

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Lucinda (CeCe) Novinger, Vice-Chairman

Randy Plummer, Supervisor

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The Penn Township Board of Supervisors (PTS) met on Wednesday, August 26, 2009 in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Randy Plummer were in attendance. Other personnel present were Helen Klinepeter (Secretary), Max Shradley, (Engineer), P. Richard Wagner (Solicitor), Paul Sheaffer (Police Chief), and Susan Long (Treasurer). Chairman Holman called the meeting to order at 7:00 p.m. and announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

VISITORS

Lester Nace

Mr. Nace thanked Chief Sheaffer and Supervisor Novinger for their assistance with emergency calls made by the Duncannon EMS. He added that he also noted that PTS had a crew patching potholes on YMCA Drive one Saturday morning and stated that it was greatly appreciated.

Christine Sheaffer, Brownie Troop 10471

Ms. Sheaffer was present to again request the use of the "Wreck Room" for Brownie Troop meetings, stating that the facilities last year proved to be very satisfactory. After discussion, it was the consensus of the PTS to grant the request.

Kraig Nace, Duncannon EMS

Mr. Nace presented a breakdown of 2009 EMS call statistics through June 2009. He then presented a letter from Duncannon Borough (Borough) Police Sgt. Gary Derr, concerning Perdix Fire Company (PFC) assistance in traffic control during accidents. He asked the PTS to contact him if more information was needed.

The Solicitor asked if the comment from PFC that, neither PFC nor Duncannon Fire Company (DFC) would assist in traffic control while in Penn Township, was what Sgt. Derr was advised. Mr. Nace responded that, while he was not part of that exchange, that was what Sgt. Derr was advised. He added his understanding that PTS Police Chief Paul Sheaffer was part of the exchange.

MINUTES

Chairman Holman offered a correction to the minutes of the July 28, 2009 meeting with DFC and PFC. When asked if he was in favor of a fire tax,..."Chairman Holman reported that he was, but it needed to be a 'true' fire tax and not an increase of the real estate tax."

He asked that it be clarified at this meeting that a fire tax is an increase in the real estate tax, but is a separate tax levied on the taxpayers. The current real estate tax millage would remain the same.

After discussion, and upon a Novinger/Plummer motion, the PTS voted to unanimously approve the minutes of the July 28, 2009 meeting as corrected, and the July 29, 2009 Morrison, Inc. Conditional Use and July 29, 2009 PTS minutes as presented.

INVOICES AND EXPENDITURES

The PTS reviewed the Invoices and Expenditures report for the period July 30 through August 26, 2009. After due consideration, and upon a Novinger/Holman motion, the PTS voted unanimously to approve payment of checks 21949 through 22020 from the PLGIT General Account in the amount of

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\$36,097.46, ACH transfers from the Orrstown Bank General Account in the amount of \$3,776.34, checks 1139 through 1147 from the Orrstown Bank PTPRB Checking Account in the amount of \$405.30, and check #218 from the PLGIT Liquid Fuels account in the amount of \$37,054.40.

The Secretary informed the PTS that two checks had been sent to pay Lowe's Business Account on April 20, 2009 – one from the PTS and one from the Penn Township Park and Recreation Board (PTPRB). The PTS check was cashed by Lowe's, while the PTPRB check was cashed by persons unknown. After Lowe's threatened to turn the Township over to a collection agency and cancel its credit card, the PTPRB made a second payment to Lowe's. The Secretary has signed paperwork with Orrstown Bank authorizing the bank to investigate any fraud associated with the cashing of the check. Chief Sheaffer also offered his assistance.

Upon a Novinger/Holman motion, the PTS voted unanimously to authorize that checks be cut with the next payroll to Duncannon EMS, in the amount of \$11,000.00, and to CART, in the amount of \$100.00.

Upon a Holman/Novinger motion, the PTS voted unanimously to authorize that a check be cut with the next payroll to Duncannon Post Office for newsletter postage.

TREASURER REPORT

Upon a Novinger/Plummer motion, the PTS voted unanimously to accept the Treasurer Report for the period July 30 through August 26, 2009, subject to yearly audit.

FIRE MEETING REPORT

Chairman Holman announced that the next meeting with DFC and PFC would be held on August 31, 2009, from 7:00 – 8:30 p.m.

Chairman Holman stated that, after the action last month to donate \$4,000.00 to the DFC for repair of its tower truck, he has received a lot of controversial comments that the PTS doesn't support PFC. He stated that he has always been a fair supporter of both fire companies. With this in mind, he made a motion to donate \$4,000.00 to PFC for the purchase of diesel fuel. The motion was seconded by Supervisor Novinger. Motion passed by unanimous vote of the PTS.

Regarding the renovation to the rental property owned by PFC on State Road, the Secretary noted that the garage/shed was relocated without an appropriate zoning permit. She informed Jodi Rissinger that a zoning permit was needed because the footprint of the property was changed. Ms. Rissinger requested that the PTS waive the fee for the permit. Upon a Holman/Novinger motion, PTS voted unanimously to waive the \$50.00 zoning permit fee.

HIGHWAY DEPARTMENT REPORT

Faculty Road Speed Study

Engineer Max Shradley reported that he had reviewed the speed study for Faculty Road and stated that he concurred with the recommendation that the speed limit for the entire length of Faculty Road be set at 35 mph.

Supervisor Plummer relayed that the mailman sometimes cannot deliver mail in the cul-de-sac because vehicles are parking in front of the mailboxes. He asked about the procedure to erect "No-Parking" signs. Chief Sheaffer stated that he could revise the speed study to include a recommendation to prohibit parking in the cul-de-sac. A discussion was held on whether parking

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should be prohibited in all Township cul-de-sacs, with the consensus that parking does not have an impact on all of them. After discussion, and upon a Holman/Plummer motion, the PTS voted unanimously to authorize the Secretary to draft an ordinance to include a 35 mph speed limit on Faculty Road, and a prohibition on parking in the Faculty Road cul-de-sac.

Road Repairs

Chairman Holman gave a detailed description of all the improvements that have been, and are being, made to the Township roads. Drainage ditches are being cleaned, shoulders are being graded and repaired, culverts are being cleaned, and potholes are being fixed. He reported that repaving will soon begin on Woodland, Hill Top, and Firehouse Roads.

Regarding the entrance to Firehouse Road, Chairman Holman will investigate if the spring can be diverted to a catch basin, to keep the water from entering onto the roadway. Additionally, he stated that he needs to meet with a fire company representative to see if PFC wants the roadway junction with the station house milled or blended in. Ms. Rissinger stated that a representative could be available the next day.

Stone Storage Bin

Chairman Homan reported that it is difficult to separate 1-B stones from the debris where they are unloaded, and stated that a separate containment is needed for them. He added that money was included in the 2009 budget for this expense. Upon a Novinger/Plummer motion, the PTS voted unanimously to approve the construction of a containment area to stockpile 1-B stones.

Chairman Holman also noted that he would like to erect concrete bollards for 2-Bs and modified, to prevent the stone from being pushed over the bank towards SR 274 when it is being scooped up.

Volunteers

Chairman Holman asked that the record reflect that, if either of his sons have done any work for the Township, it has been on a volunteer basis, and not on a paid basis. He stated that there is a misconception that his sons were hired as part-time employees. At a June 11, 2009 meeting, there was a motion to use Jeff Holman and Henry Holman, III, as volunteers.

Chairman Holman thanked all the volunteers who have been donating their time on the various road projects. He stated that the Township is still in need of volunteers and possible part-time employees. He invited the public to visit the various project sites and look at the work that has been accomplished.

Sterling Truck

Chairman Holman noted that the Sterling Company has gone out of business and that he had a hard time finding a hydrovac part for it. Supervisor Plummer asked if the PTS should consider trading it in on another truck. Chairman Holman replied that purchase of a new truck would take a large amount of the Liquid Fuels or General Account funds. He offered his opinion that the Township should keep the truck and deal with getting repair parts in the future.

Jackhammer Rental

Upon a Novinger/Plummer motion, the PTS voted unanimously to rent a jackhammer to prepare the roads involved in the Perdix repaving projects.

PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT

Warren Snyder Final Subdivision Plan, File #2009-02

The Secretary presented a letter from the PTPC recommending approval of the above-mentioned plan, contingent upon the completion of eight items. The developer's engineer reported that two of the contingencies have been met. Based upon the letter of recommendation from the PTPC, and upon a

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Plummer/Novinger motion, the PTS voted unanimously to approve the Warren Snyder Final Subdivision Plan, File #2009-02, contingent upon completion of the six remaining items, site distance marked on the plan, and all fees paid. The developer's engineer accepted the contingencies.

Morrison, Inc., Final Land Development Plan, #2009-04

The Secretary presented a letter from the PTPC recommending approval of six AORs and approval of the above-mentioned plan, contingent upon the completion of nine items. The developer's engineer reported that four of the contingencies have been completed. PTS Engineer, Max Shradley, concurred, and stated that he had provided a letter recommending the amount of financial security be set at \$409,296.09.

Based upon the recommendation of the PTPC, and upon a Holman/Novinger motion, the PTS voted unanimously to approve six AORs for the Morrison, Inc., Final Land Development Plan, #2009-04. Upon a Holman/Plummer motion, the PTS voted unanimously to approve the Morrison, Inc., Final Land Development Plan, #2009-04, conditioned upon the completion of the remaining contingencies, the appropriate construction and security agreements, and all fees being paid. The developer's engineer accepted the contingencies.

Stoner Final Subdivision Plan, File #2009-06

The Secretary presented a letter from the PTPC recommended approval of the above-mentioned plan, contingent upon the completion of three items. The Solicitor emphasized that note nine should be added to the plan and should state that the Township has no responsibility for maintenance of the easement.

Mr. Stoner noted that he has frontage on the cul-de-sac and asked if it could be considered as an easement for one of the lots, which would then not be included as one of the other lots on a private right-of-way. Upon a Novinger/Plummer motion, the PTS voted unanimously to approve the Stoner Final Subdivision Plan, File #2009-06, contingent upon ownership being certified on the plan, a note being added to the plan that states that there will be no Township maintenance of the easement, a second note added that states "the current easement services two lots; however, it shall be considered as only serving one lot, so that only two more lots can be subdivided or used by the existing right-of-way, in accordance with current ordinances", and all fees paid. The developer agreed to the contingencies.

Neufeld Final Subdivision Plan, File #2009-07

The Secretary presented a letter from the PTPC recommending approval of an AOR and approval of the above-mentioned plan, contingent upon the completion of six items. It was noted that the conditions were not fulfilled and that no one was present to represent Mr. Neufeld or accept the contingencies. Upon a recommendation of the Solicitor, and upon a Holman/Novinger motion, the PTS voted unanimously to direct the Secretary to send a letter to the developer's engineer, stating that due to the engineer's absence, the plan was tabled until the September 30th PTS meeting, and that if no representative attends that meeting, it could result in a denial of the plan.

Comprehensive Plan

The Secretary reported that the PTPC has requested a meeting with the PTS and the Wheatfield Township Planning Commission to discuss a joint comprehensive plan. Upon a consensus, the meeting was scheduled for Tuesday, September 22nd at 7:00 p.m.

Penn Tech Properties, LLC

The PTS reviewed a financial security agreement and a construction agreement for Penn Tech Properties, LLC. The Solicitor noted that the amount of the financial security was mentioned in the agreement, but not the type of security to be provided. The Secretary will contact Penn Tech Properties, inform them that the type of security must be provided before the financial security

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agreement can be approved, and also inform them that it must be done before the construction agreement can be approved.

ZONING OFFICER (ZO) REPORT

The August 2009 ZO Report was reviewed without comment.

Brent Fox Zoning Hearing, 2009-08

The Solicitor noted an error in the letter from the PTPC in which it recommended that the PTS grant Mr. Fox's variance. The Solicitor stated that the Zoning Hearing Board (ZHB) is charged with granting or denying variance requests. Supervisor Novinger noted that the letter also contained a reference to Susquenita School District, instead of Brent Fox.

The Secretary reported that Mr. Fox has requested permission to place an addition to the front of his barn. The barn is located in his front yard, and is grandfathered from the current regulation prohibiting structures to be placed in front of a residence. The Engineer explained that the variance request is an expansion of an existing non-conformity. After discussion, it was the consensus that the PTS would not take a stand on the request, and leave it to the discretion of the ZHB.

Mutzabaugh's Market Zoning Hearing, 2009-09

The Secretary presented a letter from the PTPC stating that it has no recommendation to make for this hearing and suggesting that the advice given by the Solicitor at the July 29th meeting be followed. The Solicitor stated that his previous comments do not matter, because the decision on this appeal is in the hands of the ZHB.

Susquenita School District (District), 2009-10

The Secretary explained that the District has requested a variance of the sign ordinance. She presented a letter from the PTPC recommending that the PTS consider opposing the request. She also presented a letter from the Zoning Officer with his comments. Chairman Holman offered that the sign meets setback and site distance requirements, and will give recognition to the District's students. He stated that he hoped the ZHB would give consideration to the request. After discussion, and upon a Novinger/Plummer motion, the PTS voted unanimously to authorize Chairman Holman to attend the ZHB and present his opinion on behalf of the PTS.

SEWAGE ENFORCEMENT OFFICER (SEO) REPORT

The August 2009 SEO Report was reviewed with the notes that the malfunction report for 29 Towpath Road was unfounded, and there is no regulation prohibiting trees from growing on septic systems.

PENN TOWNSHIP PARK AND RECREATION BOARD (PTPRB) REPORT

The PTPRB Report for August 2009 was reviewed.

Change in By-laws

After discussion, and upon a Holman/Novinger motion, the PTS voted unanimously to approve the following changes to the PTPRB By-laws: Members who miss more than four scheduled meetings in a year will be notified in writing and asked to resign from the PTPRB. Regular monthly meetings will be held on the 3rd Thursday of each month. The PTPRB may appoint up to four non-voting members to serve as advisors for special projects or to fill known future openings on the board.

Perry County Greenway Commission

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Upon recommendation of the PTPRB, and upon a Novinger/Plummer motion, the PTS voted unanimously to appoint Susan Howell as representative, and Jim Renner as alternate, to the Perry County Greenway Commission.

PTPRB Happenings

Chairman Renner reported that the PTPRB application to DCNR for a "Grant to Plant" has been approved and trees will be planted behind the salt shed. He stated that the PTPRB is looking for 1950s-style chrome table and chairs for a coffee house in the Wreck Room. He stated that the PTPRB is setting up fall classes for stained glass, among others.

Chairman Renner reported that the PTPRB has received a complaint from a neighbor that foul balls are hitting the side of her mobile home and leaving dents. He stated that the PTPRB is going to install an angled fence on top of the existing fence in an effort to prevent the foul balls from leaving the park. The Solicitor asked which came first, the mobile home or the ball field? No one present knew the answer. Chairman Renner stated that the PTPRB was trying to be a good neighbor.

PENN TOWNSHIP MUNICIPAL AUTHORITY (AUTHORITY)

The August 2009 PTMA report was reviewed with the following comments. Supervisor Novinger reported that reservation of capacity was purchased by one of the residents in the sewer project area, but the septic tank was never abandoned. She stated that the Authority's solicitor will be sending a letter to the PTS, asking that the PTS treat it as a non-compliance of the UCC code.

Supervisor Novinger reported that eight properties still remain to be connected to the sanitary sewer, and that, as of August 5th, the amount of delinquent sewer and water accounts is \$50,154.00 and the amount of the unpaid tapping fees is \$90,677.36. She noted that sewer rates were slightly reduced earlier this year, but customers are still having a hard time paying their bills. Chairman Holman concurred and stated that the Authority has done a good job of trying to reduce rates. He stated he appreciated the report, and the exchange of information between the two boards.

SECRETARY REPORT

Sale of 2000 Chevrolet Impala

The Secretary reported that the PTS can obtain a list of bids from Ebay, should the PTS decide to list the Chevrolet Impala there. She stated that the vehicle could be sold through Municibid, although there is a membership fee based on the Township's population. Additionally, she checked with Total Recourse Auction of Central Penn and found out the Township could register as a seller. The Solicitor suggested that the vehicle could be donated to a Vo-Tech school. After discussion, and upon a Holman/Novinger motion, the PTS voted unanimously to re-advertise the 2000 Chevrolet Impala through the print media, and without a reserve bid. Chairman Holman will see that the vehicle is inspected and he and Chief Sheaffer will remove all police equipment from it.

Sheetz Letter of Credit (LOC)

Upon a recommendation of the Engineer to retain \$1,500.00, and upon a Novinger/Plummer motion, the PTS voted unanimously to release \$65,422.10 of the Sheetz LOC.

2009 Fall Clean-up Bid Packet

The Secretary reported that Sylvester's Services submitted a bid for the fall clean-up at the same prices as last year. Upon a Novinger/Plummer motion, the PTS voted unanimously to accept the bid from Sylvester's Services for the 2009 Fall Clean-up at the following prices. Metal and white goods - \$80.00 per 40 cubic yard box, Tires - \$120.00 per ton, Box for tires - \$192.00 per 40 cubic yard box, Bulk waste - \$90.00 per ton, CFC's - \$10.00 per item.

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Chairman Holman offered to make a site visit and collect items from those residents who have no means to get the items to the Township. He stated that he will donate his time and the use of his truck.

PPL Rate Cap Lift

The Secretary reported that there is a strong movement for consortium purchase of bulk energy and that a Benchmark representative is willing to make a presentation to the PTS. Upon the Solicitor's recommendation, it was the consensus to ask Jamie Rubb to attend the October meeting and present information about the bulk purchase of electricity.

Cumberland/Perry Joint Task Force on Transportation

The Secretary reported that the next meeting of the Joint Task Force will be held in Carroll Township on September 17th at 8:30 a.m. She reminded the PTS that Supervisor Plummer is the primary representative and she is the alternative. No decision was made on who would attend.

Request for Fireworks Display Permit

The Secretary reported that Dennis Kratzer has submitted an application for a permit to display fireworks at 1004 State Road on September 5, 2009. The Solicitor noted that the application "releases the Municipality...from liability, losses and/or claims, which may arise from the display..." He offered his opinion that, if an injury is sustained, the injured party (who has not signed the agreement) will seek reimbursement from any party, particularly those with deep pockets. He added that the PTS knows nothing about the applicant. The Secretary noted that Mr. Kratzer was not in attendance. After discussion, it was the consensus to deny the request.

Paul Wolf Refund of Real Estate Taxes

At the August 26th PTS meeting, Mr. Wolf had been exonerated from paying his real estate tax levy. After discussion, and upon a Novinger/Plummer motion, the PTS voted unanimously to refund the \$65.94 real estate tax paid by Mr. Wolf.

Perry County Earned Income Tax (EIT) Collection Committee

The Secretary reported that the next meeting of the Perry County EIT Collection Committee will be held on September 24th at 7:00 p.m. Discussion will focus on a possible EIT tax collector for Perry County and the method to be used to weight the votes of the school districts and municipalities.

Construction Codes Academy – Building Codes Officer (BCO) Course

The Secretary requested permission to attend a training session for BCOs, to be held from 8:00 a.m. to 12:00 noon on September 10th in Gettysburg, at a cost of \$65.00. Upon a Novinger/Holman motion, the PTS voted unanimously to authorize the Secretary to attend the BCO course on September 10, 2009, at a cost of \$65.00.

ENGINEER REPORT

The Engineer Report was reviewed with the following additional comments.

NPDES Phase II MS4 Permit

The Engineer reported that, several years ago, the PTS had applied for, and received, an exemption for the NPDES Phase II MS4 Permit for storm sewers in the Perdix area. He stated that DEP has now extended the existing permit for an additional year. The renewal application will now be due in September 2010.

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POLICE REPORT

The Monthly Police Reports were reviewed without comment.

National Night Out

Chief Sheaffer thanked the PTS, the Secretary, and Jim Renner for their help with National Night Out.

Part-Time Police Officer

Chairman Holman noted that Chief Sheaffer has a heavy workload. He stated that he has received no response to his queries to part-time officers Rissinger, Bennett, and Goerner asking if they want additional work. Chief Sheaffer stated that Officer Bennett has stated that he will tender his resignation. He relayed that Officer Rissinger has not received approval from her full-time employer for part-time work with Penn Township. It was noted that no one has had any response from Officer Goerner. Chief Sheaffer stated he is in need of part-time officers and reported that Officer Richards has indicated a willingness to work every other football game. Chairman Holman will meet with Chief Sheaffer to discuss the issue. The Secretary will research what employment applications are on file.

Color Copier

Upon a Holman/Novinger motion, the PTS voted unanimously to purchase a Canon color copier/printer through CoStars, at a cost of \$2,650.00. The Secretary reported that Canon will give \$150.00 towards the current Brother printer, but will allow the PTS to keep it. Chairman Holman suggested that it be put up for sale. The Secretary noted that the cost for a copier was included in the 2009 budget.

SOLICITOR REPORT

Frisch Invoices and Barnett Drive Issues

The Solicitor had previously reported that a default judgment had been taken against Mr. Frisch. He has now requested a permanent injunction against allowing stormwater debris onto Barnett Drive. Chairman Holman reported that he has received numerous complaints from Barnett Drive residents asking why nothing is being done to Mr. Frisch. He stated that it is unfair to the residents and that he is very frustrated with the Perry County Conservation District, DEP, and the PA Fish Commission in their lack of response. He stated that all the Township is asking for is to get the culverts and drains cleaned out so that the stormwater can be controlled.

Scale House Lease Update

The Solicitor stated that he has no update at this time.

The Solicitor and Engineer left the meeting at this time.

BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT

The July 2009 Permits Report was reviewed without comment.

CORRESPONDENCE

Meet Your Elected Officials Reception

The Secretary reported that the annual "Meet Your Elected Officials" reception hosted by the Harrisburg Regional Chamber and CREDC, would be held on October 1st at 5:30 p.m. in the Capitol Rotunda. She asked the PTS to inform her if anyone was interested in attending.

Harrisburg Area Transportation Study (HATS)

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The Secretary reported that a workshop for a regional transportation plan update for Perry County municipalities will be held on November 16th at 7:00 p.m. in the Penn Township municipal building. She stated that PTPC member Rachel Mullen will attend the meeting.

Supervisor Plummer asked if the PTS had ever received an update on the status of funding for repairs to the Linton Hill Road Bridge. The Secretary will check with the chairman of the Cumberland/Perry Joint Task Force for an update.

Hockenberry Property, 4 Hill Top Road

The PTS reviewed a letter from Cleckner and Fearen, solicitor for the Authority, concerning the non-abandonment of the septic tank at 4 Hill Top Road and asking the PTS for assistance to require Mr. Hockenberry to abandon it. The Secretary reported that it can be enforced through Ordinance 101, but was not sure if it could be required through the Uniform Construction Code. She will research Ordinance 101.

Warden Property Preliminary Plan, File #2005-06

The PTS reviewed a letter from the Authority regarding the above-mentioned plan and its concern over the proposal to install 100-plus wells in the development. Additionally, the Authority requested that the PTS have a hydrological study performed, as opposed to relying on a study performed by the developer. Chairman Holman asked Supervisor Holman to relay to the Authority that the PTS is also concerned about water quality and the number of proposed wells for the development.

OLD BUSINESS

Sewer Connections

The Secretary reported that there are seven properties in Perdix that remain to be connected to the sanitary sewer.

NEW BUSINESS

Fall Newsletter

The Secretary requested that comments about articles for the fall newsletter be given to her as soon as possible. She stated that she would like to take the newsletter to the printer by September 4th.

The Secretary presented a draft "Fire Tax Survey" and asked if the PTS would like it included with the newsletter. Supervisor Plummer asked if the survey should be reviewed by the Solicitor. The Secretary replied that it is not a referendum, and that other surveys have been included in the newsletter. Jodi Rissinger asked if PFC could review the survey and provide input before it is mailed. Chairman Holman quoted several of the questions, "Should the Township enact a designated Fire Tax?" "How much should the millage be?" He offered his opinion that the surveys should be numbered, to prevent residents from copying the survey and sending multiple responses. After discussion, and upon a Novinger/Holman motion, the PTS voted unanimously to include the survey with the newsletter mailing, subject to the Solicitor's comments, and subject to the survey being numbered.

EXECUTIVE SESSION

At 9:27 p.m. the PTS entered into Executive session to discuss personnel matters. At 9:50 p.m. the meeting reconvened. At this time there was a Holman/Novinger motion to recommend to the Perry County Commissioners that Keri Nace be appointed as the Penn Township Emergency Management Coordinator. Motion passed unanimously.

ADJOURNMENT

With no further business to be conducted, and upon a Holman/Plummer motion, the PTS voted unanimously to adjourn at 9:58 p.m.

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Respectfully Submitted,

Susan E. Long
Recording Secretary