

**PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100**

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Henry A. Holman, Jr., Chairman Lucinda (CeCe) Novinger, Vice Chairman Brian Maguire, Supervisor

Minutes of November 14, 2012

The Penn Township Board of Supervisors (PTS) met on Thursday, November 14, 2012 at 6 pm in the Municipal Building. Vice-Chairman Lucinda (CeCe) Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were Helen Klinepeter (Secretary), Police Chief Richard Pickles, Capt. Cliff Karlsen, and Christine Shaffer (Treasurer). Vice-Chairman Novinger called the meeting to order with the Pledge of Allegiance and a moment of silence. She announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is available in the Township office.

BUDGET

Vice-Chairman Novinger asked if anyone wished to comment on the proposed budget. Mr. Lee Wright asked if the copies were any different than ones that were handed out at the last meeting, and was informed that the copies had been updated to reflect any corrections that were found in the last meeting. Vice-Chairman Novinger then asked Supervisor Maguire, Chief Pickles, and Captain Karlsen if they had any other changes or recommendations. There were none. The floor was then opened to the questions from audience.

Explanations were given about Earned Income revenue to date being higher than projected for 2012. The budgets for Liquid Fuels and Capital Reserve were set.

The Parks and Recreation update reflected the receipt of the annual concession stand rental. Vice-Chairman Novinger confirmed that their equipment budget includes the aerator and a soda machine.

A discussion about the contribution to Capital Reserve was held. It was explained that any contribution that is anticipated is subject to review, and based on the revenues and expenditure for the year. As the economy has been poor, the contribution amount has been reduced. Ms. Jodi Rissinger commented about the revenue being higher than anticipated. It was explained that expenses were higher as well. Mr. Hollenbaugh then asked about the accounting style used by the Township; (Gatsby vs. Modified Cash Basis), and how it reflected on projections for the budget. He was answered by the Secretary, who explained that both are used, and that projections for both revenue and expenditures also take experience and past history into account.

Discussion then turned to the police budget, with the chief and captain answering questions regarding the police vehicles, and equality of expenditures between Duncannon Borough and the Township.

Finally, Mr. Fickel asked the Board about the EMS Donation. He was in favor of a donation, but wanted to know if it was possible for the EMS to ban a person from their property if that was a designated shelter for the Township, or providing a service to the Township. Vice-Chairman Novinger noted that his questions were more of a legal issue and would be passed to the Solicitor.

ADJOURNMENT

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With no further business to be conducted, the PTS voted unanimously to approve a Novinger/Maguire motion and adjourn at 7:25 p.m.

Respectfully Submitted,

Christine Shaffer, Recording Secretary

For Approval