

**PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY**

102 Municipal Building Road
Duncannon, PA 17020

September 16, 2013

The Penn Township Municipal Authority (Authority) met on Monday, September 16, 2013 in the Penn Township Municipal Building. Chairman Elmer Knaub called the meeting to order at 3:00 p.m.

Authority members present:

Elmer Knaub, Chairman
Sam Auxt, Vice Chairman
Jim Kocher

Professional staff present:

Randy Bailey, P.E., Wm. F. Hill Associates

Authority staff present:

Edward Chism, Wastewater Treatment Plant (WWTP) and Water Systems Operator
Susan Long, Treasurer, Recording Secretary

Visitors present:

Jamie Shrawder, SEDA-COG
Amy Davis, SEDA-COG

Sunshine Hill Water System Upgrade

The purpose of this special meeting was for Ms. Shrawder and Ms. Davis to obtain information to begin the competitive state DCED Community Development Block Grant (CDBG) application process. This application is for DCED funding for needed upgrades to the Sunshine hill water system.

Ms. Shrawder noted that the Perry County Commissioners had previously agreed to submit the application to DCED on the Authority's behalf. She stated that the application had to be submitted by December 20, 2013. She anticipated that DCED would review the application by spring 2014, although it could be reviewed earlier if an urgency exists.

The Authority has already been awarded \$143,000 in county CDBG funding for 2012. The official acknowledgement for the funding stated that the money must be spent within 180 days. However, Ms. Shrawder stated that the Authority has three years, or the end of 2015, to spend it.

The Authority informed Ms. Shrawder that it is currently using two 1,500-gallon, 1950's-era storage tanks. It has two wells. One is currently being used. The second has been kept as a back-up. It will be taken off-line by 2017 because its flow does not justify the cost to meet the new DEP requirements. There are issues with manganese and iron in the water. The manager of Pfautz Apartments is considering purchasing water from the Authority, but there is no current agreement. The well currently being used has enough capacity to serve Pfautz Apartments.

For Phase One of its upgrade, the Authority proposes to build a 150,000-gallon storage tank, a water treatment facility, the related infrastructure, and a water transmission line to Butchershop Road, with the installation of a fire hydrant on Butchershop Road. This line and fire hydrant will be installed whether or not Pfautz Apartments connects to the water system.

To finance the estimated \$677,000 cost of Phase One, the following resources are available.

Authority contribution	\$100,000
2012 CDBG funding	\$143,000
2013 CDBG funding	\$ 56,000
DCED application	\$450,000

Ms. Shrawder requested any information the Authority has about the condition of the water system that would support the need for an upgrade. It was noted that the piping of one of the underground tanks is leaking. As a precautionary measure, water pressure has been lowered. If that tank fails, the Authority could use the remaining tank and ask the customers to conserve water. It could also bring in a temporary storage tank and connect it to a fire hydrant. If no DCED funding is received, the Authority would need to borrow the money for the upgrade, which would impact user fees.

It was decided to hold a public hearing on October 2, 2013 at 6:30 p.m. to inform the customers of the Sunshine Hill water system of the proposed upgrades. SEDA-COG will be provided with a list of customers so that they can be mailed notification of the hearing. The Authority will also use SwiftREACH, a company that provides automated phone notifications.

A second public hearing will be held at the Perry County Commissioners' meeting at 10:00 a.m. on December 9, 2013.

A third public hearing will be held at a later date to receive comments.

It was suggested that the Authority send a letter requesting support to its legislators, stressing the critical condition of the system due to the age and fragility of the infrastructure, and the possibility of a major breakdown at any time.

An Auxt/Kocher motion to have SEDA-COG advertise the first public hearing of October 2nd passed unanimously.

Low-Pressure Sewer Extension

Engineer Randy Bailey reported that the drawings for the extension of the existing sanitary sewer to the boundary line of the former DeCoven property were completed, and the specifications needed to be finalized. He estimated the cost of the project at \$43,000-44,000. He stated that PennDOT requires at least ninety days between the time the temporary covering is completed and the permanent covering is laid, to allow for settlement of the temporary covering. The line will be installed now and final restoration will be completed next spring.

The Engineer will advertise for bids, with the bid opening scheduled for 2:00 p.m. on October 7, 2013 at the Authority office. He will then review the bids with the Solicitor to make sure they are acceptable. Awarding of the winning bid will be done at the Authority meeting scheduled to immediately follow the JOAC meeting on October 14, 2014. When construction is finished in mid- to late-November, Mike Ward, the owner of the property, will be issued a "Notice to Connect" by the Township.

47 Valley Street

Upon an Auxt/Kocher motion, the Authority voted unanimously to approve a bereavement abatement of charges for 47 Valley Street. This abatement will be in effect until September 16, 2014 or until the property is re-inhabited, whichever comes first.

Adjournment

With all business completed, an Auxt/Kocher motion for adjournment was made at 4:15 p.m. Motion passed by unanimous vote.

Susan E. Long, Recording Secretary