

**PENN TOWNSHIP MUNICIPAL AUTHORITY  
PERRY COUNTY**

102 Municipal Building Road

Duncannon, PA 17020

April 14, 2014

The Penn Township Municipal Authority (Authority) met on Monday, April 14, 2014 in the Penn Township Municipal Building, immediately following the JOAC meeting. Chairman Henry Holman, III, called the meeting to order at 6:45 p.m.

Authority members present:

Henry Holman, III, Chairman

Jim Kocher, Vice-Chairman

Elmer Knaub, Secretary

Sam Auxt, Asst. Secretary

CeCe Novinger, Asst. Treasurer

Authority staff present:

Susan Long, Treasurer, Recording Secretary

**Approval of Wm. F. Hill Invoice**

Upon an Auxt/Novinger motion, the Authority voted unanimously to approve the payment of invoices 2014-208 through 2014-213 to Wm. F. Hill, Inc. in the amount of \$18,930.16

**Approval of Minutes**

CeCe noted that there were grammatical errors in the March 5<sup>th</sup> minutes, and the Chairman's name was incorrect in the March 10<sup>th</sup> minutes. Upon a Novinger/Auxt motion, the minutes of the March 5 and 10, 2014 meetings were unanimously approved, subject to corrections.

**2013 Flow Analysis Report**

The Engineer's 2013 Flow Analysis report recommended that Kinkora Pythian Home's monthly sewer charge be based on 75 EDUs, an increase of 11 EDUs. Susan reported that Operator Ed Chism and she reviewed the 2013 DMR reports, which measures the outflow from the Kinkora wastewater treatment plant (WWTP). The review showed no inconsistencies with the results of the Engineer's calculations. Upon a Knaub/Auxt motion, the Authority voted unanimously to approve the 2013 Flow Analysis Report. Susan will send letters to Kinkora and Susquenita School District, informing them of their flow analyses and the impacts on their monthly payments.

**Sunshine Hill Water System Upgrade**

The Authority has been discussing whether to go with four booster pumps, or two booster pumps and one high-flow pump for the potable and fire protection water system. Tonight, it was the consensus to inform the Engineer to incorporate four booster pumps into the water system upgrade plan. It was also the consensus to have the Engineer relocate the driveway to the Hofer side of the water property. Additionally, it was the consensus that all underground pipes be 8-inch diameter.

**Requests for Proposals (RFP) for WWTP/Water System Operator**

It was the consensus to send RFPs to Engineering firms for water and WWTP operator services, and to ask the current Operator for the names of individuals who might be interested in the position.

### **Equivalent Dwelling Unit (EDU) Buy-back**

The Authority reviewed a spreadsheet comparing the number of EDUs purchased by its non-residential customers, compared to the number of EDUs actually used. It was the consensus to write letters to the businesses in Lower Cove that are not using all their EDUs and ask if they were interested in selling the unused EDUs back to the Authority.

### **46 Valley Street Sewer Abatement**

Sam relayed that the owner of 46 Valley Street reported that the property had suffered smoke and water damage in the September fire at 47 Valley Street and had been vacant since that time. Upon an Auxt/Knaub motion, the Authority voted unanimously to give the owner an abatement of sewer charges for a period of one year or until the property is inhabited, whichever comes first.

### **Flow Meter Calibration**

Sam reported that Tri-Star's price for calibration of the flow meters at the Cove WWTP and pump station, the Kinkora WWTP, and the Lower Duncannon pump station would be \$94.50/hour plus \$ .75/mile. This cost is included in the 2014 budget. The calibrations will be done sometime in early May.

### **108 and 110 Princeton Street**

The new property at 110 Jefferson Street will be sharing a lateral with the property at 108 Jefferson Street. According to the *Rates, Rules, and Regulations*, both property owners will need to sign off for the sharing. The Authority already has an agreement that can be used; however, Sam reported that Karen found some agreements on-line. He noted that the owners of both properties will have to sign some type of common usage agreement.

### **Porta-Potty**

Sam will notify the Penn Township Supervisors that a Porta-Potty is being used at a weekend cabin on State Road.

### **Morrison, Inc. Hearing**

Chairman Holman reported that the hearing for Morrison, Inc.'s violation of the Connection Ordinance will be held on Wednesday, April 16<sup>th</sup>. The Solicitor had previously requested that the Chairman be in attendance, and now would like the Engineer to be in attendance also. It was the consensus to pay any Engineer's costs associated with the hearing.

### **Adjournment**

With all business completed, an Auxt/Novinger motion for adjournment was made at 8:10 p.m. Motion passed by unanimous vote.

Susan E. Long

Recording Secretary