

MINUTES OF NOVEMBER 27, 2013

Page 1 of 5

The Penn Township Board of Supervisors (PTS) met on Wednesday, November 27, 2013 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Vice Chairman Lucinda Novinger and Supervisor Brian Maguire attended. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary); Township Engineer Max Shradley (hereinafter referred to as Engineer, Chief Pickles and Captain Karlsen. A list of visitors attending is on file in the Township Office. Vice-Chairman Novinger convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

Ms. Novinger announced there was an executive session on November 25, 2013 to conduct interviews for the position of Treasurer.

VISITORS

Jim Fickle - Mr. Fickle offered that the Morrison appeal was mentioned in August and wanted to know if that matter has progressed any. Ms. Novinger offered to her knowledge that the matter was still in the court system. Mr. Fickle offered that he has a document from the court house dated July 22, 2013 and it looks like it is in favor of Morrison. Ms. Novinger stated that the Board would have to check with the Solicitor on this matter.

Kraig Nace, Duncannon EMS – Mr. Nace thanked the Board for the continued support and offered that two months ago it was indicated that the budget contribution to the EMS would be available in November, the matter was held up last month with the Chairman wishing to talk to him.

Kim Lenker - Mr. Lenker offered that he had a couple of things. Last month it was said that he was causing a sink hole and that his place looked like a dump. Mr. Lenker submitted pictures of Mr. Holman's property showing dumped tires, fuel tanks, junk cars and other debris. He offered that there is oil and anti-freeze leaking from the cars. Ms. Novinger offered that she did not say that Mr. Lenker was causing a sink hole, but that there is a sink hole problem that has been there for years and the materials that Mr. Lenker is stockpiling is closing off the natural waterway from the PennDOT culvert and water will find a way through.

Mr. Lenker offered that he is being constantly harassed by the calling to the County and DEP. Mr. Lenker felt that he has gone above and beyond to comply and is in full cooperation with both agencies. Mr. Lenker stated that he is working on a grading plan. Ms. Novinger informed Mr. Lenker that she called the County as a private individual and she was told by Mr. Imes that Mr. Lenker was not in compliance and another site visit would be needed. Ms. Novinger listed some items from a DEP report that needed to be corrected. Mr. Lenker stated that he has the Topographic Plans and is in full compliance. Mr. Lenker offered that he came to the meeting on the advice of his lawyer to try to get the harassment to stop before he files against Ms. Novinger and Mr. Holman. He continued that he would not file against the Township as it had good people in it.

MINUTES OF NOVEMBER 27, 2013

Page 2 of 5

Mr. Lenker offered that there was a demolition done on State Road and that a DEP form is supposed to be filled out 30 days before any demolition is to be completed. The form is for asbestos abatement and Demolition/Renovation Notification on who is removing the asbestos and the disposal location of any asbestos. Mr. Lenker continued that if anything would come back from the demolition, the Township could be held responsible.

Mr. Lenker reiterated that he would be happy to bring his Topographic Maps for review. He reiterated that there were no waterways blocked.

INVOICES AND EXPENDITURES - Secretary provided the PTS with a list of Invoices and Expenditures for the period 10/31/13 to 11/27/13 for consideration of approval. After due consideration and upon a Maguire/Novinger motion, the PTS voted unanimously to approve payment of checks 26772 through 26808 from PLGIT General Account in the amount \$34,925.51, the ACH payments from Orrstown Bank in the amount of \$12,735.31. Checks 1491 through 1500 from Orrstown Bank Penn Township Park and Recreation Checking Account in the amount of \$507.09 were also approved.

TREASURER'S REPORT – Having no corrections or additions, upon a Maguire/Novinger motion, the PTS voted unanimously to accept the 10/31/13 through 11/27/13 Treasurer's Report subject to yearly audit.

Park and Recreation CD – Secretary presented the rates for a twelve-month CD. Upon a Novinger/Maguire motion, the PTS voted unanimously to keep the CD at FNB Mifflintown for twelve months at an interest rate of 0.35%; unless Members 1st has a higher rate closer to the 12/18/13 maturity date.

MINUTES – Upon a Maguire/Novinger motion, the PTS voted unanimously to table the minutes of October 30, 2013 and November 12, 2013 for further review.

HIGHWAY DEPARTMENT – Ms. Novinger read Mr. Holman's report stating that the Highway Department is ready for winter, have a Happy Thanksgiving and he will report at the December meeting.

PLANNING COMMISSION

Sam and Patricia Smith Land Development Plan, File # 2010-01 – Secretary presented the time extension granted until February 26, 2014. Upon a Maguire/Novinger motion, the PTS voted unanimously to accept the time extension until February 26, 2014 for the PennDOT Highway Occupancy Permit to be received.

Warden Property Preliminary Subdivision Plan, File # 2005-06 – Mr. Maguire reiterated the past action by confirming with Mr. John Murphy of Alpha Consulting Engineers that the Township has been granted a 90-day time extension and the PTS accepted a 30-day time extension at their October meeting. Upon a Maguire/Novinger motion, the PTS voted unanimously to accept a 60-day time extension until January 29, 2014. Mr. Murphy updated the PTS that the plans will be signed and sealed; the sanitary sewer plans have been submitted to

MINUTES OF NOVEMBER 27, 2013

Page 3 of 5

the Municipal Authority, notes have been added to the plan, the Sewer Easement has been submitted to the Township, and the Planning Module has been revised and submitted to the Township. General Note 19 concerning the sanitary sewer and necessary right-of-ways is a concern for the Municipal Authority and further discussion on this matter will commence during the Municipal Authority meeting next month. The Stormwater Ordinance notes have been added. Mr. Murphy offered that Alpha will continue to work with the different staffs and that the design for the sanitary sewer has been switched to a pump station. Mr. Maguire asked if the plan is on track to be completed by January 29, 2014. Mr. Murphy offered that they are hopeful to have everything done by then.

ZONING REPORT

Perdix Fire Company Conditional Use Hearing - Secretary presented the Conditional Use request for Perdix Fire Company with the notice that the 60-day time frame to hold the hearing ends on January 13, 2014. Upon a Novinger/Maguire motion, the PTS voted unanimously to hold the hearing on December 26, 2013 at 6:00 p.m. subject to the date being acceptable to the Solicitor, with an alternate date of December 27, 2013.

SEWAGE ENFORCEMENT OFFICER REPORT - The SEO report was presented.

PARK AND RECREATION BOARD REPORT – Mrs. Tilkens presented the Park and Recreation Board Report. Upon a Novinger/Maguire motion, the PTS voted unanimously to accept the Park and Recreation Report.

MUNICIPAL AUTHORITY

Water Connection Ordinance – Mrs. Novinger offered that there was a Water Connection Ordinance before the Board for consideration. Secretary informed the Board that the Ordinance has been sent to the Solicitor, but there has been response. Upon a Maguire/Novinger motion, the PTS voted unanimously to table the Ordinance until the December meeting.

SECRETARY REPORT

Morrison Letter of Credit – Secretary asked the Board's wishes regarding the Morrison Letter of Credit. Ms. Novinger offered that there is some ongoing work and there have been problems on site which have not been resolved to her knowledge. Upon a Novinger/Maguire motion, the PTS voted unanimously to table this matter until the December meeting.

ARGO Bids – Secretary presented the result of the bids for the Argo with and without the trailer. Upon a Novinger/Maguire motion, the PTS voted unanimously to award the bid to Mr. Ralph Flick with the trailer in the amount of \$6,100.00.

Holding Tank Ordinance Amendment – Secretary presented the amendment to the Holding Tank Ordinance and asked the wishes of the Board. Upon a Novinger/Maguire motion, the PTS voted unanimously to table this matter for comments from the Solicitor.

MINUTES OF NOVEMBER 27, 2013

Page 4 of 5

Uniform Pension Ordinance – Secretary presented the Pension Ordinance and asked for the wishes of the Board. The changes have been made according our PSATS representative and with the approval of the Solicitor. Upon a Novinger/Maguire motion, the PTS voted unanimously to advertise the Uniform Pension Ordinance.

Traffic Light Maintenance – Secretary presented the two quotes received for the Traffic Light Maintenance. She informed the PTS that she was expecting another quote. Ms. Novinger asked if ATS could provide the same breakdown of fees as PERC. Upon a Novinger/Maguire motion, the PTS voted unanimously to table this matter until the December meeting for the information from ATS and to receive the third quote.

Treasurer Position – Secretary asked the wishes of the Board regarding to the position. Upon a Maguire/Novinger, the PTS voted to offer the position to Elisabeth Goodhart for \$11.66 an hour to start December 16, 2013. There will be 6-month probation with approximately 27 hours a week unless she is covering for the Secretary.

Act 44 Disclosure - Secretary presented the Act 44 Disclosure Statement for adoption as requested by our Pension Plan Administrator. Upon a Novinger/Maguire motion, the PTS voted unanimously to adopt the Act 44 Disclosure Statement.

ENGINEER REPORT - Engineer reported that he and Mr. Holman will meet to review the Duncannon Fire Company Property in regards to the Letter of Credit.

POLICE REPORT – Chief Pickles reported that the Department is in the process of performing a buckle up grant.

BUILDING PERMIT REPORT – Secretary presented the Permit Report. Secretary informed the Board that both Third Party Agencies were informed of the date of change over.

CORRESPONDENCE

Susquehanna Greenway Partnership – This is an invitation to dine and to meet the members of the Greenway Partnership.

PA One Call Board of Director Elections – This is the notice of a voting meeting for the delegates. Upon a Novinger/Maguire motion, the PTS voted unanimously to vote by proxy.

Humane Society – Secretary presented the 2014 Protective Service Agreement for information only, as this matter is voted upon at the Re-organization meeting.

Public Officials Day – This is an invitation from the Department of Agriculture to the Public Officials Day on January 9, 2014, 11:00 a.m. at the Farm Show Complex

Nobody's Cats Foundation – Ms. Novinger offered that Nobody's Cats Foundation is an organization that also has a trap/neuter/return program for felines.

MINUTES OF NOVEMBER 27, 2013

Page 5 of 5

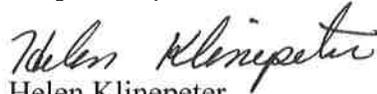
NEW BUSINESS

2014 Budget – Secretary presented the draft 2014 Budget for review with the changes as discussed at the last meeting. She continued that we have to advertise the budget for 20 days before adoption. Upon a Novinger/Maguire motion, the PTS voted unanimously to advertise the budget for adoption at the December 26, 2013 meeting.

Appalachian Conservancy Sign – Secretary presented the sign from the Appalachian Conservancy. She offered that Mr. Paul Smith could not attend and is requesting that the Township provide the post and place the sign in a location that has high traffic on a local road. Discussion commenced on the location to place the sign. Mr. Wright suggested the VFW property. Mrs. Novinger stated that we should ask the Solicitor his opinion on placing the sign on private property. Secretary was directed to contact PennDOT on the requirements to post a sign within PennDOT ROW, and find out what the cost of the installation and post would be by donation

Upon a Maguire/Novinger motion, the PTS voted unanimously to adjourn at 8:05 p.m.

Respectfully Submitted;



Helen Klinepeter
Secretary