

**PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100**

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Henry A. Holman, Jr., Chairman Lucinda (CeCe) Novinger, Vice Chairman Brian Maguire, Supervisor

Minutes of July 28, 2010

The Penn Township Board of Supervisors (PTS) met on Wednesday, July 28, 2010 in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were P. Richard Wagner (Solicitor), Helen Klinepeter (Secretary), Max Shradley (Engineer), Ralph Martin, (Police Officer) and Christine Shaffer (Treasurer). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

Chairman Holman began the meeting with a change of order, and addressed Mr. Carl Wood, who had a conditional use meeting immediately prior to the Supervisor's meeting. The Chairman informed Mr. Wood that a decision on his Conditional Use application would be given within the 45 day time limit, after the normal procedure is followed.

VISITORS

Paul Soltis

Mr. Soltis informed the Supervisors that the updated emergency plan should be completed by the August PTS meeting.

Doug Smith

Mr. Smith appeared to make a complaint about his property along Firehouse Rd. He felt there was an excessive drop between his driveway and the paved road. He also was having an issue with mud from the neighbor's incomplete construction washing across the street. Chairman Holman said he would go and look at the property to evaluate Mr. Smith's complaints.

Nancy Valdez, Penn Township Citizen's Group

Ms. Valdez provided the latest questions from the Citizens' Group to the Board.

Nancy Valdez

Ms. Valdez asked about a letter she and four of her neighbors had received regarding a proposed change of street name for a portion of Susquenita Hills Rd., and if there were any other options that could be pursued first. Chairman Holman and Supervisor Maguire discussed the reasons for the proposed name change, and that other options were looked at, but explained that the name change was the best alternative. Ms. Valdez then stated that she had a complaint against the Police Chief for a comment that had been attributed to him. The Chairman asked if she had personally heard the comment in question, to which she said no. He responded that he could not act on secondhand information.

Kraig Nace, Duncannon Mayor

Mayor Nace appeared to update the Township on the status of the Borough's police issues, and inform them that Officer John Bruno Jr. had been reinstated to the Borough Police Department as of July 21, 2010. As a condition of the reinstatement, the mayor was reaching out to the Township to

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open a dialogue about the interest in a mutual aid agreement or regionalization of police coverage. Chairman Holman replied that the Borough brought up a valid issue, as they are surrounded by the Township on three borders, and he would be open to a discussion with the Borough.

Kraig Nace, Duncannon EMS

Mr. Nace thanked the Township for their ongoing support, and offered a comment on the prior discussion on the Susquenita Hills Rd. discussion from the emergency response standpoint. He then commented on the recent EMS participation in the relocation of some patients from the Lebanon VA hospital to other area hospitals, and in the recent Hazmat incident on Routes 22/322 in Reed Township. He also issued an invitation to an upcoming EMS Picnic, and a Block Party along North Lincoln St following National Night Out. Chairman Holman and Ms. Valdez both responded to the comments on the address issue.

MINUTES

Minutes for the June 30, 2010 PTS meeting, June 30, 2010 Conditional Use meeting, and July 1, 2010 meetings were accepted by unanimous approval of a Novinger/Maguire motion.

INVOICES AND EXPENDITURES

After due consideration, and upon a Novinger/Holman motion, the PTS voted to approve payment of checks 22692 through 22707, and 22779 through 22839 from the PLGIT General Account in the amount of \$32866.38, ACH transfers from the Orrstown Bank General Account in the amount of \$14043.79. Checks 1228 through 1232 from the Orrstown Bank PTPRB Checking Account for a total of \$487.59 were also approved, subject to audit.

TREASURER'S REPORT

The Treasurer's Report was accepted upon unanimous approval of a Novinger/Maguire motion, subject to audit, and Secretary Klinepeter noted that a reimbursement of \$6992.80 was received from FEMA for expenses incurred during the February snowstorms.

HIGHWAY DEPARTMENT REPORT

Marstellar Concrete

Erica Marstellar appeared to respond to a resident's concerns over activity at the Schoolhouse Rd. Facility. She informed the Board that DEP had been to the property at least 4 times since they opened, with the most recent visit being the Friday prior to this meeting. They have been found to be in compliance with all regulations. She also stated if any drivers were in violation of any laws, she encouraged the police department to deal with them appropriately.

2010 Paving Project

Chairman Holman met with the paving contractor to look at the upcoming roads to be paved. Ebersole Rd. has now been fully prepared for paving, and work would begin on Haas Drive by July 30, 2010. Paving on YMCA Drive and Barrick Rd was tentatively scheduled for the week of August 23, 2010, and affected residents would be receiving a letter informing them about the closure of those roads for one day.

Flagging Course

There was an issue with the recent flagging course hosted by the Township, as it was announced during the class that due to a recent (April 2010) change in the laws, the class that was presented did

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not meet the certification requirements now needed. An online Class was found at a cost of \$60, and financing would be discussed at a future point in time for the extra class.

911 Address Ordinance

The unanimous approval of a Maguire/Novinger motion approved the advertising of the adoption of an ordinance standardizing the address numbering system.

Change of Street Name Ordinance

A visual of the proposed change of name of a section of Susquenita Hills Rd. to Schoolhouse Rd Extended was presented along with an explanation by Chairman Holman and comments by Paul Soltis. Permission to advertise the adoption of the ordinance was given to the secretary upon unanimous approval of a Holman/Novinger motion.

PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT

Upon unanimous approval of a Novinger/Maguire motion, the Warden subdivision plan was granted a time extension until October 27,2010.

ZONING OFFICER (ZO) REPORT

Kim Lenker Conditional Use Application

Upon unanimous approval of a Novinger/Holman motion, the conditional use application of Mr. Kim Lenker was approved, subject to conditions.

Training

Brian Foster requested approval to attend zoning training at a cost of \$35. His request was granted by unanimous approval of a Holman/Novinger motion.

SEWAGE ENFORCEMENT OFFICER (SEO) REPORT

The Sewage Enforcement officer investigated reports of Sewage dumped on Linton Hill Rd., and found it was a valid complaint.

PENN TOWNSHIP PARK AND RECREATION BOARD (PTPRB) REPORT

The Parks and Recreation Board approved the repair of the BBQ pit area. Chairman Renner stated that the ball fields are looking bad due to the weather conditions. The calendar fundraiser is progressing, with a mockup to be available at National Night Out. Work on the community garden is progressing, with the plowing complete and fertilizer to be spread in the upcoming weeks.

PENN TOWNSHIP MUNICIPAL AUTHORITY (AUTHORITY)

State Rd Property

The property tax relief issue for the PTMA's State Rd. property was updated, with a request to exonerate the PTMA of a \$49.48 tax debt from 2009. A Maguire/Holman motion was passed, with Vice-Chairman Novinger abstaining due to conflict of interest.

Market St. Project

The Market St. Project status was updated, with early positive results. There is no more stormwater entering the sewer system.

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SECRETARY REPORT

Fall Clean-Up Bid Packet

Upon unanimous approval of a Holman/Novinger motion, permission was granted to advertise the bid for the 2010 Fall Clean-Up.

Training

Secretary Klinepeter requested permission to attend CDL administration training on August 31, 2010, and Permit Skills training on September 30, 2010. Permission was granted for her to attend both at a total cost of \$225.00 by unanimous approval of Novinger/ Holman and Holman/Novinger motions.

FEMA Reimbursement

Payment in the amount of \$6992.80 has been received by the Township reimbursing costs incurred during the February 2010 snowstorms. This represents 75% of the amount awarded to the Township, with the balance to be covered by the state.

Act 46 of 2010

The secretary informed the Board that Act 46, included in the passing of the state budget, extended the expiration date of all developmental approvals, agreements, permits, or other authorizations or decisions allowing a development or construction project until July 2, 2013. PSATS did a mass advertisement for all municipalities to comply with the state requirements.

Medical Insurance

The medical insurance meeting with Mr. Horting was postponed until August 5, 2010 due to a scheduling conflict. An executive session was approved for 11:30 am on that date, to be immediately followed by a special meeting of the PTS. Secretary Klinepeter was granted permission to advertise the meeting.

2010 Pension Distress Determination

The Township received a determination of 0 for the Police and Non-Uniform Pension Plan, This put the finding rate at 90% or better with a "none" distress level. There will be no supplement required for the payment into the pension fund.

ENGINEER REPORT

Agriculture-Rural Zoning Update

There was no change this month to the Agricultural-Rural Zoning Update, as all activities are on hold pending work on the Comprehensive Plan Update.

Comprehensive Plan Update

The next meeting has not been set.

Sheetz Car Wash

A site visit was performed on the retention ponds, and they are working properly. It was the opinion of the engineer that the letter of credit can be released in total. The decision was tabled by the Board.

DEP Storm Sewer Permit Extension

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The application date for the storm sewer permit is expected to be postponed for another 9 months, as more changes are expected. Engineer Shradley will keep the Board advised of any new information or dates that are announced.

POLICE REPORT

Training

Upon unanimous approval of a Novinger/Holman motion, permission was granted to send Officer Martin to Commercial Vehicle Safety Training, at no cost. Also, A Holman/Novinger motion was approved to send Officer Martin to Vehicle Equipment Violation training at a cost of \$65.

SOLICITOR REPORT

Solicitor Wagner commented on the proposed dialogue between the Township and Duncannon Borough regarding police coverage. He stated that this was a worthwhile issue to take into consideration, both as a matter of mutual benefit and cost savings, and public aid is available to research the matter in greater detail.

BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT

The July 2010 Permits Reports were reviewed and accepted without comment.

CORRESPONDENCE

There was no new correspondence to discuss.

OLD BUSINESS

Sewer Connection

One more connection to the sewer system has been made.

Recycling

A proposal has been received by the Township, and a Holman/Novinger motion was passed to table the issue until the remaining questions have been addressed.

NEW BUSINESS

Newsletter

The Fall/Winter edition of the Township newsletter is being prepared, and all articles are due to the secretary by September 6, 2010.

PSATS Bulletin

The latest edition of the PSATS bulletin contained a request to have all Township Supervisors adopt a resolution opposing pending legislation to eliminate Townships. Upon unanimous approval of a Holman/Novinger motion, the board adopted this resolution.

Traffic Study

A traffic study of the intersection of Rt. 274 and Business Campus One has been completed, and the results indicate that a traffic signal is warranted for that intersection.

EXECUTIVE SESSION

The Board entered into executive session at 8:30 pm with Engineer Shradley. The meeting reconvened at 9:50 pm. The recycling issue will still remain tabled. The Township will also approach surrounding municipalities regarding the flagging class upon passage of a Holman/Novinger motion. There were no other decisions made on other issues discussed.

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ADJOURNMENT

With no further business to be conducted, and upon a Holman/Maguire motion, the PTS voted unanimously to adjourn at 9:52 p.m.

Respectfully Submitted,

Christine Shaffer, Recording Secretary