

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Lucinda (CeCe) Novinger, Vice-Chairman

Brian Maguire, Supervisor

Minutes of October 31, 2012

The Penn Township Board of Supervisors (PTS) met on Wednesday, October 31, 2012 at 7 pm in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were Helen Klinepeter (Secretary), Max Shradley (Engineer), Police Chief Richard Pickles, Capt. Cliff Karlsen, and Christine Shaffer (Treasurer). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office. Mr. Stanley Mutzabaugh also recorded the meeting.

VISITORS

Jeff Haldeman

Mr. Haldeman, owner of 1410 State Rd., responded to a letter that he was sent regarding changes to the Stormwater drainage retention pond on his property. He stated that the retention pond was 110% larger than originally stated on the plans of the property he owned, however he did need to create an access road to it in order to clean it out so it would function properly. A Novinger/Maguire motion was approved to have Chairman Holman meet Engineer Shradley on site before the November PTS meeting to review the changes and make sure everything would function as needed.

Paul Soltis

Mr. Soltis reported about the recent super storm Sandy. Fortunately there was minimal impact to the Township, with only a small area being affected by power loss for a short duration. The Township did enter a state of emergency based on predictions from the NOAA and County dispatch from October 29, 2012 at 7 am until October 31, 2012 at 7 pm to respond quickly to any event.

Mr. Soltis then asked the Board to seriously consider the recent request for fluorescent tube recycling. He was concerned about the possibility of vandalism and cleanup, and what would happen if the suggested recycling point no longer accepts them.

Kraig Nace, Duncannon EMS

Mr. Nace presented the most recent call figures for the EMS to the Board.

Kraig Nace, Duncannon Mayor

Mr. Nace thanked Mr. Soltis and the Police Department for their cooperation with the recent storm. The Duncannon EMS building was opened as a shelter, and served 7 people at its busiest point.

INVOICES AND EXPENDITURES

Treasurer Shaffer noted that donation checks were issued to Both Duncannon EMS and Duncannon Fire Company. Also, payment was sent to Handwerk Contractors for the 2012 Paving Project. After due consideration and upon a Novinger/Holman motion, the PTS

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voted to approve payment of checks 25743 through 25856, in the amount of \$101,669.93 from the PLGIT general account, and ACH transfers in the amount of \$110,613.01 from the Orrstown Bank General Account. Checks 1416 through 1423 from the Orrstown Bank PTPRB Checking Account for a total of \$752.49 were also approved. Check 222 in the amount of \$130,043.75 was issued from the PLGIT Liquid Fuels Account.

TREASURER'S REPORT

The Treasurer's Report was accepted upon the passage of a Novinger/Holman motion, subject to audit.

MINUTES

Minutes for the September 26, 2012 PTS meeting and October 17, 2012 budget meeting were approved with a Novinger/Maguire motion, subject to grammatical corrections.

HIGHWAY REPORT

Duncannon Market St. Bridge Replacement

Chairman Holman was informed by Duncannon Borough that PennDOT has designated the Market St. Bridge for replacement, and has informed the Borough that it will close the bridge for a 3 month period. This would have a profound impact on residents of both the Borough and the Township, as the proposed detours are inadequate, and PennDOT is being inflexible in making alternate arrangements. The impact to Fire and Rescue responses would be significant, and in the event of flooding in the Duncannon Subway, access to the Borough and that area of the Township would be very limited. It was also noted that the headwall next to the Bridge is in severe need of repair, and the ideal time would be while the bridge is being replaced, but that timeframe is inadequate for the Borough to do that repair properly. Chairman asked the Board to have a letter drafted regarding this issue and sent to our local legislators informing them of the Township's concerns. He also requested a letter be sent to PennDOT requesting the Township be party to any future discussions about the replacement, as the bridge adjoins the Township. Vice-Chairman Novinger then asked if letters could be requested of the EMS and Fire Companies for their feedback as well. Mr. Nace replied that the EMS will be happy to provide their input. A Holman/Maguire motion was approved to have the letters drafted and sent as requested, and a Holman/Novinger motion was approved to have the Engineer review the PennDOT report.

Notes

- Trimming was done along Skyview Dr. and Inn Rd.
- Repairs have been completed at the intersections of Morgan and Main Sts., and Valley and Main Sts.
- Shoulder work has been completed along Faculty Rd.
- Chairman Holman attended the winter maintenance meeting with PennDOT earlier in the month. A discussion was held about sight distance, and the Chairman wished to make a correction to the Township's previous handling of this issue. The correct policy states that it is the permittee's responsibility to maintain a proper sight distance at the intersection with a State-maintained road, not PennDOT's responsibility. This applies to both Private and Township roads. He requested that this matter be

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brought to the attention of the Planning Commission, and be stated on any permit application, so there will be no further confusion. It was then asked if there would be a charge if the Township has to maintain an area for a resident that has failed to do so. No fee was proposed at this point, as the solicitor needed to be consulted first. Vice-Chairman Novinger noted that PennDOT will notify a property owner in that situation, and then bill them for the service.

- Chairman Holman also noted that it is PennDOT's policy to keep roads open, not completely bare during adverse weather.
- Chairman Holman thanked the volunteers who helped during the Fall Cleanup.
- Chairman Holman thanked Mother Nature for sparing us the worst of the recent storm.
- All trucks have now been prepared for the upcoming winter season.

PENN TOWNSHIP PLANNING COMMISSION (PTPC) REPORT

Stone Mill Estates Extension

A Maguire/Holman motion was approved granting a time extension for the Stone Mill Estates Plan until January 30, 2013.

Charles Oakes Appointment

A Novinger/Maguire motion was approved to appoint Mr. Charles Oakes to the Planning Commission to serve the remainder of Rachel Mullen's term, which expires December 31, 2016. Mr. Stan Mutzabaugh asked if Mr. Oakes would be able to vote on the Morrison Plan, and was told only if a new plan was presented. Vice-Chairman Novinger noted that everyone has personal feelings on issues, but part of the position was to be able to put those aside. Secretary Klinepeter noted that Mr. Chism spoke with Mr. Oakes prior to the recommendation.

ZONING REPORT

The Zoning Officer's report was accepted.

Deberk Conditional Use

The Hearing for the Conditional Use application of The Deberk Co. was rescheduled for November 29, 2012 at 7 pm.

Morrison Conditional Use

The Hearing for the Conditional Use application of Morrison Inc. was scheduled for November 29, 2012 at 6 pm.

SEWAGE ENFORCEMENT OFFICER REPORT

The Sewage Enforcement Officer's Report was accepted by the Board.

PENN TOWNSHIP MUNICIPAL AUTHORITY

A Holman/Maguire motion was approved to table a letter of recommendation for appointment of Joseph Crumlich to fill the term of Mr. Scott Smart, as the PTMA wished to review it for errors.

PARKS AND RECREATION BOARD REPORT (PTPRB)

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The Parks and Recreation report was accepted by the Board. Mrs. Tilkens reported that the Halloween Party was a success, with 23 children and their families attending. She thanked all the volunteers and businesses for their contributions.

SECRETARY'S REPORT

Small Conference Room Windows

Quotes were received for the replacement of windows in the small conference room. A Novinger/Holman motion tabled any further action until a discrepancy in the style of windows proposed by Hershocks could be researched.

Humane Society Contract

The Contract renewal was received from the Harrisburg Area Humane Society. No deposit was requested. A Holman/Novinger motion tabled the renewal.

December PTS Meeting

The Secretary asked if the Board wished to change the date of the December meeting, and it was agreed to keep the date as December 26, 2012.

The Secretary also provided the Board with copies of the Perry County Tax Commission meeting notes, and reported there was no quorum at the recent Capital Tax Collection Bureau meeting.

ENGINEER'S REPORT

Mr. Shradley presented the Engineer's Report to the Board. Work is currently under way on the Community Facilities map for the Comprehensive Plan Update, and Penndot has indicated its approval of the Township's revision to the drainage system on Schoolhouse Rd.

POLICE REPORT

Chief Pickles supplied the September report to the Board. He reported that the department would like to take delivery of the new vehicle in the next month, and then send it out for installation of lights and additional equipment. They also would like to take possession of the Borough's Charger after the next Borough Council meeting. Mr. Lee Wright asked how many vehicles would be owned after all the proposed changes are made, and was told there would be three.

SOLICITOR REPORT

The solicitor was unable to attend the meeting due to a prior commitment.

BUILDING, ZONING, DRIVEWAY AND SIGN PERMIT REPORT

The September permit reports were presented and accepted without comment.

CORRESPONDENCE

PSATS Pension Trust Fund

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A Holman/Novinger motion was approved to concur with the appointment of Mr. Michael Dennehy as Trustee to the PSATS Pension Trust Fund.

Tubby's Sign Ordinance Review

The owners of Tubby's Nightclub requested that the PTPC review the Sign ordinance to allow increased rotation of signs. A Holman/Novinger motion was approved to recommend that the PTPC review the sign ordinance.

Letters were also provided to the Board advising them about an ongoing issue with the building permit concerning the use and security deposit for the Morrison Property, and Act 97 and Act 30 from the solicitor.

OLD BUSINESS

Fluorescent Bulb Recycling

A Holman/Novinger motion denied the request to have a Township fluorescent tube recycling program. After consideration of the expenses and logistics involved, it was decided that the program would be cost prohibitive, and private recycling programs are still available to residents.

Forrer Dodge Rain Garden

A Novinger/Holman motion was approved to not require a perimeter fence around the rain garden at Forrer Dodge.

NEW BUSINESS

Mladenoff Parcel issue

Mr. Mladenoff sent a letter to the Township regarding an issue with property he had purchased. The issue revolves around access to the property from a private road, which already has the maximum allowed lots using it. The Chairman stated that he had met with the parties involved on two occasions in attempt to mediate the dispute, but because the road involved is a private road, the Township is unable to intervene. He discussed the history of the original plan for the area, and how the road was proposed to be turned over to the Township, but the conditions that were agreed to were never met. The road has remained private. The Chairman's suggestion was for all the neighbors to work it out privately and see if one of them could change the access point to another public road. A discussion then was held over the terms and layout of the plan, and if there was any way to prevent this in the future. Chairman Holman replied that a more careful review and follow-up on plans could help prevent the issue in the future.

BUDGET

Updated budget numbers were presented to the Board for their review. A question was raised about the Township's liability for PTMA debt, and it was noted that this is made note of in the annual audit, and the secretary will check with the auditors to confirm whether it must appear. The next budget meeting was scheduled for November 14, 2012 at 6 pm.

ADJOURNMENT

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With no further business to be conducted, and upon a Holman/Novinger motion, the PTS voted unanimously to adjourn at 8:45 p.m.

Respectfully Submitted,

Christine Shaffer
Recording Secretary

FOR APPROVAL