

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

May 8, 2012

The Penn Township Municipal Authority (Authority) met on Tuesday, May 8, 2012 in the Penn Township Municipal Building. Chairman Sam Auxt called the meeting to order at 7:05 p.m., immediately following the JOAC meeting.

Authority members present:

Sam Auxt, Chairman

Henry Holman, III, Vice Chairman

Scott Smart, Secretary

Elmer Knaub, Asst. Secretary/Asst. Treasurer

Authority staff present:

Susan Long, Treasurer, Recording Secretary

Visitor Recognition

There were no visitors.

Minutes

Upon a Knaub/Holman motion, the minutes of the April 4 and April 10, 2012 were approved as presented.

Petersburg Commons Backflow Preventer

Chairman Auxt will contact L/B Water to arrange for an inspection of the backflow preventer at Petersburg Commons. Henry suggested that the Authority consider entering into a contract arrangement to have it inspected at least every other year.

Review of Agenda from May 2, 2012

Because there was not a quorum present on May 2, 2012, the following items were discussed this evening.

Treasurer Report

Invoices and Expenditures

After discussion, there was a Holman/Knaub motion to approve payment of the April 2012 invoices totaling \$109,323.34. Motion passed by unanimous vote of the Authority.

Financial Report

After review, there was a Smart/Knaub motion to approve the Financial Report for April 2012, subject to audit. Motion passed by unanimous vote of the Authority. The balance of all accounts was \$702,945.84. However, \$241,730.27 is earmarked for escrows and future projects. An additional \$296,562.67 has been set aside for capital projects – major expenses for equipment failures and replacement of infrastructure. The remaining \$164,652.90 is available for operating expenses.

Jorich Townhouses Grinder Pump Repair

The Authority recently had Lenker's Excavating repair the grinder pump at the Jorich Townhouses due to a rag stuck in the pump. The cost to the Authority was \$300.00. Chairman Auxt noted that the Homeowner's Agreement (HOA) for the townhouses specifies that the duplex grinder pump is part of the Common Facilities. The HOA also specifies that the Homeowners Association (Association) "shall be responsible for the maintenance, repair and replacement of the Common Facilities."

It was the consensus to send a letter to the Association stating that ownership of the grinder pump will revert to the Association and that they are being billed \$300.00, to reimburse the Authority for the service call made by Lenker's Excavating. The letter will inform the Association that there is a service number on the inside of the grinder pump control box that they can contact for future repairs. A copy of the pertinent pages of the HOA will be included with the letter.

Kinkora Wastewater Treatment Plant (WWTP)

According to the 2011 Flow analysis report prepared by the Authority's engineer, Kinkora should be billed monthly for a usage of 60 EDUs, up from 59 EDUs. Discussion was tabled until the June 5th meeting. This will provide time to research what the definition of an EDU was at the time the WWTP was constructed

As per the Engineer, there are 26 EDUs of capacity remaining in the Kinkora WWTP. Upon a Knaub/Holman motion, the Authority voted unanimously to lift the restriction of March 7th on the purchase of Reservation of Capacity and the sale of additional EDUs. Upon an Auxt/Holman motion, the Authority voted unanimously to limit the number of EDUs that could be reserved or sold to 10 EDUs, until further action is taken at the June 5th meeting.

Kinkora Home and Rock Morrison will be sent letters telling them that there are 10 EDUs available for sale or reservation for each of them at this time and that a further decision would be made at the June 5th meeting.

Disposition of 1314 State Road

Chairman Auxt presented a draft deed for the conveyance of the Authority's property at 1325 State Road. Members were asked to review the draft and forward any comments to the Solicitor.

Chairman Auxt reported that he had contacted a contractor for the cost of demolishing the structure on the premises.

Magaro Property

Chairman Auxt reported that, when the sewer was installed on Railroad Street, Mr. Magaro signed an agreement for an easement across his vacant lot, but waived the \$250.00 payment in lieu of the Authority installing a lateral to service the lot. The lateral was never installed.

It was the consensus that the Authority has responsibility to install a lateral on tax parcel 210.134.02-055.000 at some time in the future. Mr. Magaro will be asked where he would like the lateral to be located. Chairman Auxt will also contact L/B Water for an estimate to install the lateral.

Cove WWTP

Chairman Auxt will inform Operator Ed Chism that a blower motor for Cove WWTP was included in the 2012 budget and that he should proceed to purchase one.

Community Development Block Grant

Although the announcement that the Authority received \$143,000 for the installation of fire hydrants on Sunshine Hill appeared in the *Duncannon Record*, the Authority has received no formal letter from

the Perry County Commissioners. Once that is received, it was the consensus to send a letter of thanks to the Commissioners.

Field Operator Report

Field Operator Sam Auxt reported that the mains serving the #2 and 3 metering chambers were flushed. He noted that there are roots growing in the line in the vicinity of PT MH-5 (Kristen/Rebecca Streets). This will be investigated further. In addition, the sewer mains serving Petersburg Commons were flushed.

Sam reported that Tri-Star calibrated the flow meter at Kinkora WWTP on April 11th.

4-Log Project, Sunshine Hill Water System

Chairman Auxt reported that he had contacted four individuals for quotes to reseed and restore the area excavated during the 4-Log project. He has received one response, from Gary Hilbish in the amount of \$863.51. He will remind the other three individuals that the quotes need to be received in time for the June 5th meeting.

Work Day

It was mentioned that there are several projects the Authority could perform during a “work day”. These include installing panels on the generator sheds and finish work on the odor control building on Schoolhouse Road.

Sunshine Hill Water System

Chairman Auxt reported that the elusive leak may have been found in the area of the Deimler Trailer Park. The Authority is planning on installing a master meter to measure water usage for the entire park, to eliminate the reading of individual meters. Chairman Auxt reported that it will be approximately three weeks before the water meter vault is available for installation.

Adjournment

With all business completed, a Smart/Holman motion for adjournment was made at 8:00 p.m. Motion passed by unanimous vote.

Susan E. Long
Recording Secretary