

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

August 11, 2014

The Penn Township Municipal Authority (Authority) met on Monday, August 11, 2014 in the Penn Township Municipal Building immediately following the JOAC meeting. Chairman Henry Holman, III, called the meeting to order at 7:05 p.m.

Authority members present:

Henry Holman, III, Chairman
Jim Kocher, Vice-Chairman
Sam Auxt, Asst. Secretary
CeCe Novinger, Asst. Treasurer

Authority staff present:

Susan Long, Treasurer, Recording Secretary

Visitors present:

Mike Ward
Rock Morrison, Morrison Geothermal Inc.
Bonnie Morrison
John Melham, Melham Associates

Community Development Block Grant (CDBG) Funding

Sam reported that there are 21 income surveys remaining to be completed at the Pfautz apartment complex. These surveys are needed to apply for CDBG funding. Elmer stated that he would like to have a meeting with SEDA-COG representative, Amy Davis, to discuss those surveys that can not be completed. He is concerned because he is having a hard time finding people at home, and surveys marked as “unavailable” are classified at the higher income level.

Delinquent Accounts and Grinder Pump Ownership

At the August 5th meeting, the Solicitor had provided the members with draft language concerning this issue for inclusion in the Authority’s *Rates, Rules, and Regulations*. Discussion was held on whether this regulation would take effect after a sewer charge delinquency of two months, or three. Sam offered that it did not matter to him but felt that the Authority should not re-accept ownership of the grinder pump after the account was brought current. After discussion, and upon an Auxt/Novinger motion, the Authority voted unanimously to adopt the draft regulation, clarifying that it would take effect when the sewer account was delinquent three months or more.

204 Firehouse Road

The Authority reviewed a letter from the Penn Township Supervisors (PTS) to the property owners of 204 Firehouse Road. The letter stated that the 30-day time limit for the owners to demolish their fire-damaged residence and abandon the septic system has expired. The letter added that the PTS has advertised for bids for the demolition of the residence and the abandonment of the septic system.

Mike Ward Property, State Road

Mr. Ward updated the Authority on the status of connection of his property to the sanitary sewer. Because commercial funding requires special land testing at a cost of \$12,000, he and his partners have taken out personal lines of credit. He stated that LJK Underground will bore, rather than trench cut, for installation of the sewer line so that travel in to and out of the property will not be restricted. LJK Underground will be able to complete the work in two days, upon receiving a five-day notice to proceed. He also stated that he was in contact with Shawn Arbaugh of DEP earlier in the day.

Discussion was held on the size of the line to be installed. Mr. Ward was told that a two-inch line was installed to his property line, with a one and one-half inch lateral. He was told to contact the Authority's engineer to see which connection he recommends be used.

Mr. Ward asked about the possibility of the Authority placing a lien on his property in the amount of the connection fee, or an installment payment plan. No action was taken.

Chairman Holman asked Mr. Ward about the infiltration and inflow (I&I) on his property. Mr. Ward stated that the pipe is in better shape than he thought, describing it as concrete ductile with mesh. Chairman Holman has been telling Mr. Ward at every meeting that the Authority would like to see some type of I&I testing done on the current infrastructure, and that it is better for Mr. Ward to be proactive rather than reactive.

Mr. Ward asked if his sewer line could be installed deeper than four feet, as it is easier to bore at the five- or six-foot level. He was told that it is crucial for him to submit a check in the amount of \$2,500 to the Authority to set up an escrow account. He must also submit an engineering plan to the Authority's engineer so that the engineer can comment on all of the issues Mr. Ward has mentioned. Chairman Holman explained that the Authority can not approve anything until the engineer has reviewed Mr. Ward's plan and the engineer can not review the plans without an established escrow account.

Morrison Sewer Extension Project

On August 5th, the Authority approved the Deed of Dedication (DOD) for the gravity portion of the sanitary sewer system of the Morrison Headquarters. Tonight, John Melham, Mr. Morrison's engineer, presented an attachment for the DOD. The attachment shows the easement in which the gravity lines are located. With nothing more outstanding, the DOD was signed and executed. Mr. Morrison was told that the Authority would have it notarized the next day, August 12th. The Authority will also request its solicitor to notify the PTS on August 12th of the approval and execution of the DOD.

Mrs. Morrison asked if the sanitary sewer could now be used, and the Porta-Potty be removed. She was told to contact the PTS office to see if a Certificate of Occupancy was needed before the system was used.

Year-to-Date 2014 Budget Status

The members were presented with a spreadsheet summarizing the water and sewer income and expenses as of July 31st, compared to the amount budgeted for 2014. They were asked to review the spreadsheet and direct any comments and questions to Susan.

Adjournment

With all business completed, a Novinger/Kocher motion for adjournment was made at 8:10 p.m. Motion passed by unanimous vote.

Susan E. Long

Recording Secretary