

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Henry A. Holman, Jr., Chairman Brian Maguire, Vice-Chairman Brian K. Peters, Supervisor

Minutes of October 28, 2015

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, October 28, 2015, at 7:00 PM. Chairman Henry Holman, Vice-Chairman Brian Maguire and Supervisor Brian Peters were in attendance. Other personnel present were Solicitor Richard Wagner, Engineer Max Shradley, Helen Klinepeter (Secretary), Police Chief Richard Pickles and Elizabeth Goodhart (Treasurer/Recording Secretary). Chairman Holman called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

The Chairman stated there was one Executive Session held for the interview of Police officer candidates.

SOLICITOR REPORT

Mladenoff Subdivision

Chairman Holman referred to the letter from Rettew, subject "Request for Settlement". The Chairman stated he was not opposed to granting an Alteration of Requirements to permit four lots on a private road in this special situation, as long as water and debris on the roads does not affect anyone and that a deed restriction is placed on Lot 1 to prohibit further subdivision of that lot.

The Solicitor recommended two items:

- 1) The conditions that have been agreed upon should be placed on the face of the plan before it is recorded.
- 2) A separate agreement containing these conditions should be prepared and signed and notarized by all of the property owners. This agreement should also be recorded.

Chris Sanderson questioned the deed restriction listed as condition #6 in the Rettew letter. He stated he wanted to purchase some land from Mr. Mladenoff to extend his property. He asked if this condition would restrict that subdivision. Engineer Shradley suggested condition #6 be revised to restrict any subdivision that would create new building lots.

Kraig Nace Open Records Request

The Solicitor stated he, Mr. Nace and Counsel from the PA Open Records office had a telephone conference with Judge Mumma regarding this request. From this conversation the conclusion was that Mr. Nace's request was made as a private citizen which created concerns about making it public. However, as a Council person for Duncannon Borough, he may have access to this information but may not disclose it to the public. The Solicitor stated Mr. Nace should withdraw his initial request which was made as a citizen and re-submit the request as a Council person for Duncannon Borough.

VISITORS

Robert Gouse

Mr. Gouse asked Chairman Holman if he is doing anything to reinstate the Perdix Fire Company. The Chairman stated he met with members of the Perdix Fire Company and at this point, it is up to them to reply to the Chairman. They have not responded since this meeting several months ago.

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CeCe Novinger

Ms. Novinger thanked the Chairman for completing the project on Schoolhouse Road near her property.

Ms. Novinger stated there was a motor vehicle accident on October 4, 2015. The Duncannon EMS was not available so another EMS unit from Cumberland County responded. Ms. Novinger stated after the EMS treated the patient and left the scene, there was biohazard material left behind on the road/roadside. Several weeks later this material was still present. Supervisor Peters stated the Township should send a letter to the EMS unit along with pictures. He also stated he is certified in bio cleanup and infectious disease control and will properly dispose of this material.

Paul Rudy

Mr. Rudy stated the request for tax abatement discussed at the last PTS meeting was presented to the School District. Mr. Rudy said they will be attending the next School Board meeting for the School Board's decision.

Kraig Nace

Mr. Nace corrected a statement he made at the last meeting that of the two accidents he mentioned, one occurred in Penn Township and the other in Duncannon Borough. Mr. Nace stated Officer Bream's performance on EMS calls has been outstanding. Mr. Nace stated that Officer Butler's service has been exemplary.

Mr. Nace stated he did not see the EMS donation on the meeting agenda. He stated the EMS is cashing its final CD to provide some cash flow.

Secretary Klinepeter mentioned the list of EMS social members provided by Mr. Nace and asked what they do in order to be covered under our worker's compensation insurance policy. Mr. Nace stated they work in fundraising and public relations and are not paid. The Secretary stated there are approximately 60 social members on Mr. Nace's list.

INVOICES AND EXPENDITURES

With unanimous approval of a Peters/Holman motion, the PTS voted to approve payment of checks 28677 through 28758 (excluding check 28751) totaling \$80,568.47 from the PLGIT General Fund account, ACH payments totaling \$13,342.11 from the Orrstown Bank General account, PTPRB checks 01606 through 01609 totaling \$3,683.15, Liquid Fuels check 246 in the amount of \$115,996.38, Capital Reserve check 188 in the amount of \$10,136.00, a transfer from the Orrstown Bank General Fund to the Capital Reserve account in the amount of \$5,255.00, a transfer from the Orrstown Bank General Fund to the PLGIT General Fund in the amount of \$40,000.00, a transfer from the Orrstown Bank General Fund to the PTPRB Checking account in the amount of \$283.15, and a transfer from the PTPRB Savings account to the PTPRB checking account in the amount of \$6,800.00.

Check #28751 in the amount of \$260.00 was approved for payment with a Peters/Holman majority vote. Vice-Chairman Maguire abstained from voting on check #28751 due to his part-time employment with the vendor.

TREASURER'S REPORT

The Treasurer's Report was unanimously approved, subject to audit, upon the passage of a Maguire/Peters motion.

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PARK & REC CD RENEWAL

There was a Holman/Maguire motion to approve investing this CD, amount \$5,568.95 plus interest, in a 36-month CD Special at FNB of Mifflintown at a rate of 1.25%. Motion passed by unanimous vote of the PTS.

MINUTES

The minutes for the September 30, 2015, PTS meeting and the October 15, 2015, Budget meeting were approved with a Holman/Maguire majority. Supervisor Peters voted no.

HIGHWAY REPORT

- New truck will be delivered around November 22, 2015
- Guiderail was installed this week
- Completed project on Schoolhouse Road by CeCe Novinger's property
- Made repairs to Watts Drive
- Repaired drainage problem on Cove Road
- Will remove tree on Faculty Road
- Will open up drainage at Raub's property. Duncannon Fire Company must flush out debris
- Met with Mr. Marstellar about holes at Route 15 and Schoolhouse Road who admits his trucks cut the corner which damages the road. Mr. Marstellar will donate concrete and bollards to fix.
- Will give report next month on projects
- Will document Township equipment in garage to be included in minutes

PENN TOWNSHIP PLANNING COMMISSION (PTPC) – No report

ZONING REPORT – Report was presented.

SEWAGE ENFORCEMENT OFFICER'S (SEO) REPORT — Report was presented.

Forrer Dodge Holding Tank

Mr. Forrer's holding tank contract is up for renewal. Upon a Maguire/Peters motion, the PTS unanimously approved this renewal.

New Blooms Holding Tank

Tabled.

PARK AND RECREATION BOARD (PTPRB) REPORT

Secretary Klinepeter announced the Township Halloween party is scheduled for Friday, October 30, 2015, from 6-8 PM in the Township building. Trick or Treat is scheduled for Saturday, October 31, 2015. Kitchen remodeling project will begin November 9, 2015.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA)

Henry Holman III reported that the Market Street sewer upgrade is completed.

SECRETARY'S REPORT

Holding Tank Ordinance

This ordinance was advertised and is ready for adoption. Vice-chairman Maguire requested this be tabled to allow further review. A Holman/Peters motion to table this issue was unanimously approved.

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Split Systems

The new systems will be installed on November 16, 2015.

Edkin Letter

The PTS was provided a copy of the letter sent to Mr. Edkin by Attorney Dennis Shatto.

Informational Documents

The Secretary provided the PTS with information from the Capital Tax Collection Meeting and from the annual meeting of the Perry County Tax collection Committee.

ENGINEER REPORT – No report

POLICE REPORT – Chief Pickles presented the officer activity report.

Chief Pickles reported:

- New police contract has been prepared
- New police vehicle has been delivered but needs to have equipment installed
- New Crash systems have been updated
- Aggressive Driving Grant began on Monday, October 26, 2015
- Received new equipment and e-tickets being configured
- Interviewed three candidates for part-time police officer positions. The Chief asked the Board for permission to hire Jerome Wood, Blake Bilbrey and Jennifer Leya. Although Supervisor Peters thought Jerome Wood may be overqualified, the Board unanimously approved the hiring of all three candidates upon a Maguire/Peters motion.

Chairman Holman stated he received the findings report of a personnel issue and provided Supervisor Peters and Vice-chairman with copies of the report. Chairman Holman stated the findings show the issue to be unfounded. Supervisor Peters stated this is not an accurate report and may contact the District Attorney and/or his attorney for an unbiased opinion.

Robert Fickel asked for more Police coverage on Route 274. He stated vehicles are driving too fast. He also stated the Marstellar trucks tailgate. Chief Pickles stated the Marstellar trucks have GPS which allows them to be tracked.

Lee Wright asked questions about the officer referred to in the personnel issue mentioned above. Chairman Holman stated he can't share the findings reported in the letter.

2016-2017 Police Contract

This contract has been approved by the Duncannon Borough Council. Chairman Holman stated the contract is the same as before except that it is a two-year contract. There was conversation as to whether there is a way to opt out of the contract before the contract ends. After much discussion, upon a Holman/Maguire motion, the police contract was approved with a majority vote. Supervisor Peters voted no.

PERMIT REPORT - Secretary Klinepeter submitted the permit report.

CORRESPONDENCE

Sun Home, Health and Hospice

The Secretary stated the Hospice is looking for a donation.

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Perry County Conservation District (PCCD)

The PCCD is considering Kim Lenker's application as withdrawn since he did not comply with PCCD's requirements within the timeframe. Mr. Lenker must now start over.

OLD BUSINESS - None

NEW BUSINESS

BUDGET

Secretary Klinepeter reported there are two grants available for the proposed software purchases. The first is the Early Intervention Grant which requires a five-year study at a cost of up to \$30,000. The second grant is the Municipal Assistance Grant which favors multi-municipality participation. Upon a Holman/Peters motion, the PTS unanimously approved to proceed with the filing of the Municipal Assistance Grant. Supervisor Peters suggested we utilize Officer Wood's expertise to file this grant.

The Secretary asked if the Board wanted to include additional funds for the Fire Company or the EMS. Chairman Holman stated that should be discussed at the Reorganizational meeting in January 2016.

Chairman Holman mentioned the questions he presented several months ago to Kraig Nace of the EMS. Mr. Nace stated he has not had time to provide answers in the format requested by the Chairman. The Chairman stated he will not approve the EMS donation until he receives the answers to his questions in the format he requested. Supervisor Peters made a motion to approve the EMS donation of \$15,000 but died due to lack of a second.

The Secretary will advertise for adoption of the budget as well as any other business. A meeting to adopt the budget was scheduled for Tuesday, December 08, 2015, at 4:30 PM.

Lee Wright asked where the additional Police funds for extra duties appear as Revenue. The Secretary stated it is included in 01.362.100 (Police Special Services).

ADJOURNMENT

With unanimous approval of a Holman/Peters motion, the PTS voted to adjourn the meeting at 8:55 PM.

Respectfully Submitted,



Elizabeth Goodhart
Treasurer/Recording Secretary