

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Charles H. Stoner, Vice Chairman

Robert E. Shaffer, Sr., Supervisor

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The Penn Township Board of Supervisors (PTS) met on Thursday, October 19, 2006 at 6:00 p.m. in the Municipal Building to discuss general business and the 2007 budget. Chairman Henry Holman, Jr., Vice-Chairman Charles Stoner, and Supervisor Robert E. Shaffer, Sr. were in attendance. Other personnel present were Helen Klinepeter (Secretary), Susan Long (Treasurer), and Chris Deiter (Road Foreman). The meeting was recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township Office.

VISITORS

Jeff Forrer

Mr. Forrer was present to request a waiver for submission of a land development plan for a proposed used car lot on the property of the former Doyle Motel. He noted that other car lots in the area were not required to submit land development plans. He added that there would be no change made to the contours of the land.

Chairman Holman agreed that a motion had been made in the past to exempt a neighboring car lot from submitting a land development plan and offered that Mr. Forrer should be given the same exemption. He asked for a motion to honor the request. At this time, there was a Stoner/Shaffer motion to grant Mr. Forrer a waiver of a land development plan.

Mr. Shaffer asked Mr. Forrer if he was changing the entrances or exits. Mr. Forrer replied that he was not changing either and that he had been requested by PennDOT to maintain a 7-foot strip of grass along the front of the property. He explained that he would be sealing the present asphalt driveway, installing a modular office at the back of the property, and putting down stone between the driveway and the office. He stated that in the future he would like to blacktop the area in the middle of the horseshoe driveway.

The Secretary presented a sketch plan of the property that was attached to the zoning permit. Mr. Shaffer noted for the record that the sketch shows minimal change to the property. He asked Mr. Forrer about PennDOT's requirements. Mr. Forrer replied that the current entrance and exit have received PennDOT's approval and that a highway occupancy permit is not required, nor is he required to establish any curbing. Mr. Forrer then presented a copy of the approval letter he had received from PennDOT.

Mr. Shaffer cautioned Mr. Forrer about future stormwater runoff, noting that, as the impervious area increases, he may need to submit a stormwater management plan.

At his time, Chairman Holman called for a vote to the motion. Motion passed by unanimous vote of the PTS.

Tim Myers, Duncannon Fire Company (DFC)

Mr. Myers stated that the PTS had been forwarded a copy of the DFC 2006 budget. He noted that most of the 2006 expenses were for the new building on New Bloomfield Road. Mr. Myers stated that any financial help that the PTS could offer in 2007 would be greatly appreciated.

OLD BUSINESS

PA Emergency Management Agency (PEMA)

The Secretary reported that a payment in the amount of \$16,944 had been received from PEMA for reimbursement for flood damage repair costs for Haas Drive. She reported that the DEP stream permit should be received within one month.

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NEW BUSINESS

Susquenita School District (Susquenita)

The Secretary reported that Susquenita would be holding a breakfast at 7:30 a.m. on November 1, 2006 and had invited Office Houck and the PTS. She explained that it was being held to foster communications between Susquenita and community leaders. No decision was made about who would attend.

Sherman's Creek Conservation Association (SCCA)

The Secretary reported that the "Southern Perry County Watershed Plan" would be discussed on November 16, 2006 at 7:00 p.m. She continued that SCCA informed her that the permit had been approved to conduct a study to determine if the status of Shermans Creek should be elevated to "exceptional value." She said that the study could last six months and that SCCA will provide opportunity for public input after the study is concluded. She added that it could take three years before DEP makes a final determination on the status of the creek.

Small Business Seminar

The Secretary reported that the Perry County Commissioners will be holding a seminar on small business development in the Township building on November 14, 2006 at 9:30 a.m. to discuss ways to meet financing needs.

Doug McGonnell Flood Plain Plan

The Secretary asked for authorization for Rettew Associates, the Township engineer, to review the flood plain plan of Doug McGonnell on Shermans Creek Road. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to authorize Rettew Associates to review Mr. McGonnell's flood plain plan for his property on Shermans Creek Road.

1995 Chevrolet Pick-up

After discussion, there was a Shaffer/Stoner motion to advertise for bids for the 1995 Chevrolet pick-up, including the snowplow. Motion passed by unanimous vote of the PTS. Chris was requested to research the cost of a new transmission and transfer case.

Mona Klobe, Schoolhouse Road

The Secretary presented a letter from Mona Klobe concerning one of her neighbors diverting rainwater onto her property. The Secretary explained that Ms. Klobe had talked to Perry Conservation District representatives and the District Judge and that both parties referred her back to the Township. She stated that Ms. Klobe would be in attendance at the October 25, 2006 PTS meeting and that she was presenting the letter for background information.

Merle Lauck, 4 Railroad Street

The Secretary presented a letter from Mr. Lauck requesting a three-year extension to connect to the sanitary sewer system and also requesting that his property be classified as "unimproved." She explained that he needs three years to make substantial repairs to the property so that it can be inhabited. She added that he has received a 60-day extension from

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the Penn Township Municipal Authority (Authority), which has been authorized to grant a total extension of 180 days.

Chairman Holman asked if anyone is living on the property, with the Secretary replying that no one has lived in the house for seven years. Chairman Holman asked if a grinder pump had been installed, with the Secretary replying that it had. He asked why Mr. Lauck wanted the property classified "unimproved." The Secretary offered her opinion that, if the property were an unimproved property, Mr. Lauck would not need to connect to the sanitary sewer.

Chairman Holman offered his opinion that the request should run its course through the time extension process. After discussion, it was the consensus that the request for an extension should be referred to the Authority. No action was taken on the request to classify the property as unimproved.

PA One Calls

Chairman Holman noted that, at the previous Authority meeting, Sam Auxt was approved to respond to PA One Calls for the Authority. He added that Mr. Auxt has offered to respond for the Township at the same time. After discussion, it was the consensus to authorize Sam Auxt to call in PA One Call responses for the Township.

Phillip Heller Local Agency Hearing

Mr. Shaffer asked if the PTS could take action on the Local Agency Hearing held on September 27, 2006 to determine if there was a basis for revocation of Mr. Heller's driveway permit. The Secretary reminded the PTS that they had stated the decision would be announced at the October 25, 2006 meeting and that the lawyers involved in the Hearing would be expecting a decision at that time.

2007 Budget

A discussion was then held on the budget for fiscal year 2007. Proposed revenue and expenses were reviewed for feedback from the PTS and adjustments were made. Topics of discussion included the following.

Building Permit Fees – The Secretary noted that Glace Associates receives almost all of the building permit revenue. She suggested that the PTS could impose a township fee on each building permit issued to increase revenue. Mr. Shaffer requested that the Secretary put the topic up for discussion on the PSATS discussion line.

Recycling Center – The Secretary was requested to research what grants might be available to purchase recycle containers for those residents who desired them.

Liquid Fuels Road Turnback Fee – The Secretary and Treasurer were unsure as to what roads are covered by the turnback fee and how it is calculated. They will contact Scott Lehman, the PennDOT representative, for an answer.

Road Repair/Resurfacing – A discussion was held on the condition of the Township's roads and the costs involved to include Rohrer Drive and Sawmill Road into the 2007 budget.

ADJOURNMENT

With all business concluded, there was a Holman/Stoner motion to adjourn the meeting at 8:05 p.m. Motion passed by unanimous vote of the PTS.

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Respectfully Submitted,

Susan E. Long
Recording Secretary