

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

Henry A. Holman, Jr., Chairman

Robert E. Shaffer, Sr., Supervisor

Randy Plummer, Supervisor

**MINUTES OF OCTOBER 16, 2007**

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The Penn Township Board of Supervisors (PTS) met on Tuesday, October 16, 2007 at 7:00 p.m. in the Municipal Building. Chairman Henry Holman, Jr. and Supervisor Robert E. Shaffer, Sr. were in attendance. Other personnel present were Helen Klinepeter (Secretary), Susan Long (Treasurer), Alan Houck (Police Chief) and Randy Plummer. The meeting was recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

**VISITORS**

There were no visitor comments.

**OLD BUSINESS**

The Treasurer reported that the bill from Morgan Paving for work done on the Linton Hill Road Bridge has been received. She asked for direction on which fund to use for payment and was told to use the Liquid Fuels Account.

**NEW BUSINESS**

**Resignation of Supervisor Charles H. Stoner**

The Secretary presented a letter of resignation from Charles H. Stoner from his position as Supervisor, dated September 27, 2007 and effective immediately. There was a Shaffer/Holman motion to accept the resignation of Charles Stoner. Motion passed by unanimous vote of the PTS.

Chairman Holman noted that the PTS must fill the vacancy until the next municipal election. There was a Shaffer/Holman motion to appoint Randy Plummer to fill the vacant position of Penn Township Supervisor. Motion passed by unanimous vote of the PTS.

Chairman Holman noted that Mr. Plummer is a Township highway employee and requested CeCe Novinger to convene a meeting of the elected auditors to set a new hourly wage for the roadmaster position. It was decided to schedule the meeting for Wednesday, October 24, 2007 at 7:00 p.m. in the Township building. The Secretary will advertise the meeting in the Patriot-News in order to meet the legal requirements for the time frame involved.

Chairman Holman welcomed Mr. Plummer as a Supervisor and stated that he would provide valuable insight to the Township.

**PennDOT Incident Management Task Force**

The Secretary reported that PennDOT would be holding a meeting October 29, 2007 at 9:00 a.m. to discuss the improvement of emergency response capabilities. Mr. Shaffer is unable to attend. Chairman Holman and Mr. Plummer were unsure at this time if they would be able to attend and will get back to the Secretary.

**Laptop Computer for Highway Department Use**

The Secretary presented a spreadsheet comparing prices of laptop computers from Dell, Staples, and Circuit City. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to purchase a laptop computer for the highway department from Circuit City at a cost of \$699.98.

**Traffic Recording System (TRS)**

Randy stated that he and Chief Houck would like to research the price of a TRS for joint use. He explained that a TRS could be used for traffic studies, to provide a traffic count and vehicular speed, and to justify road improvements. He added that Mr. Shaffer offered his belief that Tri-County

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Regional Planning Commission has a TRS that might be available for use by the Township. He suggested that Randy investigate whether it could be borrowed. Randy noted that LTAP lent one to the Township for training purposes, but that it was a one-shot offer. He also noted that they are available for rent at \$100 per week.

Mr. Shaffer stated that he is not opposed to the concept but would like to make sure that it is necessary for the Township to purchase a TRS. Randy and Chief Houck will do further investigation as to what systems are available for borrowing, leasing, or purchasing.

**Mountain Street Ordinance**

The Secretary presented a draft ordinance providing for the installation of "One Way," "Two-Way Traffic Ahead," and "Do Not Enter" traffic signs for Mountain Street. She stated that she had faxed the draft ordinance to Solicitor Rich Wagner for his review, but has not yet received a response.

Chairman Holman offered his opinion that this ordinance is necessary to make it easier for winter maintenance of Mountain Street.

During discussion, it was noted that the ordinance did not include "No Parking" signs for the east side of Mountain Street. Chief Houck stressed that parking should be limited to one side of the street. The Secretary was requested to include the no parking provision in the draft ordinance and re-submit it to the Solicitor for further review. Authorization to advertise the ordinance will appear on the October 31, 2007 PTS meeting agenda.

**Linton Hill Road Speed Study and Ordinance for Speed Limit Signs**

Randy presented a speed study conducted on Linton Hill Road from SR 274 to Glutz Hole Road documenting that the speed limit should be 35 mph. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to accept the traffic study limiting vehicular speed to 35 mph on Linton Hill Road from SR 274 to Glutz Hole Road.

The Secretary presented a draft ordinance establishing the above-approved speed limit. She stated that she had faxed the draft ordinance to the Solicitor but has not yet received a response. Authorization to advertise the ordinance will appear on the October 31, 2007 PTS meeting agenda, to allow time for the Solicitor's response.

**Cove Mountain Animal Hospital "Hidden Driveway" Sign**

Randy asked the PTS for approval of a study justifying a "Hidden Driveway" sign for Cove Mountain Animal Hospital. Mr. Shaffer noted that the study did not appear on this evening's agenda and was unsure if action could legally be taken. Because of this, the study will be held for action until the October 31, 2007 motion.

**Penn Township Planning Commission (PTPC) Request About Holman Drive**

The Secretary presented a letter from the PTPC, stating that it is in the process of reviewing the Jason Gehman revised subdivision plan. The letter requested that the highway department verify the terminus of Holman Drive as shown on the revised plan.

Chairman Holman offered that he has no problem with the request. He then noted that the revised plan includes no provision for the Township snowplow to reverse direction without entering on private property or backing up. He stated he would like to have Engineer Max Shradley check the plan against the requirements of the Township Land Development and Subdivision Ordinance. The

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Secretary then reported that the Engineer has already noted that a turn-around must be included in the plan.

After discussion, it was the consensus for the highway department to verify the terminus of Holman Drive based on the liquid fuels information from PennDOT.

The Secretary reported that the proposed septic system for the subdivision plan is located across Holman Drive from the proposed dwelling. She stated that she has been requested by the PTPC to find out from the zoning and sewage enforcement officers if this is permissible, and if so, what language needs to be included on the plan.

### **Fire Companies Public Meeting**

The Secretary reported that Perdix and Duncannon Fire Companies have scheduled a public meeting to discuss a fire tax on October 25, 2007 at 7:00 p.m. in the Susquenita High School auditorium.

### **Dino's Grille**

The Secretary reported that the owner of Dino's Grille will not be able to have the windows delivered until after the hearing with the District Judge on October 25, 2007. She said that he has asked what the PTS would like as window covering until spring, so that the hearing would not have to be held. He also asked if the wooden exterior would need to be painted for the winter, as he does not want to install siding until the windows are installed.

After discussion, it was the consensus to continue the hearing on October 25, 2007 to further discuss this issue and that Chairman Holman and/or Mr. Plummer will attend the hearing,

### **2008 Budget**

Discussion was held on the draft 2008 budget. The Treasurer reported that the Liquid Fuels budget was not complete and needed the costs of proposed road projects for 2008. Chairman Holman and Mr. Plummer offered that those figures should be available for review prior to October 31, 2007.

Line items on the draft 2008 budget were reviewed. The Treasurer will update it to include the additions and deletions discussed. A date for the next budget meeting will be scheduled at the October 31, 2007 meeting.

### **ADJOURNMENT**

With no further business to be conducted, and upon a Shaffer/Holman motion, the PTS voted to adjourn at 8:05 p.m.

Respectfully Submitted,

Susan E. Long  
Recording Secretary