

Mr. Troutman re-iterated that he wanted the Authority to know where the developer stands and that he recognizes that the key elements of the proposal have changed. Another meeting has been scheduled for November 10th at 4:00 p.m. for further discussion of the water facilities for Stone Mill Estates.

Stanley Mutzabaugh

Mr. Mutzabaugh noted that continuing discussions have been held about extending the sewer line from Dollar General to Burley Road. He asked what was prompting those discussions and stated that, ordinarily, the cost to extend a line is the responsibility of the developer. He was informed that the Authority has been told for years by previous engineers that the line serving the businesses in that area is over capacity. To alleviate that problem, the Authority has been considering constructing a new line to divert some of the flow. However, analysis by the current engineer seems to indicate that the line is not over capacity and that a new line might not be needed. Authority Engineer Ben Shull will meet with a representative of the grinder pump manufacturer on November 4th to further investigate the capacity issue. They will be doing a pressure test on one of the commercial grinder pumps. The Engineer was informed that he would need permission from the owner of the business to conduct the test, since ownership of the grinder pumps has been turned over to the business owners.

Plant Operator Report See written report.

The Discharge Monitoring Reports dated September 2011 were circulated for members' review. Members were asked to contact Operator Ed Chism at any time with questions about the reports or operation of the treatment plants and water system.

Duncannon Collection System

Ed reported that capacitors were replaced on two pumps and a breaker was replaced on one of the lift pumps in Lower Duncannon. Additionally, he and Field Representative Sam Auxt met with Tri-Star about the operation of the flowmeter.

Sunshine Hill/Petersburg Commons Water

Lead and copper testing has been completed for Petersburg Commons. The required letters were sent to the five participants, with copies sent to DEP.

After the power failure on October 29th, a generator was installed on Sunshine Hill with the help of Tom Rissinger and the Field Representative. The generator was originally from Kinkora WWTP and was donated to Penn Township, which has taken over the maintenance. However, it now needs a new

thermostat, plugs and oil change. Upon a Holman/Knaub motion, the Authority voted unanimously to pay for these materials and any labor incurred by Penn Township.

A boil water advisory was issued to the residents of Sunshine Hill on October 29th and lifted on November 2nd.

Water lines on Sunshine Hill will be flushed on Tuesday, November 8th.

Cove WWTP

After the power outage on October 29th, the generator at Cove WWTP had to be started manually. Ed will try to determine why the control shifted from “Auto” to “Stop”.

Kinkora WWTP

A new transducer was installed on the flow meter at Kinkora WWTP but the problem with the flow meter has still not been corrected. Ed is working with Tri-Star and the manufacturer’s representative.

Field Representative Report

See written report for October. The following items were mentioned or discussed.

Sunshine Hill Water System

Field Representative Sam Auxt reported that he met with PA Rural Water representatives to search for a leak in the Sunshine Hill water system. They were not successful. Sam will see about borrowing Duncannon Borough’s correlator to track down this elusive leak.

Infiltration and Inflow (I&I) Detector

Sam reported that PA Rural Water has delivered the smoker to be used in detecting I&I in residences connected to the sanitary sewer. Members are having a difficult time scheduling a time convenient for everyone for the test. Sam also mentioned that equipment is available for \$1,700 to test low-pressure lines; no action was taken. These items will be discussed further at the December 7th meeting.

Master Meter Report

The Master Meter report was circulated among the members without comment.

Penn Township Supervisor (PTS) Report

There was no PTS report.

Engineer Report

Concrete Water Storage Tank

Engineer Ben Shull presented draft language concerning the use of concrete storage tanks for inclusion in the *Developer’s Specifications*. Members were asked to review the language for discussion at the December 7th meeting. When asked to explain “differential backfill” Ben replied that one side of the tank is at grade level and the other side is backfilled. When asked if the proposed 97,000-gallon tank for the Stone Mill Estates is sufficient, Ben replied in the affirmative, 60,000 gallons for fireflow, 17,000 gallons for Sunshine Hill, and 20,000 gallons for Stone Mill Estates.

Ben noted two disadvantages to the developer when re-drilling well #1. If arsenic is found, it would need to be treated. If the well doesn’t yield 30,000 gpd, it won’t be sufficient for a back-up source.

The arsenic level in well #3 is close to the permitted level. Blending the water from wells #2 and 3 might reduce the arsenic level and a green sand filter might not be needed. The plan only shows one green sand filter, when two are required. Ben will check to see if the proposed filter has one or two sections.

Mutzabaugh Sewer Extension

Ben has reviewed the sanitary sewer extension plan for Stanley Mutzabaugh and provided his comments to the Authority. A copy of the comments was presented to Mr. Mutzabaugh at the meeting. Mr. Mutzabaugh will be billed for the Engineer's review.

DEP 4-Log Requirements

Ben reported that he has still not heard back from DEP regarding how the Authority will satisfy its 4-log requirements. In anticipation of DEP approval, there was a Novinger/Smart motion to authorize the Engineer to advertise for bids as soon as DEP gives project approval. Motion passed by unanimous vote. The completed project needs to be up and running by April 2012.

Solicitor Report

Residential Grinder Pumps

Solicitor Dennis Shatto presented draft language for the *Rules and Regulations*. This language concerns the transfer of ownership of residential grinder pumps from the Authority to the new property owner when a property is sold. Members were asked to review the language for any suggested changes, for discussion at the December 7th meeting.

Sewer Lateral Testing

The Solicitor had earlier provided a rough draft of a resolution requiring pressure testing of the line between a dwelling and the point of connection to the sanitary sewer. This testing would be required no later than at change of ownership. Discussion centered on the difficulty of the Authority to enforce the resolution, the difficulty in letting realtors and home owners know about the requirement, whether it should be tested with every change of ownership of the same property, whether it should specify what pressure needs to be maintained and for how long, and whether down spouts, floor drains and sump pumps should be included. The Solicitor will contact the Penn Township Solicitor to see if it would be better for Penn Township to approve the ordinance. Further discussion will take place at the December 7th meeting.

Billing Clerk Report

Delinquent Accounts

The list of accounts delinquent as of October 31, 2011 was reviewed. The Authority will continue to follow its procedure for filings with the District Judge and the Perry County Prothonotary. Water delinquencies total \$7,759.11. Sewer delinquencies total \$49,003.77.

The Solicitor was requested to send a letter to all property owners whose delinquent balances are in excess of \$850.00 and who have not set up a payment plan. The owners will be informed of the need to bring the accounts current or to set up a payment plan. Failure to do so will result in the properties being listed in the next sheriff's sale. The Solicitor noted that the Authority can also sell personal property and attach bank accounts, procedures that he did not recommend as they are not particularly successful.

Treasurer Report

Invoices and Expenditures

After discussion, there was a Novinger/Holman motion to approve payment of the September 2011 invoices totaling \$53,082.61. Motion passed by unanimous vote of the Authority.

Financial Report

After review, there was a Novinger/Knaub motion to approve the Financial Report for the period October 1 through October 31, 2011, subject to audit. Motion passed by unanimous vote of the

Authority. The balance of all accounts was \$805,349.85. However, \$56,330.52 is earmarked for escrows and the 2010 repair of the Market Street line. An additional \$578,335.32 has been set aside for capital projects – unexpected major expenses for equipment failures and replacement of infrastructure. The remaining \$188,687.38 is available for operating expenses.

Executive Secretary Report See written report.

Members were asked to contact the Executive Secretary if they ever have questions about office procedures or the reports.

JOAC Report

Members were reminded that the next JOAC meeting is scheduled for the Duncannon Borough office on Tuesday, November 8th at 6:30 p.m. Chairman Auxt noted that work is progressing on the replacement of the Market Street line and that the members are receiving updates from the Borough Authority's engineer.

Correspondence

Incoming/Outgoing correspondence was circulated among the members. Members were directed to request a copy of the correspondence if they so desired.

Old Business

Old business not discussed earlier in the meeting includes the following.

2012 Budget

Members will discuss the proposed 2012 budget during the extra meeting scheduled for November 10th.

Hendricks Property Disposal

This item is on hold, pending scheduling of a meeting to discuss an emergency response plan.

Odor Control Building, Schoolhouse Road

Sam and Ed have been obtaining prices for a floorless building to house the odor control injection equipment to be located at the intersection of Schoolhouse and Burley roads.

Generator Shelters

Sam reported that he is still researching the sizes/prices of shelters for the generators at the Cove and Kinkora WWTPs and the Lower Duncannon lift stations.

New Business

New business not discussed earlier in the meeting includes the following.

Schue Sewer Abatement

In accordance the rates, rules and regulations of the Authority, there was a Holman/Novinger motion to grant a sewer abatement to the John Schue, Jr. estate. Motion passed by unanimous vote. This abatement is granted when the sole owner and occupant has died. It commences upon receipt of written notice of the death and continues until the property is again occupied, or the expiration of one year, whichever comes first.

Excavations

It has been noticed that excavating is taking place at the Beemer and Harbold properties on State Road and that no PA One Calls have been received. Sam will investigate whether the excavations are causing any problems with the sanitary sewer lines.

Adjournment

With all business completed, a Smart/Knaub motion for adjournment was made at 9:37 p.m. Motion passed by unanimous vote.

Susan E. Long
Recording Secretary