

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

Henry A. Holman, Jr., Chairman

Charles H. Stoner, Vice Chairman

Robert E. Shaffer, Sr., Supervisor

**MINUTES OF APRIL 25, 2007**

Page 1 of 10

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The Penn Township Board of Supervisors (PTS) met on Wednesday, April 25, 2007 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry Holman, Jr. and Supervisor Robert E. Shaffer, Sr. were in attendance. Other personnel present were Helen Klinepeter (Secretary), Susan Long (Treasurer), Rich Wagner (Solicitor), Max Shradley (Engineer), and Alan Houck (Chief of Police). Chairman Holman convened the meeting with the Pledge of Allegiance and a moment of silence. The meeting was recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

**VISITORS**

**Time Extension for Phase Two Sewer Connections**

The Secretary informed the PTS that the authorization given to the Penn Township Municipal Authority (Authority) to grant 180-day time extensions for phase two connections has expired. She presented a list of phase two property owners who have been requested to send a letter to the PTS asking for additional time extensions. Mr. Shaffer stated that he would be inclined to grant an additional 90 days to phase two, as was done for phase one, adding that he felt that was more than fair. A visitor commented that, by granting additional extensions, those owners who have connected within the timeframe are being penalized. Mr. Shaffer responded that he understood the Authority had taken action to bill all phase one owners the monthly sewer rental charge, whether they were connected or not, and might do the same for phase two owners.

**Franklin Reidlinger, State Road**

Mr. Reidlinger stated that he owns two properties along State Road, a house and a trailer, that are being used for storage purposes only. He said that there is no water supply connected to either property, that one property has no septic hookup, and the other septic system is non-functional. Mr. Reidlinger noted that they have not been occupied since 1988 and asked why he should pay \$70 a month for properties that do not generate sewage. In response to Mr. Reidlinger's comment that he would be removing the trailer, Mr. Shaffer asked Mr. Reidlinger to give the PTS a status report on the trailer within 90 days. In regard to the house, Mr. Reidlinger stated that someone might be interested in purchasing it. Mr. Shaffer asked for a status report on the house also within 90 days.

**Lester Sharar, 1422 State Road**

Mr. Sharar informed the PTS that, several years previous, he had been required by the Township to install a new septic system at a cost of \$10,000. At that time, he was given a waiver by the Authority on paying his tapping fee for connection to the sanitary sewer. He said that when he was paid for a sewer construction right-of-way easement across his property, he returned the check to the Authority. Chairman Holman asked if a grinder pump had been installed on the property and was told that it was.

Mr. Sharar reported that he has since moved from the Penn Township and asked why he should pay a \$70 per month sewer charge when no one lived on the property. Mr. Shaffer asked if the house was habitable. When he answered that it was, Mr. Shaffer responded that, as owner of the property, Mr. Sharar was ultimately responsible for connecting the house to the sanitary sewer. Mr. Sharar asked that all future correspondence from the Township be sent to his attorney. Mr. Shaffer asked him to put that request in writing.

**Mrs. Nguyen, Hill Top Road**

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Page 2 of 10

\*\*\*\*\*

Mrs. Nguyen said that she received a letter from the Authority telling her she was responsible for installation of a grinder pump on her property, when she was under the impression that it was going to be the Authority's responsibility. She added that she had received a letter to appear this evening because she has not yet connected to the sanitary sewer. Mr. Shaffer informed her that she would have to talk to the Authority about installation of the grinder pump, and that the PTS was only acting on time extensions this evening

After discussion, and upon a Shaffer/Holman motion, the PTS voted to grant an additional 90-day time extension for those phase two residents who have not yet connected to the sanitary sewer.

**Jerry Philpott, Petersburg Commons Homeowners' Association (Homeowners' Association)**

Mr. Philpott reminded the PTS that the developers of Petersburg Commons put in culverts and other improvements that they would like the PTS to take over and that they would like the Homeowners' Association to take over the common areas. He said that the Homeowners' Association does not want to take over the common areas until the issue of the culverts is resolved. He relayed that the developers feel they have done everything asked for by the PTS in the past and the plan was approved. Now the PTS is asking that the developers clean out the culverts and install a toewall. Chairman Holman offered his understanding that the only issue is one culvert; the PTS had agreed to accept all other improvements. Mr. Philpott repeated that the Homeowners' Association is ready to move forward and take over the common areas but is caught in the middle. Mr. Shaffer recalled that the PTS approved the concept, but did not approve the stormwater facilities because they were not going to be taken over by the PTS. The Solicitor explained that there is a difference between approving a plan and accepting the dedication of the improvements.

Mr. Shaffer offered that, regarding the dedication of facilities, he thought it was always the intent of the PTS to separate the streets and stormwater facilities. Mr. Philpott asked if the PTS had anything in writing to that effect, whether acceptance of the stormwater facilities was deliberately excluded or just overlooked. Discussion was held on the need to research the minutes for the time period when the roads were accepted. Chairman Holman asked Mr. Philpott to explain to the developers that the culvert needs to be cleared out and that it would cause a tremendous liability to the PTS to work in the wetlands. Mr. Philpott asked to be on the May 30, 2007 agenda.

**CeCe Novinger**

Ms. Novinger thanked the PTS for fixing Schoolhouse Road near the Garden Seat Tea Room.

**Jim Kocher**

Mr. Kocher asked the Solicitor if the Authority vacancy filled by Chairman Holman was legal. The Solicitor responded that, according to the Second Class Township Code, no supervisor shall, at the same time, hold any other appointed township office. However, Commonwealth Court has interpreted that section to mean that a position on an authority is not an appointed township position and a supervisor can serve as an authority member. He then addressed the issue of whether or not a supervisor can vote for himself. Section 6.02 of the Code says that, regarding three-person boards of supervisors, any supervisor to be considered for any township position is not to be excluded from voting on the issue of the appointment. He continued that supervisors would be ineligible to vote on matters of pecuniary benefits and self-serving interests. The Solicitor then explained that, to the extent

## MINUTES OF APRIL 25, 2007

Page 3 of 10

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possible, and to avoid the appearance of impropriety, Chairman Holman would not vote on any issue where his vote would be the deciding vote.

Mr. Kocher asked Chairman Holman if he had contacted the individual who had earlier expressed an interest in serving on the Authority. Chairman Holman said he had not, but he has been talking to other individuals to see if they would be interested in serving as an Authority member. Mr. Kocher stated that he is interested in the fifth member of the Authority being a ratepayer. Chairman Holman stated that he agreed, but that he would like the Authority to have an in-depth financial study conducted first, and will continue to serve on the Authority until that is completed. He indicated that there is some confusion among the members over the financial condition of the Authority.

Chairman Holman then moved that the PTS select an individual to review the financial books of the Authority and pay for 50% of the cost, which he estimated to be less than \$5,000. Mr. Shaffer stated that he could not second the motion because he had just heard of it, and because there was nothing in writing. He asked Chairman Holman to obtain a written proposal, including the scope and cost of the study. Motion died for lack of a second.

### **Mrs. Krzak, Lot 3, Rohrer Drive**

Mrs. Krzak explained that she will be constructing a house on lot 3 on Rohrer Drive. She asked if it would be possible to relocate an electric pole so that she could install a driveway at the pole's present location. Chairman Holman responded that he had met with PPL representative, Mitch Smith, and had also talked to Mrs. Krzak's husband. He said that PPL has a maximum distance for spacing of poles and that he would talk to Mr. Smith about the issue. Mr. Shaffer suggested that Mr. and/or Mrs. Krzak be invited to that meeting with Mr. Smith.

### **Brad DiPaolo**

Mr. DiPaolo explained that some of the Perdix residents have hired him to connect their homes to the sanitary sewer and he has heard that the Authority has requested that the new line be inspected back to the house. He stated that the UCC inspector is expecting a letter from the PTS explaining the new procedure and asked if the letter had been sent. He asked if the air testing would be conducted inside the building or at the foundation wall. Chairman Holman responded that it had been brought to the Authority's attention by its plant operator that there has been an increase in I&I into the Cove wastewater treatment plant since Perdix residents have started connecting. He explained that air testing was done back to the house in all previous sewer projects, but had somehow been overlooked for this project. He expressed his concern whether houses that have already been connected can now be made to air-test back to the house and stated that the plant operator had requested that the air testing be done back to the house for any future connections.

The Secretary stated that nothing has been put in writing for the UCC inspector at this point, and added that she had received a copy of the section concerning air-testing from the Authority's Rules and Regulations (R&R) from its executive secretary. Mr. Shaffer asked that a copy of that information be provided to him.

Mr. DiPaolo then asked about the status of the cleanup for Dino's Grille, with the Secretary answering that a court hearing would be held on April 27, 2007 at 10:00 a.m.

### **Sam Auxt**

Mr. Auxt stated that he was glad to see that improvements to the former Cain property have been started. He then asked if the Secretary would provide him with a copy of the air-testing section from the Authority's R&R.

## **MINUTES**

Upon a Shaffer/Holman motion, the PTS voted unanimously to approve the February 28, March 3, March 21, March 23, and March 28, 2007 minutes as presented.

## MINUTES OF APRIL 25, 2007

Page 4 of 10

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### INVOICES AND EXPENDITURES

The Treasurer provided the PTS with a list of Invoices and Expenditures for the period March 29 through April 25, 2007 for approval. After due consideration, and upon a Shaffer/Holman motion, the PTS voted unanimously to approve payment of checks 19798 through 19811, and 20008 through 20083 from the PLGIT General Account in the amount of \$53,391.14; four ACH transfers from the Newport Bank General Account in the amount of \$5,432.36; and checks 411 and 412 from the Newport Park and Recreation Checking Account in the amount of \$810.00.

### TREASURER REPORT

Upon a Shaffer/Holman motion, the PTS voted unanimously to accept the Treasurer's Report for the period March 29 through April 25, 2007, subject to yearly audit.

### CAPITAL TAX COLLECTION BUREAU (CTCB)

Asked by Mr. Shaffer to report on the recent newspaper articles about CTCB, the Treasurer reported that the CTCB Director's are concerned about the procedures used by the CTCB to transmit the Earned Income Tax and have voted for an audit of those procedures. She recommended that the PTS take a wait-and-see attitude until the audit is completed before discussing whether or not to withdraw from the CTCB. The Treasurer will keep the PTS informed of any developments.

### HIGHWAY DEPARTMENT REPORT

The April 2007 Highway Department report was reviewed without comment.

### Inn Road "No Parking" Ordinance 2007-02

The Secretary reported that a proposed ordinance for the installation of "No Parking" signs along Inn Road has been duly advertised. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to approve Ordinance 2007-02, providing for the installation of "No Parking" signs along Inn Road.

### Rohrer Drive

The Secretary reported that a draft easement for a Township vehicle turn-around on the Bitting property had been provided to the PTS. Mr. Shaffer pointed out that there was still no attachment for the easement. The Engineer asked if the sketch provided with the driveway application could be used as an attachment, to save the expense of re-creating a new one. He stated that he was not sure how that sketch differs from the plan prepared originally by Rettew Associates that included a turn-around. Chairman Holman responded that the sketch was an overlay of the original drawing.

Chairman Holman stated that his interest was getting sufficient right-of-way (ROW) for Township vehicles to turn around, with enough space that the vehicles were not entering private property. Mr. Shaffer replied that ROW limits need to be included on the sketch. The Engineer stated that the Township currently owns a dedicated ROW and the plan originally proposed a required ROW with some additional space for the turn-around. Mr. Shaffer asked that it be shown, by an attachment, to address the concern about getting off the ROW when vehicles back around in the snow.

Sketches were reviewed at this time. The Engineer suggested that the ROW limit could be shown as being twelve feet on either side of the center line of the existing driveway. The Solicitor offered that the description could be added to Section 5 of the draft easement as, "Specific description the ROW and easement is as follows..." The Engineer will provide the wording for the easement and the Secretary will attach the driveway sketch.

Chairman Holman reported that the estimate to relocate the electric poles is \$6,516.00. He stated that the estimate to relocate the telephone poles has not been received. He noted that an astronomical amount of fill would be needed for the project.

**MINUTES OF APRIL 25, 2007**

Page 5 of 10

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Chairman Holman stated that, as soon as the orders for pole relocation are placed, he would like to meet with the property owners concerning tree removal.

Chairman Holman stated that he would like to add another culvert under Rohrer Drive, with a catch basin and drainage easement to be located on the east side of the road, to prevent stormwater currently ponding on the Buckwalter property from running across and eroding the new road. Since water entering the catch basin can not run uphill, he asked if the Township should construct a swale to channel the water downhill, or let it up to the owner of the lot where the catch basin is constructed. Chairman Holman stated that diverting the runoff under Rohrer Drive will increase the flow of water down the easement, which may not contain it. He asked whose responsibility it should be to construct the swale, the Township's or the lot owner's? He said that he did not want to get 50% done with the project and then run into a problem with the landowner.

The Solicitor asked if the Engineer was aware of this issue. The Engineer responded that the area below the culvert will need to be graded to the point where it is going to outlet on the existing ground. The Solicitor asked what has occurred since the approval of the Rohrer Subdivision plan (2001-09) that is creating this issue. The Engineer replied that, by installing the culvert to remove the ponding, the Township will be adding more water to the east side of Rohrer Drive, at the same point of discharge. Mr. Shaffer read from the Zoning Officer's comments that, if the lot is left in grass, the runoff will not have an adverse impact on the stabilized area. However, if the owner removes the vegetation and re-seeds, he may have trouble getting the area re-stabilized. The Solicitor noted that the Rohrer Subdivision plan calls for each future lot owner to implement all erosion and control measures shown on the plan. He asked if the plan includes the erosion control measures necessary to accommodate this situation. The Engineer stated that the water will continue to flow where it always has, but the Township will be increasing the flow.

The Solicitor asked for the Engineer's recommendations. The Engineer noted that the Township has two choices – to allow the water to run where it currently runs, or to create a swale along the property line. If no swale is created, the owner will have to divert water in the future when he installs his sand mound. The Solicitor commented that the current situation impacts on the landowner if the landowner chooses to undertake certain construction on his property. The Engineer stated that installing a swale would be to the owner's advantage. He added that, if the Township did not improve Rohrer Drive, the owner would still have to divert water from around his proposed septic system. The Township is not changing the natural course of water – it currently runs across the lot. All that would be changed is the amount of flow. The Solicitor offered his understanding that the owner would be constructing a sand mound in an area known to have water flowing to it. Chairman Holman stated that, if the landowner states that he wants the water to go down the easement, it will entail a lot of work by the Township to construct a swale. The Engineer replied that could be the lot owner's option – to pick up the water at the discharge point and move it where he wants it to go.

Mr. Shaffer suggested that Chairman Holman talk with the lot owner about what he would like done. Chairman Holman again asked the Solicitor if it was the Township's responsibility to construct the swale so the discharge remains in the easement. The Solicitor again responded that, according to the plan, it is the lot owner's responsibility to implement erosion control measures. If the issue is within the confines of the plan, it would be the lot owner's responsibility. If the issue is increased runoff from some other source, it may be the responsibility of someone other than the lot owner. He explained that the lot owner has some degree of responsibility to mitigate damages and "can not build a house in the middle of a creek and complain that his basement floods". The Engineer explained that all the Township wants to do is discharge water under Rohrer Drive through a pipe to the same location where it currently flows across Rohrer Drive. The Solicitor asked how the discharge would be increased. The Engineer stated that the culvert would divert water that currently ponds on the Buckwalter property. The Solicitor replied that the Township can not do anything that would increase storm water runoff, and the installation of the culvert might do that. He suggested that the PTS find out what the cost would be to construct the swale, and also find out what the lot owner wants. Chairman Holman said that the lot owner would like the water to stay within the confines of the easement.

## MINUTES OF APRIL 25, 2007

Page 6 of 10

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The Solicitor noted that no matter what the PTS decides, water is already running onto the lot in the area where the sand mound must be installed. He asked why it would be the responsibility of the PTS to alleviate for the lot owner a problem that he is aware of and wants to aggravate by building in that area. Chairman Holman replied that he felt the owner bought the property without knowing about the easement and the flow of water onto the property. The Solicitor offered his opinion that, if it was known that water was being discharged onto the property, and if the PTS is not increasing the discharge, then the PTS has no obligation to remove it from his property. Chairman Holman noted that the only way not to increase the discharge would be to not construct the culvert under Rohrer Drive. The Engineer recommended that the water be prevented from ponding and channeled under Rohrer Drive to the area where it would flow if the road was not there.

Chairman Holman will contact the lot owner, explain the culvert and catch basin, and ask him to attend the next PTS meeting if he disagrees with what the PTS would like to do.

Mr. Shaffer asked about the timetable for putting the project out for bid. The Secretary stated that she has given Chairman Holman a draft bid package. Chairman Holman replied that he did not see it being bid in 2007, due to the extensive amount of preparatory work to be done.

### **Annual Road Survey**

Chairman Holman reported on the condition of Township roads in need of attention – Barrick Drive, Mourning Dove Drive, Quail Trail, Sawmill Road, Watts Drive, and most roads in Perdix were listed as needing the most improvements. He suggested that the roads in Perdix should be replaced after Rohrer Drive is paved.

### **Runoff Onto Fisher Property – Pee Wee Lane**

Chairman Holman reported that he had investigated a complaint of water running into the basement of Gladys Fisher on Pee Wee Lane. He stated that the run-off is a result of a swale constructed by Perry County Economic Development Corporation (PCEDC) at Business Campus One and the problem had not existed before it was constructed. After discussion, and upon a Holman/Shaffer motion, the PTS voted unanimously to send a letter to PCEDC and the County Commissioners about the runoff onto the Fisher property. Chairman Holman will help the Secretary draft the letter.

### **Cove Road Headwalls**

Chairman Holman noted that a section of Cove Road between the old Rohrer farm and the barn is in need of headwalls and gambion baskets to prevent vehicles from overturning.

### **Haas Drive**

Chairman Holman reported that, due to high water conditions, FEMA has granted an extension for the storm-damage repair of Haas Drive. He estimated that work should be able to begin in another month when the stream dries up.

## **PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT**

### **Kinkora Land Development Plan, File #2007-01**

The Secretary presented a letter from the PTPC recommending approval of an AOR for Section 304, and approval of the above-mentioned plan, with contingencies. Judd Dayton, Evans Engineering, was in attendance to present information and answer questions about the plan. Mr. Shaffer noted that the plan does not show the existing Authority ROW along the western edge of the property and asked that it be shown. He asked about the size of the expansion of the nursing home and was told that fifty nine new beds would be added. After completion of the expansion, a wing holding thirty beds would be demolished. Mr. Shaffer noted that the demolition was not shown on the plan. He asked about the

## MINUTES OF APRIL 25, 2007

Page 7 of 10

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impact of the expansion on the traffic flow and was told that twelve to fifteen new employees would be hired and no traffic study had been done.

After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to grant an AOR for Section 304, *Preliminary Plan Requirements*.

After discussion and upon a Shaffer/Holman motion, the PTS voted unanimously to approve the Kinkora Land Development Plan, File #2007-01, contingent upon the Authority ROW and wing demolition being shown on the plan, the surveyor's and engineer's certification being signed and sealed, the statement of ownership being signed and sealed, agreements for construction and financial security, and payment of all fees. The developer's representative agreed to the conditions.

### **ZONING OFFICER (ZO) REPORT**

The ZO Report for April 2007 was reviewed. The Secretary presented a letter from Madden Engineering Services requesting that an engineer be authorized to attend the May 16, 2007 zoning hearing. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to authorize the Engineer to attend the zoning hearing for the Preserve at Mountainside on May 16, 2007. Mr. Shaffer stated that he would like to have Chairman Holman attend the meeting. Chairman Holman stated that he would like to have the Solicitor attend the meeting. The Solicitor asked the Engineer to be prepared to discuss any variance request with which he disagrees. The Engineer stated that he would prepare a summary in advance of the hearing. The Engineer stated that Frank Chlebnikow would be attending the hearing. When asked if Mr. Chlebnikow was an engineer, the Engineer replied that he was a planner. The Solicitor stated that he would like to examine the requests to see if they were engineering in nature. He stated that he did not want any objections from the developer that Mr. Chlebnikow was not qualified to render an opinion since he is not an engineer.

After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to authorize the Solicitor and Engineer to also attend the zoning hearing for the Preserve at Mountainside on May 16, 2007.

### **Sign Permit Report**

The Secretary reported that the owner of the Dawg House has completed the necessary paperwork for signs at the property. She stated that the Zoning Hearing Board granted a variance for the sign on top of Tubby's Lounge, and considered the two outside signs as one back-to-back sign.

### **SEWAGE ENFORCEMENT OFFICER (SEO) REPORT**

The SEO Report for April 2007 was reviewed without comment.

### **PENN TOWNSHIP PARK AND RECREATION BOARD (PTPRB) REPORT**

The PTPRB Report for April 2007 was reviewed. Chairman Jim Renner announced that opening day for softball was a success, as evidenced by the shortage of parking. He offered that the Township needs to address the issue of increasing the number of parking spaces. Mr. Shaffer asked if there might be any grant money available from any state agency dealing with parks and recreation. Mr. Renner said he would look into it.

Mr. Renner reported that Dan Cooper was interested in serving on the board. There was a Shaffer/Holman motion to appoint Dan Cooper to the vacancy of the PTPRB. Motion passed by unanimous vote of the PTS.

Mr. Renner stated that the PTPRB would like to transfer some of its funds into Certificates of Deposit. He was told to contact Chairman Holman or the Secretary when he wanted to make the transfer.

Chairman Holman reported that he had seen the showcase that Mr. Renner wants to use to display Township memorabilia and stated that he had no objection to its use in the building. He suggested that Mr. Renner find a way to lock the cabinet.

## MINUTES OF APRIL 25, 2007

Page 8 of 10

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### **Fee-in-Lieu Ordinance**

The Treasurer noted that a bill from Rettew in the amount of \$1,468.62 for the fee-in-lieu ordinance was paid out of the PTPRB budget. She stated that the PTPRB would like the PTS to pay the bill since the PTS had asked the PTPRB to draft the ordinance. After discussion that the PTPRB would ultimately be the beneficiary, and upon a Shaffer/Holman motion, the PTS voted unanimously to pay 50% of the Rettew invoice.

The Solicitor was asked if he had reviewed the draft fee-in-lieu ordinance. He responded that he has reviewed it, and upon further research, has concluded that a fee-in-lieu ordinance is enforceable and legal.

After discussion, and upon a Shaffer/Holman motion, the PTS voted to amend Section 409 of the Subdivision and Land Development Ordinance to include fee-in-lieu wording, to forward the amendment to the Engineer, Solicitor, and Perry County Planning Commission for comments, and to advertise the amendment for adoption at the May PTS meeting.

### **PENN TOWNSHIP MUNICIPAL AUTHORITY (AUTHORITY) REPORT**

#### **Cove Wastewater Treatment Plant (WWTP)**

Chairman Holman reported that the Authority's plant operator has asked for any leftover paving materials for use at the Cove WWTP. He explained that the dollies delivering chemicals to the WWTP can not maneuver over the stones. Chairman Holman stated that he made a site visit and would be willing to volunteer his labor to build a 10-foot by 10-foot form. He asked that the PTS approve the use of the backhoe and Joe Smith's labor and ask the Authority to pay for the materials to construct a concrete slab. After discussion, and upon a Shaffer/Holman motion, the PTS voted to provide the labor and backhoe for construction of a concrete pad at the Cove WWTP, with the Authority to be asked to pay for the cost of the concrete. The Secretary will send a letter to the Authority informing it of the motion.

### **SECRETARY REPORT**

#### **Cocca Development (Dollar General)**

The Solicitor stated that he would talk to the District Judge about the Cocca Development citation on April 27, 2007 when he attends the hearing for Dino's Grille.

#### **Mutzabaugh's Market Street Light Agreement**

The Secretary presented a draft agreement with Mutzabaugh's Market concerning maintenance of the street light on Business Campus Way. Chairman Holman noted that the seal on the light pole arm is cracked and rainwater is entering the light. It was the consensus that the Secretary should send a letter to PCEDC asking them to repair the seal on the arm of the light pole. No action will be taken on the maintenance agreement until the issue of the seal is resolved.

#### **PA Local Government Investment Trust (PLGIT) Proxy**

After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to vote for all nominees presented and return the proxy to PLGIT.

### **ENGINEER REPORT**

The Engineer's monthly report was reviewed.

#### **Sheetz Car Wash**

The Engineer explained that Sheetz is proposing to excavate the stormwater basin and line it with rock. He said that he has sent comments to Sheetz's engineer. Mr. Shaffer stated that he would like to see Sheetz address the issue of the ponding that occurs between SR 11/15 and the car wash driveway at the same time. The Engineer stated that he would inform Sheetz's engineer.

MINUTES OF APRIL 25, 2007

Page 9 of 10

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**Preserve at Mountainside**

The Engineer reported that the developer has responded to the Engineer's previous comments and that he would respond in turn.

**SOLICITOR REPORT**

**Natural Features Overlay**

The Solicitor stated that a definition consistent with that of DEP or the Army Corps of Engineers is needed for the overlay. He then stated that, due to a recent decision involving Liverpool Township, any septage regulations in the overlay must be consistent with DEP regulations. The Engineer noted that most of what is in the overlay would not be regulated by DEP but he would review the overlay again.

**POLICE REPORT**

The Monthly Police Incident Report was reviewed.

**Township Credit Card**

After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to include Chief Houck with the list of employees authorized to make purchases with the Township's VISA card. The Secretary will make the necessary arrangements,

**County Animal Rescue Team (CART)**

Chief Houck reported that he has been asked to coordinate a CART to be used during emergencies.

**BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT**

The March 2007 Permit reports were reviewed without comment.

**CORRESPONDENCE**

There was no correspondence to be discussed.

**OLD BUSINESS**

**Sewer Connection Updates**

The Secretary updated the PTS on the first, second, and third phases of connection for the Perdix sewer project. She reported that 199 notices-to-connect were sent and 102 homes have been connected.

**Sign Permit Update**

The Secretary presented an updated spreadsheet listing signs that were erected without approved permits.

**EXECUTIVE SESSION**

At 9:40 p.m. the PTS entered into executive session to discuss personnel issues. The meeting reconvened at 10:35 p.m.

**Highway Department Vacancy**

It was the consensus to schedule interviews for the highway department vacancy on May 23, 2007.

**ADJOURNMENT**

With no further business to be conducted, and upon a Shaffer/Holman motion, the PTS voted to adjourn at 10:40 p.m.

Respectfully Submitted,

**MINUTES OF APRIL 25, 2007**

Page 10 of 10

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Susan E. Long