

**Penn Township Planning Commission
100 Municipal Building Road
Duncannon, PA 17020**

MINUTES OF NOVEMBER 20, 2017

The Penn Township Planning Commission (PTPC) met on November 20, 2017 at 6:30 p.m. in the Municipal Building. PTPC members present were Ken Martz, Chairman, Art Dalla Piazza, Edward Chism, and Forrest Woodward. Others present were Township Secretary Helen Klinepeter (Secretary) and, Township Engineer Max Shradley (Engineer). A list of visitors attending is available in the Township Office. Chairman Martz called the meeting to order.

WORKSHOP

The Workshop started at 6:30 p.m. regarding the Agricultural Tourism and Enterprises with the following changes:

Agricultural Products Sign: A sign which identifies agricultural products for sale or used on the ~~on the~~ farm ***

Winery/Brewery Beer Garden - a building or property that produces wine and/or beer, or a Section 1653.2. Agricultural Sales of Farm Products. The sale of food, farm and/or agricultural products to the general public shall be a permitted ~~as a conditional~~ use subject to the following regulations:

c. Agricultural sales of farm products ~~use is strictly an accessory use which~~ shall be clearly subordinate to the principal uses

2. The Agricultural Enterprises use is permitted as a conditional-accessory use only. If any of the conditions to which the agricultural principal use is subject to cease to be met, then the agricultural enterprise ~~entertainment~~ use shall also cease.

Upon a Dalla Piazza/Woodward motion the Workshop closed at 6:58 p.m.

The meeting opened at 7:00p.m.

VISITORS – All visitors were acknowledged.

SUBDIVISION/LAND DEVELOPMENT PLANS

Final Minor Subdivision/Lot Addition Plan for Bruce E. and Connie C. Betz, File Number 2017-02 – Mr. Joe Burget represented Mr. and Mrs. Betz and explained that the Betz's owned two lots and would like to move some acreage from one lot to the other lot to be able to participate in the Clean and Green Program.

After discussion and upon a Chism/Woodward motion, the PTPC voted unanimously to recommend approval of the Alteration of Requirements (AOR) for Section 306, *Preliminary Plat Procedure* of the Township Subdivision and Land Development Ordinance due to the fact that the plan is proposing to create a lot addition only.

After discussion and upon a Chism/Woodward motion, the PTPC voted unanimously to recommend approval of the AOR for Section 309.A.a, *Plan Scale*, of the Township Subdivision and Land Development Ordinance to aid in creating a clear and legible plan for review.

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After discussion and upon a Chism/Woodward motion, the PTPC voted unanimously to recommend approval of the AOR for Section 309.A.7, *Map Scale*, of the Township Subdivision and Land Development Ordinance due to the size of the property.

After discussion and upon a Woodward/Dalla Piazza motion, the PTPC voted unanimously to recommend approval of the Final Minor Subdivision/Lot Addition Plan for Bruce E. and Connie C. Betz, File Number 2017-02 contingent upon following items being completed.

1. A note is to be placed on the plan that the access for these lots is off Twin Oaks Drive.
2. The Engineer/Surveyors certification should be signed prior to final plan approval.
3. The certification of title and the dedicatory statement should be signed and notarized.
4. A sewage back-up site be placed on the plan.

CORRESPONDENCE

Penn E&R – PP&L electric Utilities Corporation – Benvenue Tap OPGW Installation Municipal Letter. Upon a Dalla Piazza/Woodward motion, the PTPC voted unanimously to recommend that the Municipal Letter be responded to.

MINUTES – Upon a Woodward/Martz motion, the PTPC approved the August 21, 2017 minutes. Upon a Chism/Martz motion, the PTPC approved the September 18, 2017 minutes.

NEW BUSINESS

Reappointment - Secretary informed the PTPC that Mr. John Owen is due for re-appointment. Upon a Dalla Piazza/Chism motion, the PTPC voted to recommend the reappointment of John Owen to the Planning Commission for four years until December 31, 2021.

Upon the completion of all business and with an Chism/Dalla Piazza motion, the PTPC voted unanimously to adjourn the meeting at 7:20 p.m.

Respectfully Submitted;


Helen Klinepeter
Recording Secretary