

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman Brian Maguire, Vice-Chairman Brian K. Peters, Supervisor

Minutes of November 19, 2014

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, November 19, 2014, at 6:41 PM, following the close of the Devlin Conditional Use (CU) Hearing. Chairman Henry Holman, Jr., Vice-Chairman Brian Maguire, and Supervisor Brian Peters were in attendance. Other personnel present were Helen Klinepeter (Secretary), Police Chief Richard Pickles, Police Captain Clifford Karlsen, Solicitor Richard Wagner, and Elizabeth Goodhart (Treasurer/Recording Secretary). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

Chairman Holman stated there were no Executive Sessions held since the last meeting.

VISITORS

Charles Stoner – Twin Oaks

Mr. Stoner stated that at the last PTS meeting the subject of tar and chip of roads was discussed. Mr. Stoner stated there are approximately 4-5 homes that do not want tar and chip. These homes currently do not have any water problems. Chairman Holman informed Mr. Stoner that he must modify his plan, and the amendment must be presented to the Penn Township Planning Commission (PTPC).

Mr. Stoner asked if he is entitled to a reduction in the performance letter of credit. Solicitor Wagner read from the PTS meeting minutes of October 29, 2014, where Engineer Max Shradley stated if Mr. Stoner makes an amendment to the plan, he would be entitled to a reduction.

CeCe Novinger

Ms. Novinger asked what can be done about residents living in properties without any utilities. She provided the addresses which will be reported to the Zoning Officer. If it is confirmed there are no utilities, the residents must vacate the premises.

Stanley Mutzabaugh

Mr. Mutzabaugh asked Supervisor Peters why he voted 'no' to the donation to the Duncannon Fire Department. Mr. Peters stated he did not have enough information to vote on this issue.

Mr. Mutzabaugh had paperwork on a civil complaint regarding one of the police officers. He asked if all of the Supervisors had seen this information, which they had. He then asked about background checks, i.e., who does them, if the PTS is aware of the results. He asked specifically about one of the officers who was named in the paperwork. Captain Karlsen stated the document does not state that the officer was charged or found guilty.

Jim Fickel

Mr. Fickel mentioned the letter sent to the PTS from the Duncannon EMS and asked why this letter was not shared with the other Supervisors. Chairman Holman stated the letter was not included in the PTS meeting packet but rather was shared with the Supervisors via their mail bins.

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Mel Campbell

Mr. Campbell was concerned about the Emergency Service Billing Corporation referenced in the draft Penn Township Fire Company Ordinance. He read an article that this company inflates billing charges. Chairman Holman clarified that this would not be applicable for house fires but rather for equipment damage due to accidents/incidents.

Kraig Nace

Mr. Nace thanked the Township for their support on behalf of the EMS. Mr. Nace mentioned that he is available to meet with Chairman Holman to discuss the EMS budget. Chairman Holman then gave Mr. Nace a document to review at his leisure.

Evina Allen

Ms. Allen stated she is here tonight on behalf of her grandmother, Eunice Cotton, 150 Barnett Drive. Ms. Allen stated Ms. Cotton lives at the top of the road after the black top ends. The road is in disrepair and the owner, Furnley Frisch, will not repair the road. Ms. Allen stated the road is so bad that emergency vehicles cannot get to her residence. Chairman Holman stated that it is a private road, and as such, the Township may not repair the road. Solicitor Wagner suggested Ms. Cotton contact a property rights attorney to determine what her rights are relating to easements to her property.

INVOICES AND EXPENDITURES

With unanimous approval of a Holman/Peters motion, the PTS voted to approve payment of checks 27746 through 27789, and checks 27791 through 27795 (excluding check 27790) totaling \$38,471.38 from the PLGIT General Fund account, ACH payments totaling \$9,550.60 from the Orrstown Bank General account, PTPRB checks 01553 through 01555 in the amount of \$313.85, and a transfer from the Orrstown Bank General Fund to the PTPRB Checking account for \$313.85.

Check 27790 in the amount of \$115.00 was approved for payment with a Holman/Peters majority vote. Vice-Chairman Maguire abstained from voting due to his part-time employment with the vendor.

TREASURER'S REPORT

The Treasurer's Report was unanimously approved, subject to audit, upon the passage of a Maguire/Holman motion.

PARK & REC CD RENEWAL (1 CD)

There was a Holman/Maguire motion to approve re-investing in an 11-month Municipal Easy Access CD at FNB of Mifflintown at a rate of 0.65%. Motion passed by unanimous vote of the PTS.

MINUTES

The minutes for the October 29, 2014, Penn Township Municipal Authority Conditional Use Hearing and the October 29, 2014, PTS meeting were unanimously approved with a Peters/Maguire motion.

HIGHWAY REPORT

- Line painting completed
- Repairs made to Sawmill Road, Faust Road, Schoolhouse Road
- Widened Holman Drive going to John Gerner's property
- Greased all trucks, repaired plow

- Drained toilets and water lines coming into the building for Park & Rec in preparation for the winter
- Serviced mowers for the winter
- Started emergency generator
- Changed all small engine oil
- Chipped brush
- Working on Highland Avenue retaining wall to stop rain water from going onto Rt. 274
- New pickup truck will be here before Christmas
- Highway crew on vacation week of Thanksgiving
- Picked up ash from Bruner's Island

PENN TOWNSHIP PLANNING COMMISSION (PTPC)

Sunshine Hill Water System Update

The PTPC is requesting a time extension until January 29, 2015. A Holman/Maguire motion to grant the time extension was unanimously approved.

DEP Mailer for Robert Kerlin Property

This property is connecting to sewer system, and mailer from DEP needs to be signed and mailed back to them. Upon a Holman/Peters motion, approval was unanimously given to sign and return the mailer.

ZONING REPORT – The Zoning Officer's report was presented to the Board.

Sunshine Hills Water System Variance

The PTMA has requested a variance not to use vegetation due to a width limitation. The PTPC recommended approval of this variance with a condition that a minimum screening other than vegetation is provided. Upon a Holman/Maguire motion, Supervisor attendance at the Zoning Hearing Board on December 11, 2014, would be voluntary.

SEWAGE ENFORCEMENT OFFICER'S (SEO) REPORT -- The SEO report was presented to the Board.

PARK AND RECREATION BOARD (PTPRB) REPORT -- The PTPRB report was presented to the Board. Karen Tilkins reported that the next senior lunch is scheduled for December 5, 2014.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA) – Nothing to report.

SECRETARY'S REPORT

Fire Company Ordinance

The draft ordinance has been advertised. Supervisor Maguire noted the third "Whereas" should be updated to include 'Penn Township' within the quotation marks. Upon a Maguire/Peters motion, approval to adopt was unanimously approved.

Cable License Fee

Secretary Klinepeter mentioned the Cable License Ordinance, No. 2001-01, which is still active per Solicitor Wagner. She requested information related to the license fee. With unanimous approval of a Holman/Maguire motion, this issue has been tabled until the next meeting.

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Budget Adoption

Secretary Klinepeter stated due to time requirements, the budget cannot be adopted at this meeting. She stated it will be on the agenda for the December 9, 2014 meeting.

Supervisor Peters suggested Chief Pickles, as the Emergency Management Officer, contact surrounding municipalities to determine if an agreement can be made to share the expense of purchasing a generator for use at the EMS building.

Supervisor Peters stated that according to Mr. Bell, the EMS is the secondary emergency site. He said the Township building is the primary site, and after two days is moved to the EMS building. Chief Pickles said Mr. Bell told him the EMS building is not the secondary site, and stated the Duncannon Fire Company on Route 274 has a generator and could be a possible secondary site. Chairman Holman stated he was not aware that the Township building would be the emergency site for two days and then moved to the EMS building. Supervisor Peters asked Secretary Klinepeter if she understood the EMS building was designated as the secondary site after two days. She replied that the transfer to the EMS building occurred when we were notified by Paul Soltis, the Emergency Coordinator. Chief Pickles stated the plan originated about 10-12 years ago and should be updated.

UCC Board of Appeals

The Penn Township Board of Appeals has received a Hearing request from David Licht. Chairman Holman stated he will attend this Hearing on December 4, 2014.

PSATS Health and Pension Ordinances

PSATS is requesting that we adopt an Ordinance for health and pension by January 31, 2015. Secretary Klinepeter asked for permission to advertise. This issue was tabled to the next meeting upon a unanimous Holman/Maguire motion.

PSATS Updated Trust Agreement for Unemployment Compensation

PSATS is requesting that we adopt an Ordinance for unemployment compensation by January 31, 2015. Secretary Klinepeter asked for permission to advertise. This issue was also tabled to the next meeting upon a unanimous Holman/Maguire motion.

ENGINEER'S REPORT – There was no report.

POLICE REPORT – Chief Pickles presented the officer activity Police report.

Grants

The Teen Buckle-up grant completed end of October. The Aggressive Driving grant is now ongoing.

Chief Pickles reminded the residents to store their propane bottles for the winter to prevent theft. Byron Worner added the bottles should not be stored in attached garages, basements, etc.

SOLICITOR'S REPORT – Items requiring the Solicitor's comments were discussed earlier in the meeting.

PERMIT REPORT – Secretary Klinepeter submitted the permit report.

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CORRESPONDENCE

Breakthrough Duncannon

This group has been renting the Wreck Room at a cost of \$25 per use. They would like to be able to pay in advance for three months at a time. Supervisor Peters asked if the Township has insurance coverage to cover anyone using the Township building. Chairman Holman instructed the Secretary to contact our insurance company. This issue has been tabled upon a unanimous Holman/Peters motion.

Perry County Future Land Use

This issue was referred to the PTPC upon a unanimous Maguire/Holman motion.

Dirt, Gravel and Low Volume Roads Program Applications

This was provided for information only. Chairman Holman pointed out that this program will not be used strictly for paving of roads.

OLD BUSINESS

Taschek Property

Ms. Taschek did not sign for the certified letter sent to her after the October 29 PTS meeting. In addition, she has not contacted the Township office.

A Holman/Peters motion to proceed with placing a lien against this property was unanimously approved.

NEW BUSINESS

Groundskeeper Resignation

Nevin Magee has submitted his resignation effective November 19, 2014. His resignation was accepted upon a unanimous Holman/Peters motion. Chairman Holman said he would like Mr. Magee to be recognized for his service.

Pending Legislation

Chairman Holman mentioned pending legislation related to the EPA and water. Supervisor Peters suggested we add links to the Township website for Jake Corman, Mark Keller, Lou Barletta and Rob Teplitz.

Kraig Nace commented about the EMS being designated as the back-up evacuation site. Chairman Holman stated that Mr. Soltis stated the EMS was the back-up site.

Upon a Holman/Maguire motion, the PTS voted unanimously to adjourn the meeting at 8:09 PM.

Respectfully Submitted,

Elizabeth Goodhart
Treasurer/Recording Secretary