

**Penn Township Park and Recreation**  
Board 100 Municipal Building Road Duncannon, PA 17020-1100

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Jim Renner, Mike Freeman, Craig Raynor, Fred Hoffenbecker and Art Myers

The Penn Township Park and Recreation Board (PTPRB) met for their regularly scheduled meeting on Thursday December 21, 2006 at 7:00PM in the Municipal Building. PTPRB members Jim Renner, Mike Freeman and Craig Raynor were in attendance. Frank Chlebnikow from Rettew Associates also attended the meeting.

As there were no visitors, the PTPRB delayed the normal order of business and jumped to the discussion of the park plan with Frank Chlebnikow. A draft of the proposed land development ordinance was reviewed and discussed at length in answering the following six areas that Rettew thought we needed to consider:

- |   |   |
|---|---|
| Q-1. threshold # of units for land dedication               | A- Ten units.   |
| Q-2. amount of land per unit                                | A- 0.10 acres.  |
| Q-3. Include/exclude non-residential/commercial development | A-exclude.  |
| Q-4. Land standards/criteria                                | A-developed definitions for usable land/open space                        |
| Q-5. Method to calculate fee                                | A- \$750 flat fee plus CPI increases, but allows flexibility/combination. |
| Q-6. Potential exemptions                                   | A-commercial, agricultural buildings, etc.                                |

Frank said that he would provide some additional information for provisions for "accumulation" of development. There were still some questions as to whether the PTPRB was to redraft the ordinance or if Rettew would draft or assist with writing it.

After Frank departed, the PTPRB commenced with its regular business. There were no meeting minutes prepared for review, so invoices were reviewed. After a Freeman/Raynor motion and a 3 to 0 vote, the following invoices totaling \$61.23 were approved for payment from the checking account:

Duncannon Boro Electric \$20.38 and Barrick's H/W \$38.40

In the Treasurer's report for December 21st, the bank account balances were as follows

Budget Account \$17,920 Newport Checking Account \$670.00 Newport Savings Account \$25,652.97

In new business, Jim discussed his list of goals for 2007 (scout project, field drainage, equipment sheds, basement clean-up, building painting, bbq pit, landscaping, etcetera). In other business there was discussion regarding possible changes to Penn Township's road crew or maintenance crew and how that might impact park maintenance, mowing, etc.

The next meeting was scheduled for Thursday, January 18, 2007. The meeting was adjourned at 8:20PM.

Mike Freeman,  
PTPRB Secretary