

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Charles H. Stoner, Vice Chairman

Robert E. Shaffer, Sr., Supervisor

MINUTES OF AUGUST 29, 2007

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The Penn Township Board of Supervisors (PTS) met on Wednesday, August 29, 2007 at a special-advertised time of 6:30 p.m. in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman Charles Stoner, and Supervisor Robert E. Shaffer, Sr. were in attendance. Other personnel present were Helen Klinepeter (Secretary), Susan Long (Treasurer), Rich Wagner (Solicitor), Max Shradley (Engineer), Alan Houck (Chief of Police) and Randy Plummer. The meeting was recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

AGRICULTURAL SECURITY AREA HEARING

Chairman Holman called the hearing to order and asked the Secretary if the hearing had been properly advertised and if proof of publication had been received. The Secretary responded in the affirmative.

Chairman Holman asked the Secretary if she had received any written public comments, to which she responded in the negative. Chairman Holman then noted that comments and recommendations had been received from the Perry County Planning Commission (PCPC) and the Penn Township Planning Commission (PTPC). He then asked for comments from the visitors regarding the additions to and deletions from the Agricultural Security Area. None of the visitors had any comments to offer.

Chairman Holman stated that the PTS was satisfied with the comments and recommendations from the PCPC and PTPC. At this time, there was a Shaffer/Stoner motion to adopt the Agricultural Security Area for another seven years. Motion passed by unanimous vote of the PTS.

CONCLUSION OF HEARING AND BEGINNING OF MONTHLY MEETING

With all business finished, Chairman Holman concluded the hearing and called the monthly PTS meeting to order with the Pledge of Allegiance and a moment of silence. He then announced that this evening's agenda was being modified and that the Solicitor's report would be heard first.

SOLICITOR REPORT

Dollar General

The Solicitor reported that he had received a letter from legal counsel for Dollar General regarding the store's stormwater problem and requesting a site visit with the Solicitor and Engineer. After discussion, it was the consensus of the PTS to authorize that meeting in hopes of resolving the stormwater issues. The Solicitor will contact Sheetz's legal counsel to schedule a site visit. It was a further consensus to not cancel the September 12, 2007 hearing against Dollar General until it was decided that it was no longer needed.

Grey Berrier Property, Railroad Street

The Solicitor reported that he had received a letter from Mr. Berrier concerning problems on property that is jointly-owned by several family members. He recommended that the Zoning Officer (ZO) should investigate the issue of building setbacks and should also suggest to Mr. Berrier that he contact the Army Corps of Engineers about the wetland encroachment. The Solicitor continued that all other issues in the letter were civil matters and outside the jurisdiction of the PTS. The Secretary reported that the ZO had already looked into the building setback problem and that an application has been filed for a zoning variance.

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Dino's Grille

The Solicitor reported that District Justice Maguire has requested that the PTS re-file another citation against Dino's Grille and ask for per-diem penalties. After discussion, and upon a Shaffer/Stoner motion, the PTS Voted unanimously to authorize the Secretary to file another citation that includes per-diem penalties against the owner of Dino's Grille.

Verizon Communications Tower, State Road

The Solicitor reported that he has notified Verizon that the PTS is waiving the subdivision requirement for construction of a communications tower on the Rohrer/Schranz property on State Road but is requiring a land development plan.

Frisch Property, Barnett Drive

The Solicitor stated that he has not yet completed verification or filed a complaint against Mr. Frisch for problems resulting from stormwater runoff onto Township property on Barnett Drive. He stated that he would finish the necessary paperwork the next day.

Roger Barrick Property, State Road

At the July 25, 2007 PTS meeting, Roger Barrick had been requested to supply additional information regarding the lease of his land on State Road for use by Loysville Structures. He has since submitted information that a temporary office with electricity would be manned daily except Sundays, and that a chemical toilet would be used. He also submitted a copy of the PennDOT Highway Occupancy Permit.

The Solicitor offered his opinion that, with no water on the property, it would be hard to compel the owner to connect to the sanitary sewer located on the property. He reminded the PTS that it has a regulation requiring that chemical toilets must have a permit. Mr. Shaffer asked if Pennsylvania had requirements for washrooms in public places. The Solicitor replied that it would be appropriate to contact PA Labor & Industry (L&I) to see if the public must be accommodated with running water and septic facilities. Mr. Shaffer suggested that the Secretary contact L&I to see if such regulations are in place.

Citgo Property, State Road

Mr. Shaffer noted further deterioration of the former Citgo building in that more of the façade has fallen off. The Secretary replied that she would be filing a nuisance complaint with the owner.

Hammaker Property, Burley Road

The Secretary reported that, as requested, she had researched the history of the Hammaker property on Burley Road to determine what agreement might exist regarding the height of the hedge and its impact on sight distance. She presented a copy of a driveway permit dated March 16, 1995 specifying that all shrubbery along the roadway must be removed and kept free of obstruction to provide a safe sight distance from a vehicle located ten feet back from the pavement edge. After discussion, the Secretary was requested to send a letter to the current owners, informing them of the necessity to trim their hedge.

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Zoning Ordinance, Natural Features Overlay

Mr. Shaffer referred to a memo from the Secretary dated August 6, 2007 concerning a typographical error in the Natural Features Overlay of the Zoning Ordinance. The Solicitor suggested that it can be corrected by noting that it is an error.

The Solicitor was excused from the meeting at this time.

PARKING ON MOUNTAIN STREET

Chairman Holman explained that all residents of Mountain Street had been invited to this evening's meeting to discuss a resolution to parking problems along the street, especially the way they impact snow removal. He asked those in attendance for their comments.

Earl Eckrode suggested that residents could park on the mountain side of the street only, as the curb allows for vehicles to get up on the sidewalk. This would provide additional clearance for the snow plows. He added that there was only one house on the river side of the street.

Yvonne Cox noted the difficulty that would result if parking was limited to the river side of the street, in that the edge of the street is on a steep incline. She provided photos of vehicles parked on both sides of the street.

Chief Houck noted that he recently could not negotiate the patrol car through the street because vehicles were parked on both sides. He stated his concern about emergency vehicles not being able to respond when needed. He also stated that the Winnebago and trailer that park on the street are both licensed and legally parked, but add to the difficulty of negotiating the street.

Faith Fuller stated that there was no curb frontage in front of her property where she and her husband can park; therefore, they park on the river side. Mr. Shaffer noted that they could still park on the mountain side of the street, only in other locations.

Chairman Holman explained that the PTS is trying to prevent a complete restriction against parking on the Township ROW during snow removal. He asked for the resident's cooperation in parking on the mountain side of the street to prevent a restriction.

The Engineer recommended that Mountain Street be made one-way going south. Chairman Holman replied that it already is one-way and noted that there is a directional arrow at the bottom of Iron Street. Mr. Eckrode noted that the "one-way" signs get installed and then are removed.

Chairman Holman thanked the residents for their attendance and told them that the PTS would check to see if an ordinance is in place to restrict parking on the riverside of the street and install the appropriate signs, and would see that the one-way signs are reinstalled.

VISITORS

Roger Barrick Property, State Road

Mr. Barrick was not in attendance. The Secretary noted that Mr. Barrick has submitted a copy of his PennDOT Highway Occupancy Permit. Mr. Shaffer stated his opinion in support of the Solicitor's opinion that, based on the fact that there is no running water on the property, there would be no requirement to connect to the sanitary sewer. He added, however, that a permit should be required for any chemical toilet that might be installed on the property.

The Secretary asked what the PTS wished to do about Mr. Barrick's request on July 25, 2007 for a waiver of the subdivision plan requirement. Mr. Shaffer asked if the PTPC had seen Mr. Barrick's request. The Secretary replied that it had not because Mr. Barrick came to the PTS first. Mr. Shaffer offered that the PTPC is a "recommending" board for the PTS and should take a position on the request for a waiver. It was the consensus of the PTS that the Secretary should contact Mr. Barrick and have him appear before the PTPC with the necessary information to back-up his request for a waiver.

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On a related note, Mr. Shaffer offered that the owner of Eagle's Nest Car Sales should be contacted to obtain a permit for the chemical toilet on that property. The Secretary responded that has already been done.

Gerald Hirt, Kamp Street

Mr. Hirt reminded the PTS that he had been requested by the Solicitor at the July 25, 2007 PTS meeting to request a waiver of the land development plan requirement. He explained that his property on Kamp Street is zoned commercial, and that he would like to convert a residential rental unit into a retail/sales unit. He provided photos of the building and stated that no additional building or improvement will be made. The Engineer stated that the property otherwise meets all zoning requirements. The Secretary explained that the PTS would need to approve an AOR and could add any necessary contingencies.

Mr. Shaffer asked if the PTPC had reviewed Mr. Hirt's request. The Secretary replied that it had and had found it to be satisfactory. She added that the PTPC had not submitted a letter of recommendation to the PTS but discussion of the request was included in the PTPC minutes.

After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to grant an AOR for a land development plan to Mr. Hirt. The Secretary was requested to send Mr. Hirt written confirmation of the PTS's action.

John Smith, Schoolhouse Road

Mr. Smith was present to discuss problems with the tenant of an adjoining property in regards to noise levels, trash, and abandoned vehicles. He also stated that there are numerous dogs on the property. He noted that the PTS has notified the owner in the past to clean up the property and added that it is effective for a short while, but then the problems re-occur. Chairman Holman agreed that the property is cleaned up only enough to be in compliance, and then reverts to past conditions.

The Engineer asked if the PTS has conferred with the Solicitor about what can be done when there are patterns of continuing nuisances and was told no. At this point, there was a Shaffer/Stoner motion to contact the Solicitor about exploring the procedure for dealing with continuing nuisances. No vote was taken at this time.

Mr. Smith stated that he has been told that the residents are running an animal rescue shelter. The Engineer suggested that the ZO research whether the residents are operating a kennel, and whether they are in compliance with the zoning ordinance. Chairman Holman requested that the Secretary contact the Dog Warden and have him check if the dogs are licensed, with up-to-date vaccinations.

Mr. Shaffer asked if the UCC inspector could get involved. The Secretary replied that the Township does not have a maintenance ordinance.

Chief Houck reported that he has made site visits on many occasions for nuisance complaints and the dogs do not appear to be mis-treated. He added that he does not have enough officers to keep constantly checking that nuisances have been corrected.

At this time, Chairman Holman called for a vote to the motion. Motion passed by unanimous vote of the PTS.

Chairman Holman asked the Secretary and Chief Houck to follow-up on any enforceable action concerning the abandoned vehicles.

Kathy Martin

The Secretary stated that Ms. Martin was interested in renting Room 4 of the Municipal Building for a photography studio. After discussion, there was a Shaffer/Stoner motion to approve a rental agreement with Ms. Martin at \$380.00 per month. Motion passed by unanimous vote of the PTS. It was the consensus that Ms. Martin would be able to make minor cosmetic changes, and that Chairman Holman would make modifications to several doors. Discussion was then held on the installation of new carpet. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to purchase new carpet from Perry Floor Systems at a cost of \$1225.00.

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Dale Moyer, Susquenita Area Soccer Youth (SASY)

The Secretary reported that Mr. Moyer had been invited to the meeting to discuss the water supply for the SASY fields off of YMCA Drive but that he was not in attendance. She stated that, according to Mr. Moyer, the water rough-ins have been installed in the building and the water lines have been installed, but the well has not been connected. It was noted that, until the holding tank is installed, a temporary chemical toilet will be used. The Secretary reported that Mr. Moyer has been informed that he needs a permit for the chemical toilet.

Barry Weaver, Eric Hirt, Weaver-Hirt Final Subdivision Plan, File 2007-04

Mr. Weaver explained that he has an on-lot wastewater treatment plant (WWTP) and a right-of-way (ROW) to carry the discharge pipes across the residence of Gary Sheaffer. Since Mr. Sheaffer's death, his property is to be sold. To keep access to the pipes, the subdivision plan was proposed to add the land involved in the ROW to the Weaver property. He added that, basically, the plan would exchange one substandard area for another.

Mr. Shaffer asked if the Sheaffer property would still be serviced by the spring and was told it would. He noted that the ROW shown on the plan stops short of the spring house. Mr. Weaver stated that the spring house was to be included and an error was made on the plan.

At this point, Mr. Hirt stated that he has been out of town, that he does not agree with the way the subdivision was designed, and indicated that he would not sign it. He offered that the issues were to have been resolved by the attorneys before the plan came before the PTS.

The Secretary noted that, if the plan was not approved this evening, a time extension would be needed. She presented a letter from the PTPC dated August 22, 2007 recommending a ninety-day extension. Due to Mr. Hirt's comments, there was a Shaffer/Stoner motion to grant a time extension for the Weaver-Hirt Final Subdivision Plan until November 29, 2007. Motion passed by unanimous vote of the PTS.

MINUTES

Upon a Shaffer/Stoner motion, the PTS voted unanimously to approve as presented the minutes of the July 25, 2007 hearing to amend the SALDO, as well as the minutes of the July 25, 2007 PTS meeting. Upon a second Shaffer/Stoner motion, the PTS voted unanimously to approve the August 22, 2007 Cary Cummings Conditional Use Hearing minutes as presented.

INVOICES AND EXPENDITURES

The Treasurer provided the PTS with a list of Invoices and Expenditures for the period July 26 through August 29, 2007 for approval. After due consideration, and upon a Shaffer/Stoner motion, the PTS voted to approve payment of checks 20316 through 20403 from the PLGIT General Account in the amount of \$40,037.46 and six ACH transfers from the Newport Bank General Account in the amount of \$6,942.40.

PPL and Embarq Invoices

After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to authorize electronic payment of the PPL and Embarq invoices through Automated Clearing House (ACH) deductions of the Orrstown Bank checking account.

TREASURER REPORT

Upon a Stoner/Shaffer motion, the PTS voted unanimously to accept the Treasurer's Report for the period July 26 through August 29, 2007, subject to yearly audit.

HIGHWAY DEPARTMENT REPORT

The August 2007 Highway Department report was reviewed without comment.

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Driveway Ordinance Revision

The Secretary reported that Ordinance 2007-04, amending Driveway Ordinance #17 to incorporate new PennDOT requirements, has been duly advertised. After discussion, and upon a Holman/Shaffer motion, the PTS voted unanimously to adopt Ordinance 2007-04, amending Driveway Ordinance 117.

Township Dirt Roads

The Secretary presented a letter from Perry Conservation District asking for identification of the dirt roads in the Township. After discussion, Randy Plummer was requested to provide the Perry Conservation District with the requested information.

Haubert Homes Construction Project, Hill Top Road

Chairman Holman reported that Haubert Homes has changed the location of the driveway access for a home it is building on Hill Top Road. This has resulted in a cut-back of eight feet of Township ROW and a steep bank at the edge of the ROW. He relayed that Mr. Haubert was supposed to talk to the property owner about another driveway location and get back to Chairman Holman, which he has not done.

Chairman Holman stated that he asked the Solicitor to write a letter to Mr. Haubert, informing him that an occupancy certificate will not be issued until the driveway situation is corrected. He asked the Secretary to provide him with a copy of the letter when it is available.

Chairman Holman also reported that Mr. Haubert is contesting where Hill Top Road ends and is saying that he is on a private roadway. Chairman Holman reported that, according to the PennDOT liquid fuels map, the road continues to the end of the lot, a position the PTS maintains.

Chairman Holman stated that, according to the Solicitor, Mr. Haubert is responsible for replacing the bank and restoring the ROW materials.

Haas Drive Restoration

Randy reported that the restoration of Haas Drive is completed and the necessary paperwork for PEMA is almost completed. He thanked Chief Houck for his donation of four hours labor during the completion of the project.

PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT

Gehman Final Subdivision Plan, File 2006-08

The Secretary presented a letter from the PTPC dated August 22, 2007 recommending a time extension for the above-mentioned plan. She explained that Mr. Gehman was requesting the extension because of illness of his lawyer. After discussion, and upon a Stoner/Shaffer motion, the PTS voted unanimously to grant a ninety-day time extension until November 29, 2007 for the purpose of reviewing or acting upon the Gehman Final Subdivision Plan, File 2006-08.

Frisch Subdivision Plan, File 2007-06

The Secretary presented a letter from the PTPC dated August 29, 2007 recommending denial of the above-mentioned plan because of non-compliance with numerous sections of the SALDO and Zoning Ordinance, which were detailed in the letter. She stated that the Solicitor had reviewed and approved the letter. Based on the recommendation of the PTPC, there was a Shaffer/Holman motion to unanimously deny the Frisch Subdivision Plan, File 2007-06.

Zoning Ordinance, Natural Features Overlay Amendment

The Secretary asked for authorization to advertise Ordinance 2007-03. This ordinance amends the Zoning Ordinance by revising Article II, Section 201; Article III, Sections 301 and 308; and adding Article XIX. She stated that the Solicitor has reviewed the amendment. The Engineer explained that the amendment incorporates comments from the PCPC, as requested by the PTS. After lauding the

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efforts of the PTPC, Mr. Shaffer moved to authorize advertisement of a public hearing for the Natural Features Overlay Amendment. Mr. Stoner seconded the motion. Motion passed by unanimous vote of the PTS. It was the consensus to hold the hearing at 6:30 p.m. on September 29, 2007, with possible adoption following thereafter.

ZONING OFFICER (ZO) REPORT

The August ZO Report was reviewed without comment.

Cove Mountain Animal Hospital Variance Request, 2007-07

The Secretary explained that Dr. Schwartz has requested permission to install a sign advertising the animal hospital inside the Township ROW on Schoolhouse Road. She stated that the Zoning Hearing Board (ZHB) will meet on September 13, 2007 to rule on the request.

The Engineer reported that the PTPC has recommended that the PTS review the request, with the condition that the lights on the sign be turned off after business hours. Mr. Shaffer asked where the authority to restrict the hours the light could be used would come from, with the suggestion that possibly it could be a contingency of the variance approval from the ZHB.

After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to have Chairman Holman and Randy Plummer make a site visit prior to the hearing and represent the PTS at the hearing.

SEWAGE ENFORCEMENT OFFICER (SEO) REPORT

The August SEO Report was reviewed without comment.

PENN TOWNSHIP PARK AND RECREATION BOARD (PTPRB) REPORT

The PTPRB Report for August 2007 was reviewed without comment.

Sale of 1995 Cub Cadet

The Secretary stated that the 1995 Cub Cadet is no longer needed. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to advertise for bids for the 1995 Cub Cadet, with a minimum bid of \$100.00.

Park Improvements

PTPRB Chairman Jim Renner reported that the picnic pavilion is being painted and that an assessment is being made of the BBQ pit. He said that, if BBQs are not held in the future, possibly the pit could be used as a pavilion or sheltered bus stop.

PENN TOWNSHIP MUNICIPAL AUTHORITY (AUTHORITY) REPORT

Chairman Holman reported that connections continue to be made to the sanitary sewer in Perdix. He stated that complaints are being received from residents who have connected about their neighbors who have not connected. He said that the residents filing the complaints are being contacted and are being told the procedures that the Township will enact to enforce the connection requirement.

SECRETARY REPORT

Drop-off Box

The Secretary presented an informational packet with examples and prices of drop-off boxes to be installed in the door of the rear entrance. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to purchase a mail slot and door sleeve from Lowe's at a cost of \$32.24.

Central PA Energy Consortium (CPEC)

The Secretary had presented information from the CPEC at the July 25, 2007 PTS meeting regarding a proposal to evaluate current electric accounts to help members reduce their costs, at a fee of \$100.00 per account. She now reported that the Authority would need to join as a separate entity to

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have its PPL bills evaluated. At this time, CPEC is only asking for information to see if entities could realize a savings; if so, the \$100.00 fee would then be paid. CPEC is still checking to see if the PTS electric bills from Duncannon Borough could be included in the program.

Fall Clean-up

The Secretary presented a spreadsheet comparing the bids received from Sylvester's Services and Interstate Waste Services for the fall clean-up to be held October 18-20, 2007. She projected that the price of the clean-up using Sylvester's Services would be \$4,327.83 and the price for Interstate Waste would be \$4,811.09. After a review of the quotes, and upon a Stoner/Holman motion, the PTS voted unanimously to accept the bid from Sylvester's Services.

2007 Fee Schedule Resolution Amendment

The Secretary reported that she had amended the 2007 fee schedule to include the \$700.00 Fee-in-Lieu amount discussed at the previous PTS meeting. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to set the Fee-in-Lieu charge at \$700.00 per lot and/or dwelling unit, and to advertise the revised 2007 Fee Schedule.

ATV Bid

The Secretary presented a bid description for an ATV. After a review of the description, and upon a Shaffer/Stoner motion, the PTS voted unanimously to authorize the Secretary to advertise for bids for an ATV.

2010 Census

The Secretary presented information from the Census Bureau (Bureau) and asked which option the PTS would like to choose. Option 1 provides the PTS with a computer-readable list of addresses, a tally list, the right to compare Township records with Bureau records, and the right to appeal. With Option 2, the Township provides its records to the Bureau, the Bureau does the comparison, and the PTS has the right to appeal. With Option 3, the Bureau does all the work and the PTS loses its right to appeal.

Mr. Shaffer noted that in 2000, the PTS disagreed with the Bureau's census figures but was not able to resolve the issue. He offered that the more involved the PTS was, the better the results would be. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously for Option 1. Volunteers will be recruited to assist the PTS in comparing Bureau to Township records.

After further discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to authorize the Secretary to attend Bureau-sponsored training on October 19, 2007.

Sewer Complaint, Firehouse Road

The Secretary presented a letter stating that a resident had connected to the sanitary sewer while sewage from her neighbors was still running down the street. The Secretary stated that she explained to the resident the procedure that will be used to enforce the connection ordinance. She also notified the SEO, who told her he had no jurisdiction in this matter since public sewer was now available in the area.

The letter referred to the previous newsletter that stated that the Authority hoped to have all residents connected by mid-summer of 2007. Mr. Shaffer offered that the resident should have it explained that the Authority was optimistic in its prediction.

Chairman Holman noted that the PTS has granted extensions for hardships, which has contributed to the delay in some connections and caused neighbors who have connected to become upset.

Duncannon Lion's Club Holding Tank Letter of Credit (LOC)

Mr. Shaffer noted that, at the January 31, 2007 PTS meeting a motion was made that LOCs for holding tanks would be lowered to \$500.00 after one year of satisfactory operation. He added that, at the July 25, 2007 meeting, the LOC for the Duncannon Lion's Club was lowered to \$200. The

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Secretary reported that the Lion's Club had been notified that its LOC needs to be renewed and that she has not received a response.

ENGINEER REPORT

Zoning Revision – MUC District

The Engineer reported that the PTPC is continuing its review of the revised language for the MUC district and expected that the PTS would see recommended language at its October meeting.

Sheetz Car Wash

The Engineer reported that the representative he had been in contact with is no longer in Sheetz's employ, and correspondence from the PTS to Sheetz has gone nowhere. He said he has been in contact with Sheetz's engineering firm and Brian Soyka. Mr. Soyka informed the Engineer that, as soon as recommendations are received from the engineering firm, work will begin on corrections to the stormwater basin.

Cornerstone Church

The Engineer reported that he made a site visit to Cornerstone Church immediately prior to this evening's meeting. He offered that, while stabilization, seeding, and mulching needs to be done, Cornerstone is substantially complete. He added that the stormwater collection system, driveway, and parking areas are installed and are functioning properly, with no indication of any problems. Chairman Holman stated that he has been on-site during periods of heavy rain and has found no problems with the stormwater facilities. The Secretary reported that the UCC inspector is satisfied with the construction.

After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to grant temporary occupancy to Cornerstone Church until November 30, 2007. Seeding and grading must be completed before final occupancy is granted.

MS4 Permit Renewal

The Engineer reported that DEP has advised that the MS4 Permit and Waiver has been extended until September 8, 2008.

Duncannon Fire Company (DFC)

Chairman Holman stated that the DFC has had a change of officers who have asked what stormwater modifications need to be completed. He offered his recollection that, if no additional paving is installed, certain requirements would be waived. He asked the Engineer to check his files as to what is needed to complete the stormwater facilities and provide him with the information.

POLICE REPORT

The Monthly Police Incident Report was reviewed.

ENRAD

Chief Houck reported that the ENRAD system was working well at pinpointing vehicles exceeding the speed limit. He added that, with all the other duties of the officers, not much time is spent working with the system. Mr. Stoner noted that two people are needed for the system and volunteered his assistance.

Perry County Animal Response Team Update (CART)

Chief Houck reported that CART is slowly developing and provided the names of residents who have volunteered to help. He explained that CART's services would be used during emergency situations to provide shelter for displaced animals, and to remove animals involved in accidents. Chief Houck stressed that this is a volunteer organization and asked the PTS to consider a financial donation.

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Chairman Holman noted that 2008 budget preparation would soon be underway and that a donation would be considered as part of the 2008 budget.

BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT

The July 2007 Permit reports were reviewed.

CORRESPONDENCE

PennDOT Bridge Inspections

The Secretary presented a memo from PennDOT regarding the public release of bridge safety inspection data and frequently asked questions about the inspections.

Mr. Shaffer noted that PennDOT bids for repairs to the Cove Road bridge are scheduled to be "let" on August 30, 2007. He offered his understanding that meant that the design work for the bridge is already finished. He asked if anyone had seen a final design for the bridge. Chairman Holman and the Secretary responded that they have seen the final design. Mr. Shaffer asked that the plan be provided to him for his review.

Mr. Shaffer asked if PennDOT was contacted with PTS input about the design, in case the bridge is given over to the PTS. The Secretary responded that Chris Deiter had been verbally informed that PennDOT was going to maintain ownership of the bridge. She said that she has not been told that, either verbally or in writing. Mr. Shaffer offered his opinion that PennDOT would turn over ownership of the bridge and suggested that documentation of any contacts with PennDOT should be maintained.

Harrisburg Area Transportation Study (HATS)

The Secretary presented a training needs survey from HATS that lists all courses currently available through the PennDOT Local Technical Assistance (LTAP) program and also allows municipalities to provide feedback of other roadway training needs. It was the consensus that Randy should complete the HATS training needs survey

OLD BUSINESS

Sewer Connection Updates

The Secretary updated the PTS on the first, second, and third phases of connection for the Perdix sewer project. She reported that 199 notices-to-connect were sent, with 54 homes remaining to be connected.

Sign Permit Update

The Secretary presented an updated spreadsheet listing the remaining three advertising signs that were installed without approved permits. She reported that there still has been no response from American Legion, Cove Barn Antiques, and Farmer Boy. The Secretary stated that either the ZO or she would contact the owners personally about their violations.

Mr. Shaffer suggested that the Secretary check with the Solicitor about the type of letter that can be sent that provides proof of receipt and notify the business in that manner.

Frisch Property, Barnett Drive

Chairman Holman noted that Mr. Frisch does not agree with the PTS on the termination point of the public section of Barnett Drive. He cautioned the highway personnel to be careful about not entering onto private roadway.

Zoning Hearing Board (ZHB) Alternates

The Secretary reported that Furnley Frisch has indicated that he does not want to be an alternate on the ZHB. Chairman Holman stated that he will talk to Mr. Frisch as soon as possible.

Pension Fund Audit

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Mr. Shaffer noted that he had received a copy of the pension audits and questioned the non-compliance that was mentioned concerning the police pension plan. The Secretary stated the Township was not in compliance with Act 69, which stipulates that the Township must have three full-time police to be eligible for the type of plan carried. She stated that a resolution would be necessary to change the type of pension plan. She will contact the PSATS pension representative for more information and coordinate the wording of a resolution with the Solicitor. Mr. Shaffer asked that a status report be given at the next meeting. Chief Houck requested that he be given a copy of the resolution before it is adopted, so that he can provide feedback.

NEW BUSINESS

Fall Newsletter

The Secretary presented a draft copy of the fall newsletter and requested that corrections and comments be provided to her by September 7, 2007 for an estimated mailing date sometime during the last week of the month.

CEDA-COG

Mr. Shaffer noted an invitation to a meeting of the CEDA-COG on September 11, 2007 to discuss "Valley Vision 20/20". No decision was made on who would represent the PTS.

Shermans Creek Conservation Association (SCCA)

Mr. Shaffer noted an invitation to a meeting of the SCCA on September 20, 2007 to discuss the Southern Perry County Watershed Conservation Plan. No decision was made on who would represent the PTS.

Liquid Fuels Seminar

The Treasurer reported that PennDOT has initiated a new procedure for the filing of the annual Liquid Fuels Report and is sponsoring free training seminars to explain the process. After discussion, and upon a Shaffer/Stoner motion, the PTS voted unanimously to authorize the Treasurer to attend a Liquid Fuels seminar to be held on September 18 in Elizabethtown.

ADJOURNMENT

With no further business to be conducted, and upon a Shaffer/Stoner motion, the PTS voted to adjourn at 9:40 p.m.

Respectfully Submitted,

Susan E. Long
Recording Secretary