

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

Henry A. Holman, Jr., Chairman

Lucinda (CeCe) Novinger, Vice-Chairman

Brian Maguire, Supervisor

**Minutes of March 23, 2013**

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The Penn Township Board of Supervisors (PTS) met on Saturday, March 23, 2013 at 8:00 a.m. in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were Helen Klinepeter (Secretary). Chairman Holman called the meeting to order. A list of visitors is on file in the Township office.

Chairman Holman offered that the road survey would be conducted and then any other business will be completed. The meeting recessed for the road survey at 8:05 a.m. and reconvened at 11:00 a.m.

**Police Pension Plan** – Secretary informed the Board that during the Pension Audit a couple of items were brought up.

Procurement of Profession Services for the Pension Plans – Secretary informed the Board that we were not in compliance with having a policy in place to comply with Act 44 for the procedure of requesting RFPs for the maintenance of the Pension Plans. She asked the Board to review the attached draft.

Act 69 Compliance – Secretary informed the Board that we were not in compliance with the Police Pension for Act 69. She explained that the Township did not come into compliance at the last Pension Audit due to there not being a police department at the time. She suggested that we contact Diane Calhoun with PSATS for help in the direction. She also requested dates that were not convenient for a meeting. Dates were given and Secretary was directed to contact Ms. Calhoun.

**ADJOURNMENT** - With no further business to be conducted, and upon a Holman/Novinger motion, the PTS voted unanimously to adjourn at 11:15 a.m. The meeting was reconvened for an item missed at 11:16 a.m.

**Transfer of funds to Capital Reserve** – Secretary requested permission to transfer \$22,190.37 to the Capital Reserve from the General Fund to pay the last payment on the Ford 550. Upon a Holman/Maguire motion the PTS voted to transfer the money.

**ADJOURNMENT** - With no further business to be conducted, and upon a Holman/Maguire motion, the PTS voted unanimously to adjourn at 11: 17 a.m.

Respectfully Submitted,

Helen Klinepeter  
Secretary