

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman

Lucinda (CeCe) Novinger, Vice-Chairman

Brian Maguire, Supervisor

Minutes of June 26, 2013

The Penn Township Board of Supervisors (PTS) met on Wednesday, June 26, 2013 at 7 pm in the Municipal Building. Chairman Henry Holman, Jr., Vice-Chairman CeCe Novinger, and Supervisor Brian Maguire were in attendance. Other personnel present were Helen Klinepeter (Secretary), Police Chief Richard Pickles, and P. Richard Wagner (Solicitor). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

Chairman Holman introduced Kara Newhouse of the Duncannon Record and offered any help.

VISITORS

Stanley Mutzabaugh – Mr. Mutzabaugh inquired if the Police Department did background checks for the fire company. The Chief responded in the affirmative for criminal records and driver's history.

INVOICES AND EXPENDITURES

With unanimous approval of a Novinger/Holman motion, the PTS voted to approve payment of checks 26386 through 26462 in the amount of \$43,573.30, from the Orrstown Bank General Account and ACH transfers in the amount of 10,616.81. Checks 1464 to 1466 from the Orrstown Bank PTPRB Checking Account for a total of \$247.83 were also approved.

TREASURER'S REPORT

The Treasurer's Report was accepted upon the passage of a Novinger/Holman motion, subject to audit.

PARK AND RECREATION BOARD CD - Upon a Novinger/Holman motion the CD is to be renewed at Marysville Bank for a six-month period at 0.20 percent unless a better rate is found.

Chairman Holman offered that there was an executive session on June 11, 2013 for the discussion of pensions.

MINUTES

Minutes for the May 29, 2013 PTS meeting were approved with a Novinger/Maguire motion.

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HIGHWAY REPORT

Notes:

- Thanks to PENNDOT for giving the Township some heavy duty road construction grates. These grates were fabricated into culverts for Faculty Road from last year's paving project.
- Drainage swales on Mourning Dove Road were cleaned out, had modified placed were and tarred and chipped. The other side of the street still needs to be completed.
- Minor cracking was seal coated and trimming was completed around the guiderails on Cove Road
- The sight distance was cleared on Burley Road.
- The mowing in the Cove is nearly completed with the Duncannon area next on the schedule.
- No Parking signs were placed in Petersburg Commons. Kisner and Shearer Drive had signs repaired or replaced. While mowing is being completed the steel culverts are being examined for repair needs.
- Responded to a question if a tree was on the Township Right-of-Way at 54 Eisenhower Blvd.
- A road cut permit application was reviewed for the School District water line project.
- Chairman and Mr. Maguire attended a meeting on the SR 274 road project regarding the slopes and paving tie-ins.

Poison Hemlock – Chairman Holman informed the Board of the concern of poison hemlock coming into the area. This is a highly poisonous herb and non-native plant. The plant can grow as high as 10 feet. PennDOT has begun spraying the poison hemlock everywhere between Lancaster and State College. All parts of the plant are extremely poisonous to humans and livestock, especially the seeds. Death can occur quickly. The plant is part of the same family as carrots, parsley and Queen Anne's lace. Poison hemlock is not related to the hemlock trees that are native to North America. The Agriculture Department may consider getting the plant listed as a noxious weed. Mr. Holman informed the Board that a single plant could have as many as 30,000 seeds. He has seen the plants in farmer's fields, along 11/15 in Perdix and at the entrance to Duncannon.

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Chairman Holman put before the board that he would like to send a letter to the landowners with copies of the articles notifying them of the danger. He would also like to draft a letter to Representative Keller so that he could work toward getting the plant on the noxious weed list. Upon a Novinger/Maguire motion, Chairman and Secretary are directed to compose the letter to the landowners and Representative Keller.

A letter describing concerns along Faculty Road was received. Photographs accompanying the letter showed that the roadway was higher than a driveway entrance. Chairman Holman talked to the homeowner regarding removing a hedge that was planted in the right-of-way for the drainage to be prepared. The homeowner did not want the hedge removed therefore a condition that existed before the paving project was left in place.

A second concern was that a culvert was washed out and the water was getting under the new pavement. This culvert was not washed out. The Township had to dig it out to locate and clean out the blockage. This was one of the culvert repairs mentioned earlier. The writer of the letter did not check out the facts of his statements. This repair was done at the beginning of June. The letter did not come into the office until the 19th of June and the pictures have a processing stamp of May. While every letter of complaint/concern submitted to the office is checked out and addressed if needed, unfounded items take away time and money from the matters that need to be addressed.

PENN TOWNSHIP PLANNING COMMISSION (PTPC)

Warden Properties (Stone Mill Estates) - The letter from the PTPC asking questions that need to be answered.

1. What is the Township and PTPC exposure to liability if the Warden Plan is approved with the three-foot deepditch along the roadways?
2. What can the PTPC and the Supervisors do to protect the Township if this plan is approved under the current design?

Solicitor offered that with the right kind of agreement the developer could release the Township from liability as the road is not being turned over to the Township. If the matter is serious enough we can ask for guiderails to be installed or not approve the plan. Ultimately the PTPC and Supervisors should rely on the Engineer's comments.

Comprehensive Plan – Secretary presented the draft Comprehensive Plan to the Board with the recommendation to table the plan for review. A Holman/Novinger motion approved tabling the Comprehensive Plan until next month.

ZONING REPORT

The Zoning Officer's report was accepted.

SEWAGE ENFORCEMENT OFFICER'S REPORT (SEO)

The SEO report was accepted.

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PARK AND RECREATION BOARD REPORT (PTPRB)

The PTPRB report was presented to the Board. A quote was presented for the high fencing for \$1,436.00. Chairman Holman offered that the PTPRB requested the steep bank on the side of the pavillion be leveled and which will be accomplished on a rainy day.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA)

Community Development Block Grant (CDBG) - The CDBG grant was presented to the PTMA immediately upon receipt and a response was submitted.

SECRETARY'S REPORT

Act 44 Compliance Procedures for Contract of Professional Services for Pension Plans – Upon a Holman/Novinger motion Resolution 2013-08 was adopted.

Treasurer Applications – Secretary presented the applications for the Treasurer position and asked for a list of names and interview date.

Request for Proposals – UCC – Secretary presented the UCC Proposals and asked for names and interview date.

ENGINEER'S REPORT

The Engineer report was accepted with the explanation that as there was not a matter for him to address tonight, therefore he was excused from the meeting.

POLICE REPORT

Chief Pickles presented the May 2013 Police report to the Board. Chief Pickles offered that a pet chip reader was purchased. There was an incident where a burglary was committed in the Cove area so please lock your doors when you leave. A grant is being looked into for the spaying/neutering of feral cats.

SOLICITOR REPORT

Penn Waste Recycling – A question was asked on the status of injunction against Penn Waste Reyecling. The injunction has been filed and served and they have a time limit to respond which has not expired.

BUILDING, ZONING, DRIVEWAY AND SIGN PERMIT REPORT

The June 2013 permit reports were presented and accepted without comment.

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CORRESPONDENCE

Capital Tax Collection Bureau Letter – Secretary explained she could not reach a human on the question of which tax was in question. With approval of a Holman/Maguire motion this matter was tabled.

The PennDOT letter regarding the Scour Critical Bridges and the HATS Transportation Program Form was mentioned with the comment that those issues will be addressed.

Lee Wright – Mr. Wright asked what issues was presented in the Block Grant. Ms. Novinger responded that the issues were water lines, fire hydrants and Sunshine Hill Drinking Water.

SR274 Bridge (Duncannon Bridge) – Mr. Wright asked when is the date for the project to begin. Mr. Holman responded that the last meeting was for the discussion of the road planning and line painting on Gambers Corner Road. They said that it could start at the end of December/ beginning of January but they would like to start after the school buses have stopped running. They have a big urgency as the bridge is in really bad shape. As soon as we are notified, we will notify everyone else.

OLD BUSINESS

Cable Franchise – Chairman Homan reported on the workshop on cable franchise. The wireless contracts and fiber optics can also be worked into the franchise agreements. In the past we had a contract with Blue Ridge Cable, which has expired. The difference we receive versus what other municipalities receive is major. Blue Ridge wants to sit down and discuss our offer. Chairman Holman is asking that Chief Pickles and Captain Karlsen pursue the matter with Blue Ridge Cable and if nothing comes of the discussions, then the matter be remanded to the Solicitor. A Maguire/Novinger motion granted Chief Pickles and Captain Karlsen power to discuss the cable franchises agreement with Blue Ridge Cable.

Solicitor offered that this is not a new matter. The issue has always been that the costs would be passed onto the consumers who are the residents of the Township.

NEW BUSINESS

Fall Newsletter – Secretary offered that articles for the fall newsletter will be due on August 9, 2013.

Duncannon Girl Softball League (DAGSA) – DAGSA is requesting permission to have a portable toilet for the tournament from Friday, June 26, 2013 until Monday, July 1, 2013. A Holman/Maguire motion granted the use of the portable toilet.

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Firework Permit – Secretary presented a permit application to fire off sky fireworks. Solicitor also offered that there is a section in the 2nd Class Township Code regarding issuance of firework permits. The matter was remanded to the police department.

ADJOURNMENT

With no further business to be conducted, and upon a Holman/Novinger motion, the PTS voted unanimously to adjourn at 8:05 p.m.

Respectfully Submitted,

Helen Klinepeter
Secretary