

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**100 Municipal Building Road**  
**Duncannon, PA 17020-1100**

Henry A. Holman, Jr., Chairman

Brian Maguire, Vice-Chairman

Brian K. Peters, Supervisor

**Minutes of June 24, 2015, Leonard Conditional Use Hearing**

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The Penn Township Board of Supervisors (PTS) met on Wednesday, June 24, 2015, at 6:30 PM in the Municipal Building to conduct a Conditional Use (CU) Hearing for Arlene Leonard. Vice-Chairman Brian Maguire and Supervisor Brian Peters were in attendance. Other personnel present were Helen Klinepeter (Secretary) and Solicitor Richard Wagner. A list of visitors is on file in the Township office.

Vice-Chairman Maguire opened the Hearing at 6:30 PM, and turned the Hearing over to Solicitor Wagner.

Solicitor Wagner stated the following items would be entered into the Record as Joint Exhibits.

1. Exhibit #1 – Conditional Use (CU) Hearing application dated May 18, 2015, applicant Arlene H. Leonard.
2. Exhibit #2 – Affidavit of Publication indicating this Hearing has been properly advertised.
3. Exhibit #3 – Statement describing/supporting the nature of the intended use.
4. Exhibit #4 – Photo of the site for the proposed day care facility.
5. Exhibit #5 – Aerial view of the site for the proposed day care facility.
6. Exhibit #6 – Internal schematic of the building to be used for proposed day care facility.
7. Exhibit #7 – Letter dated May 7, 2015, from the Penn Township Zoning Officer indicating his response in review of the CU application. He noted the “proposed day care center is permitted only as a Conditional Use under Section 805.5 and must follow all the requirements of Section 1614 of the Penn Township Ordinance”.
8. Exhibit #8 – Letter dated May 20, 2015, from the Penn Township Zoning Officer indicating that the CU application appears to have met the requirements of the ordinance.
9. Exhibit #9 – Listing of names and addresses of persons who are neighbors of the proposed day care.
10. Exhibit #10 – Drawing of the day care area.

Solicitor Wagner asked Arlene Leonard if she was opposed to any of these ten items being entered as Exhibits. She replied she was not.

Solicitor Wagner asked Ms. Leonard if any information she would give tonight would be consistent with the above ten Exhibits. She replied it would be consistent.

Solicitor Wagner asked if anyone had any additional information to provide or if there were any questions. There were none.

Supervisor Peters asked if there is an occupancy limit on the facility. The Secretary stated the building code inspector will determine that limit.

Solicitor Wagner asked the attendees if anyone wanted to speak against the applicants. There were no comments. The Solicitor recommended the Hearing be closed.

Vice-Chairman Maguire closed the testimonial portion of the Hearing.

Upon a Peters/Maguire motion, the CU application was accepted and approved by a majority.

Solicitor Wagner stated the following Findings of Fact:

Finding of Fact

An application of Conditional Use was filed by Arlene Leonard, for purposes of a day care at 1635 State Road, Duncannon, PA 17020.

1. All the requirements under Section 1820 of the Ordinance relating to conditional use have been fulfilled.
2. The appropriate documents supporting the application have been submitted and are included in the ten Exhibits.

As a result the application for the use of 1635 State Road, Duncannon, PA, as a day care is approved. Occupancy must be approved by the appropriate officer of Penn Township.

A Maguire/Peters motion to close the meeting at 6:40 PM was approved by a majority.

Respectfully Submitted,

Elizabeth Goodhart  
Treasurer/Recording Secretary