

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

Henry A. Holman, Jr., Chairman

Robert E. Shaffer, Sr., Supervisor

Randy Plummer, Supervisor

**MINUTES OF OCTOBER 31, 2007**

Page 1 of 10

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The Penn Township Board of Supervisors (PTS) met on Wednesday, October 31, 2007 at 7:00 p.m. in the Municipal Building. Chairman Henry Holman, Jr., Supervisor Robert E. Shaffer, Sr. and Supervisor Randy Plummer were in attendance. Other personnel present were Helen Klinepeter (Secretary), Susan Long (Treasurer), Rich Wagner (Solicitor), Max Shradley (Engineer), and Alan Houck (Chief of Police). The meeting was recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

**INTRODUCTION OF NEW SUPERVISOR**

Chairman Holman introduced Supervisor Randy Plummer and announced that he had been appointed at the October 16, 2007 PTS meeting to fill the vacancy caused by the resignation of Charles Stoner. He stated that he felt Mr. Plummer would provide valuable insight and experience to the Township.

**CHAIRMAN'S MESSAGE**

Chairman Holman offered his thoughts concerning the fire tax proposed by the Perdix and Duncannon fire companies. He apologized for not being able to attend the public meeting held at the Susquenita High School on October 25, 2007 and added that he has attended every fire study meeting with the PTS and fire company representatives.

He offered his concern over a comment made at the meeting alleging that the PTS would have money to give to the fire companies if it wasn't spending it to repair Rohrer Drive, an expenditure that would benefit only a few people. He explained that the money to repair Rohrer Drive would be coming from the Liquid Fuels account, and is money that is not eligible for fire company contributions.

He stated his understanding that Wheatfield Township was prepared to donate \$20,000.00 to the Duncannon Fire Company (DFC), but that DFC had not submitted the requested financial information to Wheatfield Township.

Chairman Holman stated that he had heard comments concerning mis-use of Township funds in the past and how he had tried to cover it up. He explained that, for legal reasons, he was not allowed to speak publicly about the issue at the time. He stressed that there was no cover-up and that the investigation was handled through legal channels.

He referred to a comment made in the newspaper that the fire companies will have to stop responding to downed power lines and trees on roadways if their contributions are not increased. He responded that he did not know how that responsibility was transferred from the Township to the fire companies, but was willing to have the Township take over those responsibilities. He stated that, in the process of removing the trees, the fire companies sometimes would place the trees on private property. Chairman Holman noted that the donation now given to the fire companies equates to a 5% increase per year from the time the donations started.

**VISITORS**

**Donna Nickle and Linus Fenicle**

Mr. Fenicle stated that he was representing Donna Nickle and was present to discuss the Phillip Heller driveway permit. He noted that Mr. Heller has withdrawn his appeal of the Township's revocation of his driveway permit. He asked the PTS to enforce the revocation action, in that the driveway is still being used. Mr. Fenicle offered his opinion that continued use of the driveway constitutes a violation of the driveway ordinance and of the approved subdivision plan.

The Solicitor offered his opinion that Mr. Heller needs a new driveway permit. He added that the PTS is not the sole source of remedy for this type of issue, and that Ms. Nickle is free to file an

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Page 2 of 10

\*\*\*\*\*

injunction to stop Mr. Heller from using her driveway. Mr. Fenicle noted that Mr. Heller is using the 50-foot right-of-way (ROW) that the subdivision plan specifically states can not be used for his lot. He explained that the ROW is not for the exclusive use of Ms. Nickle, but for adjoining properties as well. He added that Mr. Heller does have the right to cross over the ROW.

Mr. Fenicle agreed that there might be civil remedies but feels that the PTS took action to revoke the driveway permit and should now stand behind its action. The Solicitor responded that the PTS has notified MR. Heller that he must obtain another driveway permit. He reiterated that the question of enforcement if a new permit is not obtained is not exclusive to the PTS, and that Ms. Nickle has the right to ask the court for an injunction to prevent Mr. Heller from using the ROW.

Chairman Holman asked Mr. Heller if he intended to install a driveway in accordance with the approved subdivision plan. Mr. Heller responded that he was in attendance to find out where the PTS would like the driveway installed. The Solicitor informed Mr. Heller that the location does not depend on the wishes of the PTS, but on the approved subdivision plan. Mr. Heller was then shown a copy of his approved plan. Mr. Heller asked where he was allowed to cross the ROW, with the Solicitor responding that the location was not up to the PTS, but would be in accordance to his deed and in conjunction with the parties involved.

Mr. Firkal noted that Mr. Heller has installed a 24" diameter pipe that is diverting storm water across Mr. Firkal's property. He asked if Mr. Heller had obtained a permit to install the pipe and said he felt the PTS was responsible since it approved the subdivision. The Solicitor responded that Mr. Heller had stated that he had extended the pipe; the PTS is not responsible if it does not create the problem.

Mr. and Mrs. Heller, Ms. Nickle, Mr. Fenicle, and several adjoining property owners left the meeting to meet in another room for further discussion.

**Lester Nace**

Mr. Nace stated his appreciation, and the appreciation of several hundred residents, of how Chief Houck responded to the recent spate of vandalism.

**Jim Renner**

Mr. Renner noted the recent passing of Jeanette Shaffer, a past member of the Penn Township Park and Recreation Board (PTPRB). He praised Mrs. Shaffer for all of the hard work and service she had provided to the Township and asked if the PTS would consider hanging a plaque in her honor in the Township building. After discussion, and upon a Plummer/Holman motion, the PTS voted unanimously to purchase the commemorative plaque.

Chairman Holman informed the audience of the effort Mrs. Shaffer had put into restoring the Cove Cemetery and stated he was sorry she would not be able to see the tombstone that would be erected in memory of Alex Galey, a Revolutionary War soldier.

**Lee Wright**

Mr. Wright stated that he had recently received a bill in the amount of \$570.00 for an engineering review of his subdivision plan. He stated that he felt the bill was excessive in light of the fact that it was a very simple plan, and asked if he could be provided with a breakdown of the engineer's hours. Engineer Max Shradley will research the invoice.

**CeCe Novinger**

## MINUTES OF OCTOBER 31, 2007

Page 3 of 10

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Ms. Novinger stated that she would like to pay for the commemorative plaque for Jeanette Shaffer. Chairman Holman thanked her for her gracious offer.

### **Byron Worner, Chief, Duncannon Fire Company (DFC)**

Mr. Worner referred to Chairman Holman's comments made at the beginning of the meeting. He explained that the previous treasurer had not completed the financial statements for 2006 and that there was a delay in completing the 2006 audit. He stated that the information would be presented to Wheatfield Township in the immediate future.

In response to Chairman Holman's comments about tree removal, he explained that the fire company's responsibility is to move the trees to get the roads open. He explained that the fire companies do not have the equipment to remove the trees.

### **Jodi Rissinger, Perdix Fire Company (PFC)**

Ms. Rissinger presented a written proposal from the fire companies detailing their request for additional funding for 2008. She also presented a document listing the benefits the communities receive from the fire companies. Ms. Rissinger explained that the public meeting held on October 25, 2007 was a result of the fire study meetings that have been held since 2003. Regarding the funding for Rohrer Drive, she explained that the fire companies had been told that the PTS needed to use the Emergency and Municipal Services Tax (EMST) so that taxes would not have to be raised, with the majority of the EMST going to road improvement. She stated that she mistakenly assumed that the EMST revenue would be used for Rohrer Drive improvements.

Ms. Rissinger noted that the price of a fire truck in 1980 was less than \$90,000.00 and the price of gas was less than \$1.00/gallon. She stated that the PTC appreciated the 2007 contribution of \$25,000.00, but added that the PTC operating budget of \$140,000.00 can no longer survive on the \$25,000.00 contribution. Ms. Rissinger then noted that the PTS spent \$8,000.00 for a fire study that has not had much done with it. Chairman Holman responded that he was not a supervisor when the study was authorized.

### **Monte Supko, PFC**

Mr. Supko asked why fire companies have to beg for funding in order to do a job for free. He stated that PFC mailed over 1,300 requests and only received 226 donations, a 12% return. If fire service was based on donations, only 226 people would receive services. He stated that he was asked what PFC would do if funding was inadequate, and that his response was that PFC would have to decide which services to provide for \$25,000.00. He explained that was why he stated that PFC would discontinue clearing trees and power lines from roads, and assisting the police department. Mr. Supko stated that PFC had implemented electricity and fuel saving measures in an attempt to cut expenses.

Chairman Holman stated that a 1 mill fire tax will cost a homeowner with an assessed valuation of \$400,000.00 an extra \$400.00 above the \$75.00 for every \$100,000.00 levied by the Township. He offered that it will not be an easy solution for taxpayers to come up with the 1 mill tax.

Ms. Rissinger asked if the Township would be paying its employees overtime to clear the roads of downed trees and power lines. Chairman Holman responded that, if it was outside the 40-hour week, it would be overtime. Ms. Rissinger asked why the PTS would pay overtime rather than give the money to PFC. Chairman Holman stated that overtime is budgeted, and that if the overtime for this work became considerable, he would then become concerned.

### **Lynn Harbold**

Mr. Harbold announced that there are three petitions in opposition to a fire tax circulating around the Township, containing approximately 150-200 names. Chairman Holman stated that the PTS was not aware of the existence of the petitions and would appreciate correspondence about them.

### **Don Haubert, Haubert Homes**

## MINUTES OF OCTOBER 31, 2007

Page 4 of 10

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Mr. Haubert was present to discuss the driveway permit for a replacement home he is building at 7b Hill Top Road. He said that he had obtained a driveway permit to come straight out onto the Township road, but lot conditions prevented a driveway in that location. He stated that he now was going to put the driveway back in its original location. He received a letter from the PTS, however, telling him that he would now need another permit for the original location, or he would not be able to obtain an occupancy permit. He asked why he would need a driveway permit when he was going back to pre-existing conditions. He also offered his opinion that, since there is not a posted speed limit, there is not a restriction on sight distance.

Chairman Holman stated that his biggest concern is that Mr. Haubert cut into the Township ROW when constructing the new driveway, he told Chairman Holman that he would restore it, and he still has not done the restoration work. Chairman Holman stated that the Township is now facing a liability if a vehicle goes down over the embankment. He added that Mr. Haubert never informed the Township of his intention to cut into the ROW.

Mr. Haubert responded that he will restore the ROW better than its original condition. He explained that stormwater was previously being diverted from Township property onto the lot and he will remedy that problem.

Mr. Haubert offered that the PTS can not deny the owners the right to use their existing driveway. The Solicitor asked if there was a permit issued for the existing driveway; the Secretary will research the Township records. Chairman Holman noted that, when Mr. Haubert moved the location of the driveway, he voided his application for a driveway permit. Mr. Haubert again stated his understanding that he does not need a driveway permit because he is going to use the existing driveway. The Solicitor stated that Mr. Haubert should make sure there is a permit for the existing driveway. He stated that, when Mr. Haubert comes in for an occupancy permit for the new house, the Township will review the ordinance, and if requirements are met, an occupancy permit will be issued.

### **ENGINEER REPORT**

Chairman Holman announced that the agenda was being revised to discuss the Engineer's report at this time.

### **Zoning Revision – Mixed Use Commercial (MUC) District**

The Engineer reported that the Penn Township Planning Commission (PTPC) continues to review the revised language for the MUC District.

### **Sheetz Car Wash**

The Engineer reported that he has been in contact with Todd Stager, Sheetz's design engineer, and has answered sever of Mr. Stager's questions concerning modifications to the stormwater basin. He state that he has no schedule for completion of the modifications. Mr. Shaffer asked if there had been any action since the October 25, 2007 PTS meeting, with the Engineer responding that he has had several conversation with Sheetz's engineer.

### **Dollar General Stormwater Issue**

The Solicitor reported that he received a fax from counsel for Dollar General stating that counsel's belief that Dollar General has complied with what it agreed to do, and asking that the Engineer review the changes. The Engineer requested Mr. Plummer to perform a site visit to Dollar General and call him if the changes have been made to improve stormwater management.

### **Cornerstone Christian Church**

Mr. Shaffer asked if there was work that was to have been completed by Cornerstone Church since the October 25, 2007 PTS meeting. Chairman Holman responded that the seeding, grading, and munching is now done, and the stormwater management facilities have been completed. He offered his opinion that all requirements have been met and an occupancy permit may be issued. After

## MINUTES OF OCTOBER 31, 2007

Page 5 of 10

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discussion, and upon a Plummer/Shaffer motion, the PTS voted unanimously to issue an occupancy permit to Cornerstone Church. The Secretary will issue the permit.

### **Cove Mountain Animal Hospital**

The Engineer reported that he had conducted a site visit to the Cove Mountain Animal hospital for the purpose of establishing the amount of the developer's letter of credit. He made the following comments: The Zoning Officer should review the parking to ensure that the facility complies with the ordinance and plan requirements, the grass in front of the building should be reseeded to provide a dense vegetation to control erosion, the steep slopes along the road and driveway are showing erosion, the gullies need to be filled in and the area reseeded and mulched for stabilization, the banks along the rear of the building should be reseeded and mulched, the sediment deposited along the roads, driveway and parking areas should be removed, and large stone should be installed at the base of the downspout on the south side of the building to prevent further erosion. He recommended that the financial security balance be set at \$13,800.00 After discussion, and upon a Shaffer/Plummer motion, The PTS voted unanimously to set the financial security for Cove Mountain Animal Hospital at \$13,800.00.

The Engineer reported that, if the above erosion controls are not established, he would contact Perry Conservation District officials.

### **John Leiter Retention Ponds**

Mr. Leiter stated that he had moved his retention pond to the location on the subdivision plan and asked the Engineer to make a site visit to see if the retention pond is satisfactory. The Engineer will meet on site with Chairman Holman or Mr. Plummer.

The Engineer was excused from the meeting at this time.

### **MINUTES**

Upon a Shaffer/Holman motion, the PTS voted unanimously to approve the minutes of the September 26 and October 16, 2007 PTS meetings as presented.

### **Donna Nickle**

Ms. Nickle noted that on the Carl Heller subdivision plan there is a statement that no more subdivision or dwelling units can be accessed by the private ROW as a result of this plan. She asked who that pertained to. The Solicitor responded that the note was placed on the plan by the developer and was up to the developer's interpretation, not his or that of the PTS. He stated that the PTS is not the forum to resolve differences between land owners because it does not have that authority. He suggested that the appropriate approach for the adjoining property owners is to consult legal counsel to find out their rights. The Solicitor explained that there is a 30-day appeal period after a plan is approved, but this plan was approved in 2002. He continued that the public has a right not to attend meetings, but does not have the right to come back five years later and ask for an appeal. He stressed to the audience that it must be vigilant as to what issues are on the agendas of public meetings so they are aware of what is happening.

### **INVOICES AND EXPENDITURES**

The Treasurer provided the PTS with a list of Invoices and Expenditures for the period September 23 through October 31, 2007 for approval. She noted an invoice from the Zoning Officer in the amount of \$1,848.50 and stated her understanding that the expense could not be charged back to the developer, Windsor Corporation LLC. After review of the Municipalities Planning Code, the Solicitor offered his opinion that the review fee expense could not be charged to the developer.

## MINUTES OF OCTOBER 31, 2007

Page 6 of 10

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After due consideration, and upon a Shaffer/Holman motion, the PTS voted to approve payment of checks 20454 through 20558 from the PLGIT General Account in the amount of \$58,611.76 and eight ACH transfers from the Newport Bank General Account in the amount of \$8,224.98.

### **TREASURER REPORT**

Upon a Shaffer/Holman motion, the PTS voted unanimously to accept the Treasurer's Report for the period September 23 through October 31, 2007, subject to yearly audit.

#### **Treasurer's Bond**

The Treasurer presented three quotes for the annual treasurer's bond for review. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to accept the quote from Penn National Insurance at an annual rate of \$394.00.

#### **Local Services Tax (LST), Ordinance 2007-08**

The treasurer reported that the PTS is required to repeal its EMST ordinance and enact a new LST ordinance. She presented a draft ordinance and requested authorization to advertise it for adoption. The Solicitor stated that he had reviewed the ordinance and found it satisfactory. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to advertise the LST Ordinance for adoption at the November 28, 2007 meeting.

### **HIGHWAY DEPARTMENT REPORT**

The October 2007 Highway Report was reviewed.

#### **Schoolhouse Road Traffic Study**

Mr. Plummer noted that, according to PennDOT, there are several types of signs that may not be installed without documentation of the necessity for the signs. He presented a traffic study documenting the need for a "Hidden Driveway" sign on Schoolhouse Road at the Cove Animal Hospital and asked for approval of the study. After discussion, and upon a Shaffer/Plummer motion, the PTS voted unanimously to accept the traffic study for the "Hidden Driveway" sign and authorize the proper officials to execute it.

It was then discussed that the PTS has until 2011 to bring the remainder of the applicable signs into compliance.

#### **Quote for Tar Buggy**

Mr. Plummer reported that the insurance company paid the PTS \$5,900.00 for the loss of its tar buggy and presented a quote for a new one from U.S. Municipal Supply in the amount of \$11,704.00. He informed the PTS that it does not need to request additional bids because the purchase can be piggy-backed through the Commonwealth of PA. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to purchase a tar buggy from U.S. Municipal Supply in the amount of \$11,704.00.

Mr. Plummer stated that he will research what must be done with the old tar buggy.

#### **Linton Hill Road Speed limit Signs**

Mr. Plummer asked who should install the speed limit signs that were recommended as part of the speed study on Linton Hill Road. It was the consensus for Mr. Plummer to coordinate installation with Wheatfield Township officials. Mr. Shaffer then recommended that a copy of the speed study be provided to Wheatfield Township.

### **PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT**

There was no PTPC report.

## MINUTES OF OCTOBER 31, 2007

Page 7 of 10

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### **ZONING OFFICER (ZO) REPORT**

The October ZO Report was reviewed without comment.

### **Zoning Hearing Board (ZHB) Alternate**

The Secretary reported that Furnley Frisch has stated his desire to no longer be an alternate on the ZHB and requested permission to advertise for an alternate. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to advertise for an alternate to the ZHB.

### **SEWAGE ENFORCEMENT OFFICER (SEO) REPORT**

The October SEO Report was reviewed without comment.

### **PENN TOWNSHIP PARK AND RECREATION BOARD (PTPRB) REPORT**

The October PTPRB Report was reviewed without comment.

### **Shermans Creek Bike Trail**

Chairman Jim Renner reported that he had received information about "Growing Greener" funds and is investigating the procedure for applying for funds for a bike trail from Duncannon Borough to the Perry County Recreational Association's park along Shermans Creek. Mr. Shaffer suggested that he contact Fred Lauster of Duncannon Borough for assistance.

### **Norfolk Southern Railroad**

Mr. Renner presented his second letter to Norfolk Southern concerning the possibility of the purchase or lease of riverfront footage for the construction of a public boat launch. Mr. Shaffer applauded his initiative and urged him to continue in his pursuits. The Solicitor suggested that Mr. Renner send a copy of his letter to Steve Feinour, local counsel for Norfolk Southern.

### **PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA)**

Chairman Holman presented a proposal from Klingler & Associates in an amount not to exceed \$7,500.00 for an audit of several of the PTMA's financial accounts. He requested that the PTS pay 75% of the cost of the audit. Mr. Shaffer stated that he had asked for the scope and cost of the audit several months previous and that it was not available. Now that it was, he offered that the scope is fairly-well laid out and his first inclination is to approve the expenditure. After discussion, and upon a Shaffer/Plummer motion, the PTS voted unanimously to spend 75% of the cost of an audit of the PTMA financial account, with the cost of the audit not to exceed \$7,500.00. The Secretary will send a letter to the PTMA, informing it of the PTS decision.

### **Status of Perdix Sewer Connections**

Mr. Shaffer stated that he is sure that the PTMA understands it must move forward with getting the Perdix sewer connections completed but that he wants to feel comfortable that it is enforcing the connection ordinance as it was authorized as an agent to do. Lee Wright reported that the PTMA has authorized civil charges to be placed against those who are in non-compliance with the connection ordinance. The Treasurer reported that almost every resident who is not connected is now being charged a ready-to-serve charge.

Chairman Holman stated that there is an anonymous grass-roots movement of people willing to donate money to pay for a month or two of sewer charges for residents who are in need. He stated that the biggest challenges at the moment are determining who is most in need of assistance and maintaining anonymity.

### **SECRETARY REPORT**

#### **Cocca Development**

## MINUTES OF OCTOBER 31, 2007

Page 8 of 10

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The Secretary reported that the hearing concerning the stormwater management issues at Dollar General was held on October 12, 2007, with the result that the Township received a default judgment of \$7,000.25.

### **Dino's Grille**

The Secretary reported that a hearing concerning the nuisance complaint against Dino's Grille has been continued until November 9 2007 at 11:30 a.m.

### **Harrisburg Human Society Contract**

The Secretary reported that the 2008 contract for the humane Society would be \$745.55, an increase over the current price of \$500.00. A discussion was held on the cost difference between paying at a per-animal or annual rate. After discussion, and upon a Plummer/Shaffer motion, the PTS voted unanimously to accept the agreement with the Humane Society at a 2008 contract priced of \$745.55.

### **Linton Hill Road Speed Limit Ordinance 2007-06**

The Secretary requested authorization to advertise the Linton Hill Road Speed Limit Ordinance. After discussion, and upon a Plummer/Shaffer motion, the PTS voted unanimously to advertise Ordinance 2007-06, establishing a speed limit of 35 mph on Linton Hill Road.

### **Mountain Street Parking Ordinance 2007-07**

The Secretary requested authorization to advertise the Mountain Street Parking Ordinance. After discussion, and upon a Shaffer/Plummer motion, the PTS voted unanimously to advertise Ordinance 2007-07, establishing traffic flow patterns and no-parking on the east side of Mountain Street.

### **HVAC Repair for Unit #1**

The Secretary presented two quotes from H.B. McClure for rooftop unit #1. The First quote was in the amount of \$1,500.00 to replace the heat exchanger in that unit. The Second was in the amount of \$6,500.00 to replace the entire rooftop unit. After discussion, and upon a Holman/Plummer motion, the PTS voted unanimously to authorize H.B. McClure to replace the unit #1 heat exchanger only in the amount of \$1,500.00.

## **SOLICITOR REPORT**

### **Barnett Drive Stormwater Issue**

The Solicitor reported that he had been requested in September to prepare a complaint against Furnley Frisch, which he has done. He asked for authorization for Chairman Holman to execute a verification to be attached to the complaint. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously to authorize Chairman Holman to execute a verification to be attached to the complaint against Furnley Frisch.

### **Mountainside East and West**

The Solicitor reported that a meeting between himself and counsel for the developer of Mountainside East and West will be held on November 5, 2007 at 5:00 p.m. He stressed that he will make no commitments on behalf of the PTS, and added that the developer will compensate him for his attendance at the meeting. In addition, he will make a public report on the meeting at the November 28, 2007 PTS meeting.

### **Letter from William Bunt, Perry County Solicitor**

The Solicitor reported that he had received a letter from William Bunt concerning the Sheriff's sale of a property located in the Township and requesting that the Township allow the sale to go through. He explained that the sale will release the property from any liens of record. It was noted that the sale

## MINUTES OF OCTOBER 31, 2007

Page 9 of 10

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involved a trailer in the Deimler Trailer Park, but that sewer and water charges were paid by the owner of the park, not the owner of the trailer. After discussion, and upon a Shaffer/Holman motion, the PTS voted unanimously that the Solicitor would not need to attend the Sheriff's sale.

### **Items Not On An Agenda**

The Solicitor stated that he was asked to clarify the status of voting on an issue that is not listed on the agenda. He stated that, if the PTS wishes to make a decision on an issue that is not on that meeting's agenda, all it needs to do is ask for public comment before voting on the issue.

### **Nguyen Property, 7 Hill Top Road**

Chairman Holman asked the Solicitor if he stands by his comments made earlier in the meeting regarding the driveway permit for 7 Hill Top Road. The Solicitor responded that the PTS needs to ascertain the exact condition of the cut made by the developer, and suggested that the Secretary research if there is a driveway permit on file for the existing driveway.

The Solicitor was excused from the meeting at this time.

### **POLICE REPORT**

The Monthly Police Incident Report was reviewed.

### **Bulletproof Vest Partnership (BVP)**

The Secretary reported the Township has been notified that it will receive 50% funding for the purchase of bulletproof vests through BVP.

### **BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT**

The September 2007 Permit reports were reviewed.

Mr. Shaffer noted an error on the Building Permit report wherein the total construction in the Township to date this year was listed in excess of three billion dollars. The Secretary will correct the error.

### **CORRESPONDENCE**

#### **Letter from Andrew Kamosky**

The Secretary presented a letter from Andrew Kamosky, an Environmental Studies major at Dickinson College, concerning his research project on the relationship between county municipalities and the Sherman Creek Conservation Association. The letter included a questionnaire that was requested to be returned by November 30, 2007. After discussion, it was the consensus to have the Secretary ask Mr. Kamosky to contact the office for further discussion of his research project.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

#### **2008 Budget**

It was the consensus to schedule a meeting to discuss the 2008 budget at 7:00 p.m. on November 20, 2007.

### **EXECUTIVE SESSION**

At 9:40 p.m. the PTS entered into executive session to discuss legal and personnel issues. At 10:12 p.m. the meeting was reconvened with no action taken.

**MINUTES OF OCTOBER 31, 2007**

Page 10 of 10

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**ADJOURNMENT**

With no further business to be conducted, and upon a Shaffer/Holman motion, the PTS voted to adjourn at 10:13 p.m.

Respectfully Submitted,

Susan E. Long  
Recording Secretary