

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman Brian Maguire, Vice-Chairman Brian K. Peters, Supervisor

Minutes of May 27, 2015

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, May 27, 2015, at 7:00 PM. Chairman Henry Holman, Jr., Vice-Chairman Brian Maguire, and Supervisor Brian Peters were in attendance. Other personnel present were Solicitor Richard Wagner, Engineer Max Shradley, Helen Klinepeter (Secretary), Police Chief Richard Pickles, and Elizabeth Goodhart (Treasurer/Recording Secretary). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

There were no Executive Sessions.

SOLICITOR'S REPORT

Letter from Planning Commission

Chairman Holman stated due to the large number of residents in attendance for the Rupp Road discussion, he would address that issue first. He stated there are no plans to be approved for Rupp Road. Chairman Holman stated this issue must be resolved by the residents and is not a Township issue. He again stated there are no plans to be approved.

The Solicitor added that there is a boundary dispute which must be resolved by the residents or by the Court. The Township does not have the authority to resolve this issue. The Solicitor explained a process in which the Court appoints a Board to determine access roads when residents are landlocked.

Mr. Rupp stated last week there was a vehicle parked on Rupp Road. When he approached it, Joseph Burget stepped out of the vehicle and exchanged words with Mr. Benner. Mr. Benner stated during this conversation, Mr. Burget punched Mr. Benner in the shoulder two times. Mr. Benner then called the Township office and was transferred to the Police who then met with him.

Tracey Black Letter

Solicitor Wagner stated the Township received a letter dated May 21, 2015, from Tracey Black. Ms. Black states two tires on her vehicle were damaged from a piece of metal in the ground when she parked across the road from Tubby's Nightclub on May 9, 2015. Solicitor Wagner stated he will mail a letter to Ms. Black stating the Township is not responsible for the damage to her vehicle since she failed to obey the "No Parking" signs. Approval was given to the Solicitor to send this letter upon a unanimous Holman/Peters motion.

Joseph F. Fay Company, Pittsburgh, PA

The project Route 11/15 is scheduled to begin Monday, June 1, 2015, by Joseph F. Fay Company. Representatives of the company were present to answer any questions posed by residents. The project is scheduled to be completed by the end of October 2015, and two lanes of traffic will remain open throughout the project.

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VISITORS

Chris Sanderson, Rupp Road

Mr. Sanderson provided the Board with a document regarding the Rupp Road issue. He wanted to mention a few items which previously had not been discussed. He asked for clarification as to which three residences on the private road are included in the three residence limit for private roads. Mr. Sanderson then stated Rupp Road is very narrow and could not handle the volume of traffic expected with the proposed type of business. In addition, the residents of the three houses using the private road also maintain that road and do not want it being used by the public to access the proposed business.

James Boyer

Mr. Boyer stated the residents do not want something moving in without the residents knowing about it. He mentioned the turkey farm.

CeCe Novinger

Ms. Novinger stated there was action taken last month on the DEP Non-Building Waiver for the proposed orchard. She asked why this action was taken since the orchard has been proposed but not approved. Chairman Holman stated he would check into this issue.

Ms. Novinger asked for the start date on the south end Schoolhouse Road project. Chairman Holman stated it will be done by the end of the year. He said he has purchased the pipe, but must prioritize his projects.

Kraig Nace

Mr. Nace mentioned that he submitted his 2014 end-of-year report at the previous meeting. He mentioned that it covered the questions previously asked by Chairman Holman. The Chairman stated he would like one-for-one answers to those questions.

Mr. Nace stated he has had six calls since May 1, 2015, within the ambulance area previously covered by the Marysville ambulance.

Stanley Mutzabaugh

Mr. Mutzabaugh asked if Marysville increases their taxes to pay for an ambulance service, will they raise the taxes on Perdix residents who will be serviced by the Marysville ambulance. Chairman Holman stated Perdix residents will not incur a tax increase.

Mr. Mutzabaugh asked Police Chief Pickles why Penn Township has not applied for grant money that is available for drug enforcement through Perry County. Chief Pickles said he was not aware of this grant money. Mr. Mutzabaugh stated District Attorney (DA) Chad Chenot told him that Penn Township refused the money. Chief Pickles stated that was incorrect, and the DA is referring to the drug task force. The Chief said Penn Township is not providing officers for this task force and stated again he is not aware of any grant money. Chief Pickles stated the drug task force officers are not paid by the County and would continue to be covered by Penn Township. Mr. Mutzabaugh stated the DA informed him that Perry County had to return the money that was not used. Chief Pickles stated he will meet with the DA to discuss.

Byron Worner

Mr. Worner stated the tanker is back in service. He also stated the financial report was submitted to the Township Secretary. Supervisor Peters thanked Mr. Worner for meeting with him at the Fire Company.

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INVOICES AND EXPENDITURES

With unanimous approval of a Peters/Holman motion, the PTS voted to approve payment of checks 28269 through 28347 (excluding check 28341) totaling \$38,067.21 from the PLGIT General Fund account, ACH payments totaling \$11,842.05 from the Orrstown Bank General account, PTPRB checks 01579 through 01583 in the amount of \$594.14, and a transfer from the Orrstown Bank General Fund to the PTPRB Checking account for \$594.14.

Check #28261 in the amount of \$250.00 and check #28341 in the amount of \$521.25 were approved for payment with a Peters/Holman majority vote. Vice-Chairman Maguire abstained from voting on these checks due to his part-time employment with the vendor.

TREASURER'S REPORT

The Treasurer's Report was unanimously approved, subject to audit, upon the passage of a Peters/Maguire motion.

MINUTES

The minutes for the April 29, 2015, PTS meeting and the April 29, 2015, Selle Conditional Use Hearing were approved by a majority with a Peters/Maguire motion. Chairman Holman abstained from voting due to his absence from those meetings. The minutes for the May 14, 2015, Act 457 Plan meeting were unanimously approved with a Peters/Maguire motion.

HIGHWAY REPORT

- Highland Road project completed – no water running onto Route 274 during last storm
- Spent 2-1/2 days cleaning up after storms
- May be working weekends to fix holes at entrance to Schoolhouse Road
- Preparing dirt section of Linton Hill Road for paving
- Started repairs to Schoolhouse
- Met with contractors for rock slope project – will be using area near Tubby's for staging
- Will be working on sight distance project on YMCA Road
- Reviewed pipe specifications for culvert on Allander Drive with Engineer Shradley

PENN TOWNSHIP PLANNING COMMISSION (PTPC)

Joseph & Mary Lou Ciccocioppo & Paul Wolf Subdivision

The PTPC voted to recommend approval of the following Alteration of Requirements (AOR's). Cody Jones of Burget & Associates reviewed the plan with the Board. Upon a Maguire/Peters motion, the PTS unanimously accepted the following AOR's:

- AOR Section 306 – Preliminary Plat Procedure
- AOR Section 309.A.a – Plan Scale
- AOR Section 309.A.7 – Map Scale

The PTPC also recommended approval of this plan, File # 2015-03, contingent upon the following items being completed. Upon a Maguire/Peters motion, the PTS unanimously approved the subdivision plan, contingent upon the following items being completed.

1. The plan sheet shall be signed and sealed by the surveyor.
2. The certification of title and the dedicatory statement should be signed and notarized.
3. All fees paid.

Mr. Jones agreed to these conditions as a representative of the client.

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ZONING REPORT – Report was presented.

Hunter Lewis Zoning Hearing Board, Docket 2015-03

Upon a Holman/Maguire motion, the Board voted unanimously to have no involvement in this issue.

Arlene Leonard Conditional Use, Docket 2015-04

A Hearing date must be set. Secretary Klinepeter will contact Solicitor Wagner for his availability. Chairman Holman stated it will be scheduled for the earliest date possible.

SEWAGE ENFORCEMENT OFFICER'S (SEO) REPORT — Report was presented.

SASY Holding Tank Renewal

This two-year renewal was unanimously approved upon a Maguire/Holman motion.

Marstellar Holding Tank Renewal

Although this was acted upon during the previous meeting, the day after that meeting, the consensus of all supervisors was to forego the SEO inspection of this holding tank. A Holman/Peters motion to rescind the motion from the April PTS meeting was unanimously approved. Chairman Holman stated that prior to being issued an Occupancy Permit, the holding tank was inspected. In addition, he stated the Township is responsible for payment of SEO inspections.

The Chairman stated the Zoning Officer reviewed this in October 2012 and reported no building permit was needed for a second building since the towers are equipment. As a result, there were no required UCC inspections.

Marstellar Port-a-John 2015 Contract

This renewal was unanimously approved upon a Maguire/Holman motion.

PARK AND RECREATION BOARD (PTPRB) REPORT – Report was presented.

Karen Tilkens requested permission to donate \$100 to the Duncannon Fire Company for their assistance with our chicken BBQ. This request was unanimously approved upon a Peters/Holman motion.

Ms. Tilkens reported the next Senior Lunch is scheduled for June 19, 2015. There is also a yard sale/craft sale scheduled for August 15, 2015. Spaces are \$10 each.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA)

MW2 Property (Ward)

The PTMA has requested the PTS take action to prohibit the discharge of sewage from any structure on this property until connection has been made to the PTMA's system. A letter will be sent to Mr. Ward instructing him to connect within ten days or legal action will be taken. Secretary Klinepeter was authorized to prepare this letter upon unanimous approval of a Maguire/Holman motion.

SECRETARY'S REPORT

Split System

Quotes were received for the split system for the office and the meeting room. A Maguire/Peters motion to award the contract to Mahoney's, option 2, at a total cost of \$7,175.00, was unanimously approved. This includes a Fujitsu 18,000 BTU for the meeting room and a Fujitsu 12,000 BTU for the office.

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Comfort Tech inquired if these units could be added to our current maintenance contract with them. Since the new units will be under warranty, this is not required at the present time.

Ordinance for Charging for SEO Inspections

Secretary Klinepeter checked with PSATS for ordinances allowing fees be charged to the land owner for SEO investigations/inspections. She could not find one. At the present time this will not be pursued.

AETNA

Secretary Klinepeter asked the Board if they want life and disability insurance for themselves. As this is an extra cost for the Township, all three Supervisors declined this coverage.

Duncannon Fire Company Donation

Secretary Klinepeter asked if the first donation of \$40,000 should be processed. This was unanimously approved upon a Peters/Maguire motion.

ENGINEER'S REPORT – The Engineer's agenda items were discussed earlier this evening.

POLICE REPORT – Chief Pickles presented the officer activity report.

A Police officer was hired after approval at the last PTS meeting. We are losing two more officers during the next month. Grants were completed successfully.

Jesse Boyer asked about the trash being placed along Dellville Road. Chief Pickles stated it is occurring less.

PERMIT REPORT – Secretary Klinepeter submitted the permit report.

CORRESPONDENCE

Fry – 11/15 Rock Slope

A meeting with emergency agencies is being scheduled for the near future.

OLD BUSINESS

Act 457 Plan

The PTS must determine if the Township should offer this plan to its employees. Upon unanimous approval of a Peters/Holman motion, this will be offered to all employees, including part-time. Secretary Klinepeter asked permission to remit these funds to the administrator via ACH. Approval was given upon unanimous approval of a Holman/Maguire motion.

Revize Website

A demonstration of the functionality of this system will be scheduled for Tuesday, June 9, 2015, at 3:00 PM. This meeting will be properly advertised.

Renter Reporting Ordinance

Solicitor Wagner approved this ordinance. The Secretary was given permission to advertise the ordinance upon unanimous approval of a Holman/Peters motion.

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Alisha Hymes – Bouncing Playhouse

Secretary Klinepeter reported that the Township insurance will cover any accidents as a secondary insurer. The Vendor's insurance would be the primary coverage. The request to allow the bounce house was unanimously denied upon a Maguire/Holman motion.

NEW BUSINESS

Chairman Holman offered his property be used for landing of the Life Lion helicopter. Kraig Nace of the EMS mentioned several locations currently designated for the helicopter landing.

Joseph Burget

Mr. Burget arrived late and asked to be recognized. He stated the accusations mentioned earlier this evening by Mr. Benner are false and that he did not punch Mr. Benner. Mr. Burget stated he was there to meet with a PPL representative.

Upon a Holman/Peters motion, the PTS voted unanimously to adjourn the meeting at 8:47 PM.

Respectfully Submitted,

Elizabeth Goodhart
Treasurer/Recording Secretary