

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Lucinda (CeCe) Novinger, Vice-Chairman

Brian Maguire, Supervisor

Minutes of June 27, 2012

The Penn Township Board of Supervisors (PTS) met on Wednesday, June 27, 2012 at 7 pm in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were Helen Klinepeter (Secretary), Max Shradley (Engineer), P. Richard Wagner (Solicitor), Police Chief Richard Pickles, and Christine Shaffer (Treasurer). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office. Mr. Stanley Mutzabaugh also announced that he was recording the meeting.

VISITORS

William Bunt

Mr. Bunt, Attorney for Morrison Inc., thanked the Board for the tabling of the Morrison Zoning Map Change Request last month. As pointed out by Mr. Wagner, the PTS has before it the issue of considering whether the Zoning Map Change request process should be allowed to continue. Mr. Bunt stated they believed Mr. Melham made a solid case in favor of the Zoning Map Change, and it would be a benefit to the community.

Don Miller

Mr. Miller asked for an explanation of a recent road closure on Schoolhouse Rd., due to a tree blocking the road. Chairman Holman explained that County Dispatch called and informed the Township of the tree falling, and stated that there were wires involved. A member of the Highway crew closed that section of the road, and upon evaluation in daylight, Chairman Holman took it upon himself to remove the branches from the wires. The Highway crew is not permitted to do so, but instead, to contact the utility company(s) involved to allow them to remove the branches.

Paul Soltis

Mr. Soltis thanked the Solicitor for the invitation to his firm's open house. He also commented about training he will attend later in July, and encouraged the Township to join the new PSATS Emergency Management Association.

Charlie Oakes

Mr. Oakes commented against the Morrison Zoning Map Change request, and was curious about who Mr. Bunt thought was in favor of it, as he felt there were no new people in favor of the change.

Stanley Mutzabaugh

Mr. Mutzabaugh asked for clarification about the recent comments made about the Stone Mill Estates plans. Chairman Holman explained that there had been no formal meeting with the supervisors, but that he, as a Roadmaster, had been asked to review the plans by the

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other two Supervisors and comment from the perspective of the Highway Department. Mr. Mutzabaugh then asked about an issue with a house in Perdix owned by the PTMA that they are looking to donate to the Township, and was told that the deed is being reviewed by the Solicitor. Finally, Mr. Mutzabaugh asked if the Township still owned the Argo, and was told that it is still owned by the Township, but not being used currently, as parts to maintain it are extremely difficult to obtain.

Aaron Richards, Marysville Police Department

Officer Richards commented about a recent incident that he had responded to within the Township. He clarified the question of who had been dispatched to the incident by County Control. The Chairman and Chief both thanked him for his input, and explained that there had been some confusion between two separate incidents.

Kraig Nace, Duncannon EMS

Mr. Nace informed the Board that he had delivered a copy of their 990 tax return, and had updated the Stonebridge evacuation plan. Their annual audit had also just been completed, and the results were good.

Kris Oberholtzer

Mr. Oberholtzer stated that he was not in favor of the Morrison Zoning Map Change. He also had a complaint about a recent issue with a tenant of Mr. Morrison who in the process of farming the property, spilled lime on Quail Trail Road and the properties along it. He felt that the suggestion of developing a more residential neighborhood was a scare tactic, but he would prefer residences over commercial development.

Lee Wright

Mr. Wright asked the Chairman why he was not in favor of the Township having Public Roads in the current Stone Mill Estates proposal. Chairman Holman explained his review of the plan as presented. The difficulties it would present to the Highway Department to maintain included snow removal, culvert and swale maintenance. The Representative for the developer was receptive to his comments.

INVOICES AND EXPENDITURES

After due consideration and upon a Novinger/ Maguire motion, the PTS voted to approve payment of checks 25337 through 25480, in the amount of \$99,815.14 from the PLGIT general account, ACH transfers in the amount of \$52,985.37 from the Orrstown Bank General Account, Checks 1393 through 1396 from the Orrstown Bank PTPRB Checking Account for a total of \$138.74 were also approved. Treasurer Shaffer noted that the first installment of the Duncannon Fire Company had been paid in the amount of \$40,000.00.

TREASURER'S REPORT

The Treasurer's report was accepted upon the passage of a Novinger/Holman motion, subject to audit.

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Minutes for the May 30, 2012 PTS meeting were approved with a Novinger/Holman motion. Supervisor Maguire abstained, as he was absent from that meeting.

HIGHWAY REPORT

Notes

- Patching of Township roads continues as schedules and weather permits, along with some weed whipping.
- Preparation work for Faculty Road Paving continues, with sweeping, widening, and gutter work. Mowing of other Roads has been delayed due to the use of the tractor for sweeping.
- Chairman Holman met with Mike Kminski from Tri-County Regional Planning Commission to discuss funding options for the replacement of the Kings Mill Bridge. The current estimate for replacement is around \$1,000,000.
- A request was received to barricade the dead end of Quail Trail Rd., along with complaints from multiple residents about lime being spilled along the road, parked vehicles, and property by a farmer working the adjacent Morrison property. The Chairman will discuss this issue when he meets with the Solicitor at a later time.
- The Chairman will be meeting with the Solicitor, a local developer, their legal counsel, and engineer about some potential future development in the Township.

PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT

Kelly Campbell Waiver

The solicitor commented about the request of Mrs. Campbell to keep her existing dwelling as a temporary residence while a new Modular home is constructed on her property. Upon hearing his opinion on setting conditions, a Novinger/Holman motion was approved to grant Mrs. Campbell her waiver, with the condition that the demolition be started within 30 days of issuance of the Certificate of Occupancy, and completed within 60 days of said issuance.

ZONING REPORT

The Zoning Officer's report was accepted.

Morrison Zoning Map Change

Chairman Holman called for a motion twice on the issue of the Morrison Zoning Map Change request. When no motion was offered, it was suggested by the Solicitor that a motion should be made to render a decision. A Novinger/Maguire motion was then approved to deny the applicant's request.

MW2 Conditional Use.

The compliance of MW2 to their Conditional Use decision was discussed. Matters under review included the adherence to zoning ordinance section 1820.2.A (land development plan), fencing, the potential for structures on the property, and sewage plant maintenance.

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A Maguire/Holman motion was approved stating that the map provided would satisfy article 2 of the Conditional Use.

SEWAGE ENFORCEMENT OFFICER REPORT

The Sewage Enforcement Officer's report was accepted without comment.

PARKS AND RECREATION BOARD REPORT (PTPRB)

A report of the most recent discussion by members of the Parks and Recreation Board was given to the Supervisors. Sand and blocks were removed from the larger section of the pit in the BBQ pavilion. Future BBQs will be done with portable equipment, but the smaller section of the original BBQ pit will remain for public use.

PENN TOWNSHIP MUNICIPAL AUTHORITY

The PTMA report was accepted by the Board.

SECRETARY'S REPORT

Newsletter

Articles for the Fall 2012 Newsletter are due to the Secretary by August 10, 2012.

ENGINEER'S REPORT

Mr. Shradley presented the Engineers report to the Board. The MS4 Permit Application is due September 14, 2012. The previous application was granted a waiver in 2003, however Mr. Shradley advised that even though it would be applied for again, a waiver should not be expected. Chairman Holman commented that the permit process has been reviewed and the application will be started as soon as possible.

POLICE REPORT

- The May police report was accepted by the Board.
- The second quarterly meeting was held with the Duncannon Borough, and the contract for Police coverage has been extended.
- Three Bicycles have been purchased for use by the Police Department, 2 by officers and 1 by the Borough. Carriers will be mounted to the patrol vehicles for transport.
- A question was fielded about calls responded to in the area by the Pennsylvania State Police. 28 calls were responded to, and upon research, most were self-initiated. It was noted that County protocol is to divert calls to the PSP when the Township is responding to another call. A request will be made to try and have this protocol changed.
- Ms. Nancy Valdez asked if the Bicycles were bid on, and was informed that a bid was unnecessary due to the cost involved being below the threshold for bidding. Mr. Lee Wright asked if the officers are trained for Bike Patrol, and was told that 3 currently are, and the rest will be trained in-house by an instructor. Mr. Wright then asked about the current number of officers, and was told that there are 9, which provides for 24-7 scheduling.

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BUILDING, ZONING, DRIVEWAY AND SIGN PERMIT REPORT

The May permit reports were presented and accepted without comment.

CORRESPONDENCE

Duncannon Fire Company

A letter was received from the Duncannon Fire Company informing the Board that \$30,000 of the Township Donation will now be set aside for their Capital Reserve Fund.

PSATS Township Emergency Management Agency (EMA)

A Novinger/Holman motion was approved for a partial membership to the PSATS Township EMA, at a cost of \$50.

OLD BUSINESS

Custodian

A Maguire/Novinger motion was approved hiring Linda Riggins as the new building custodian, at a rate of \$10.22 per hour, with a 90 day probationary period.

Draft Ordinance

A draft ordinance about weeds and high grass was presented to the Board for their review.

NEW BUSINESS

Chairman Holman, with the assistance of Secretary Klinepeter, on their own time, compiled a list of the prior Supervisors that have served in the Township. The Chairman would like to create a plaque and donate it to the Township for display in the Municipal Building.

ADJOURNMENT

With no further business to be conducted, and upon a Holman/Novinger motion, the PTS voted unanimously to adjourn at 8:46 p.m.

Respectfully Submitted,

Christine Shaffer
Recording Secretary