

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

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**Henry A. Holman, Jr., Chairman      Lucinda (CeCe) Novinger, Vice Chairman      Brian Maguire, Supervisor**

**Minutes of August 31, 2011**

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The Penn Township Board of Supervisors (PTS) met on Wednesday, August 31, 2011 in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were P. Richard Wagner (Solicitor), Helen Klinepeter (Secretary), Max Shradley (Engineer), Police Chief Paul Sheaffer, and Christine Shaffer (Treasurer). Chairman Henry Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office. Mr. Lee Wright stated that he was also recording the meeting.

**VISITORS**

**William Warner**

Mr. Warner asked if the Township could post some directional signs for his new winery. The signs are already purchased by Mr. Warner, and PennDOT approved. A Novinger/Holman motion was approved allowing the Highway crew to install the signs, with Mr. Warner being responsible for the maintenance.

**Richard Kingery**

Mr. Kingery commented about the response of the Township to the recent weather related issues in the Perdix area. Being a new resident, he was not happy with the grinder pump issues, response time to problems, and the distribution of emergency supplies. Paul Soltis, Emergency Coordinator for the Township, addressed his complaints after responding to what he felt to be hostile and contemptuous remarks about the Township. He invited any resident who had suggestions as to how to improve responses to emergencies to meet with him and acknowledged their complaints, but noted that complaining won't improve this situation, only foster discontent. Suggestions by those who are directly affected would be much more productive. Chairman Holman then commented about the problems with the grinder pumps during power outages.

**Darwin Oakes**

Mr. Oakes commented about the increasing duration of power outages in the Perdix area. He also suggested that during future emergencies in the Perdix area that Portajohns be spaced throughout the affected area instead of one central location.

**Stan Howell**

Mr. Howell thanked the PTS for allowing him to complete his community service. Chairman Holman replied that he had a good work ethic and was very honest during his service.

**Paul Soltis**

Mr. Soltis apologized for his earlier outburst. He elaborated on some of the recent issues that have been faced. First, the Perdix area is on a different electrical grid from the rest of the Township, and this doesn't always make them a priority to PPL when power is being restored. He again asked for

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help from the Perdix residents and had a discussion with Bob Harbold. Chairman Holman interrupted and asked if the discussion could be continued during the PTMA meeting as it pertained to them. Mr. Soltis then went on to inform the Board that the gas pipelines that run through the Township are empty. He also reported that a state of emergency was declared from 2:45 pm Monday August 29, 2011 to 8:00 am August 30, 2011 due to a power outage in the Perdix area that interfered with normal sewer function.

### **Jodi Rissinger**

Ms. Rissinger commented on the recent state of emergency, and discussed the timeline. Mr. Bob Johnson also commented on this issue.

### **Doug Smith**

Mr. Smith commented on the Duncannon Fire Company response to issues in the Perdix area, along with Police presence, and checking on individual residents.

### **GiGi Smith**

Ms. Smith asked about the nature of the emergency plan, and responsibility and accountability issues.

### **Nancy Valdez**

Ms. Valdez commented that during the recent emergency, PPL had been providing free ice and water to residents through local stores. She also suggested a Township-wide committee to refine the emergency response plan.

### **Lee Wright**

Mr. Wright brought a recent ad he received at the Perry County Fair regarding tire disposal to the Board's attention. Chairman Holman saw it and commented that the rates were very similar to those discussed at a previous meeting, and asked if Ms. Dorman from the Duncannon Record could place it in their next edition.

### **Kraig Nace**

Mr. Nace informed the Board that the AED device has been ordered, with a 6-8 week lead time. Paul Soltis asked if they could provide a brief training for employees when it arrives.

## **EXECUTIVE SESSION**

Chairman Holman stated that there had been 2 executive sessions held in the previous weeks, one on 7/29/2011 for personnel issues, and one on 8/22/2011 for personnel and financial issues.

## **MINUTES**

Upon approval of a Holman/Novinger motion, minutes for the July 27, 2011 PTS meeting and the July 27, 2011 Police Proposal meeting were approved.

## **INVOICES AND EXPENDITURES**

After due consideration, and upon a Novinger/Holman motion, the PTS voted to approve payment of checks 23749 to 23813 from the PLGIT General Account in the amount of \$25,145.17, and ACH transfers from the Orrstown Bank General Account in the amount of \$9,192.28. Checks 1318 through 1322 from the Orrstown Bank PTPRB Checking Account for a total of \$782.42 were also approved.

## **TREASURER'S REPORT**

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Upon approval of a Novinger/Holman motion, the Treasurer's Report was accepted, subject to audit.

### **HIGHWAY DEPARTMENT REPORT**

#### **Faculty Rd.**

Paving on Faculty Road has been completed, with the exception of shoulder work. Chairman Holman thanked Lee Wright and New Blooms Greenhouse, Charles Stoner, Shermanata Grange, and Floyd Taylor for their assistance and cooperation during the project. He also noted that 2 mail boxes were damaged during the project, and will need to be repaired.

#### **Linton Hill Rd. Guardrail**

The guardrail has been installed along Linton Hill Rd.

#### **Tire Challenge**

Chairman Holman brought up the tire disposal challenge that is going on between Mifflin, Juniata, and Perry Counties, and inquired as to the possibility of it being advertised in the Duncannon Record.

#### **Other Notes**

- The culvert repair along Cove Rd will be done on a Saturday to avoid interference with bus traffic.
- Repairs are pending for Burley and Haas Drives, along with continuing cleanup from the storm.
- Chairman Holman responded to allegations that employees are subject to verbal abuse, denying those allegations, and would like to know who has these concerns.
- Line painting is being scheduled for the fall.
- Chairman Holman asked for an executive session to discuss personnel issues.

### **PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT**

#### **ACD Realty**

Upon unanimous approval of a Novinger/Holman motion, the PTS voted to approve two AORs for the ACD Realty/Forrer Plan, one for Preliminary Plan Procedure, and the other for Fencing or Screening. Approval of a Holman/Novinger motion also approved the final subdivision plan, subject to fees being paid.

#### **Members 1<sup>st</sup>**

Upon unanimous approval of a Novinger/Holman motion, The PTS voted to approve the AOR for Members 1<sup>st</sup>, (Preliminary Plan Application). A Holman/Novinger motion was approved subject to the following conditions: evidence of approval of the Erosion and Sedimentation Control Plan and NPDES Permit by the Perry County Conservation District, Financial Security presented to and accepted by the Board of Supervisors, and all fees being paid.

Two additional Holman/Novinger motions were also passed approving the sewer mailer and the sidewalk deferment.

### **ZONING OFFICER (ZO) REPORT**

The Zoning Officer report was accepted without comment.

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### **SEO REPORT**

The SEO Report was postponed to investigate whether a property on the report was in Wheatfield or Penn Township.

### **PENN TOWNSHIP MUNICIPAL AUTHORITY (AUTHORITY)**

#### **1325 State Rd**

Chairman Holman discussed the possibility of obtaining 1325 State Rd. for Township/Municipal Authority purposes. He wanted to attend the next meeting of the PTMA to begin a dialogue with them on this issue. Lee Wright asked what purposes it could be used for, and the Chairman replied that it could be used to store antiskid for winter weather, as well as to set up a staging area with restroom facilities etc in the event of an emergency, as the lot has water and sewer, and could be powered by a generator in the event of a power failure.

### **SECRETARY REPORT**

#### **Fall Cleanup Bid**

Sylvester's Services was the only bidder for the fall cleanup. A Novinger/Maguire motion was approved awarding the contract to them for the same price as last year.

#### **Humane Society**

The escrow amount for 2011 has been used for the year. No additional drop-offs by residents will be approved at Township expense. Drop-offs will still be permitted by the Police Department and Dog Warden, or by residents willing to pay the drop-off fee.

#### **Recycling Contract Renewal**

By unanimous approval of a Maguire/Novinger motion, the recycling contract with Duncannon Borough was renewed for another year at the same cost of \$200.00 per month.

#### **Radio License**

The Township Radio License is due to expire in November, and will be renewed in September when the renewal period begins.

### **ENGINEER REPORT**

Max Shradley presented the Engineers Report, and commented that the only change from the previous month were some minor updates for the PTPC.

### **POLICE REPORT**

#### **2000 Chevy Impala**

A Holman/Maguire motion was unanimously approved to begin taking offers on the 2000 Chevy Impala patrol car, as at the last inspection it was deemed not worthy of repair. The PTS reserves the right to reject or accept any or all offers.

#### **Room 4**

A Maguire/Novinger motion was approved tabling the Police department's request to use Room 4 in the Township building for expansion, but the room will be reserved for the next 2-3 months in the event the proposed contract with Duncannon Borough is approved.

#### **Personnel**

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A Holman/Novinger motion gave Chief Sheaffer permission to contact candidates from the most recent round of interviews to begin preparation for a conditional hire (pending approval of the Duncannon police contract proposal). Lee Wright asked how many officers are currently employed, and was told 1 full-time and 3 part-time. Nancy Valdez asked the solicitor about the terms of the employment offer, and was told these offers would be subject to the contract being approved. Jodi Rissinger asked if the new hires would be subject to a probation period, and was informed that a probation period would be dependent on the applicant's experience.

### **SOLICITOR'S REPORT**

#### **1451 State Rd.**

Unanimous approval of a Novinger/Maguire motion directed the solicitor to send a letter to the owner of 1451 State Rd. and the Disposal Company informing them they have 15 days to resolve their dispute. The dumpster is attracting animals.

#### **Perdix Fire Company Legal Issue**

The solicitor gave an update on the Perdix Fire Company litigation. The case has entered the discovery phase, and the Solicitor has made 3 requests over the previous 6 weeks to the opposing attorney to arrange Depositions. Jodi Rissinger asked to whom the request was made, and was told it was made to Dissinger & Dissinger. She replied that she would contact them.

### **BUILDING, ZONING, DRIVEWAY, AND SIGN PERMIT REPORT**

The July 2011 Permit Reports were reviewed and accepted without comment.

### **CORRESPONDENCE**

#### **US RT 11/15**

A letter has been received by the Township requesting approval to open US Rt 11/15 (State Rd) to 102" wide trailer traffic. Chief Sheaffer stated that he had assigned Officer Karlsen to provide feedback from a police prospective, and the PTS asked that any concerned resident please put their comments in writing as soon as possible so that they can be used in making the decision.

### **OLD BUSINESS**

#### **Newsletter**

A draft of the Fall 2011 newsletter was given to the PTS for review, with comments being due September 6, 2011

### **NEW BUSINESS**

#### **Wedding**

A wedding is scheduled in the Park on September 17, 2011, and the secretary was given permission to cordon off the Basketball courts on that day at the request of the wedding party with the approval of a Holman/Novinger motion.

#### **New Blooms Holding Tank Renewal**

Approval of a Holman/Maguire motion approved the renewal of the New Blooms holding tank.

#### **Website**

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Bob Harbold commented that the minutes posted on the Township website are behind, and was told by the secretary that the webmaster will be contacted to see if there was an issue that was causing updates to be delayed.

### **EXECUTIVE SESSION**

The PTS met in executive session from 9:26 to 10:21 pm to discuss personnel & financial issues. Upon reconvening, a Holman/Novinger motion was passed to authorize a payment to Perdix Fire Company in the amount of \$1,170.11 for expenses incurred during the May 2011 State of Emergency. Ms. Rissinger also commented on a few issues with minutes that were on the Township website. Paul Soltis requested use of a room on September 21, 2011 to have an informal brainstorming session regarding improving the responses to emergencies in the Township. Chief Sheaffer was invited to attend to ensure orderly behavior.

### **ADJOURNMENT**

With no further business to be conducted, and upon a Holman/Maguire motion, the PTS voted unanimously to adjourn at 10:32 p.m.

Respectfully Submitted,

Christine Shaffer, Recording Secretary