

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Brian K. Peters., Chairman

Joseph M. Landis, Vice-Chairman

Pamela A. Huss, Supervisor

Minutes of April 8, 2017, Roadmaster Meeting

The Penn Township Board of Supervisors (PTS) met on Saturday, April 8, 2017, at 8:00 AM in the Municipal Building. Chairman Brian Peters, Vice-Chairman Joseph Landis, and Supervisor Pamela Huss were in attendance. Other personnel present were Kenneth Chubb (Roadmaster), Helen Klinepeter (Secretary), and Elizabeth Goodhart (Treasurer/Recording Secretary). Chairman Peters called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

VISITORS

Joyce Hand

Ms. Hand stated she received the township letter instructing her to remove the Porta-A-John she had placed at her business on Mike Ward's property. Mr. Ward's property manager told Ms. Hand he would finish a bathroom for her use, but in the interim she could use the restroom in the garage, which Ms. Hand said is very dirty. She also stated for medical reasons she needs a bathroom that is easily accessible. Ms. Hand requested she be allowed to keep the Porta-A-John for a few weeks until the bathroom is finished. Chairman Peters stated she should place a sign on the Porta-A-John that it is for employee use only, and it should be locked at night. He informed her it must be removed by May 1, 2017. Upon a Peters/Landis motion, the PTS unanimously agreed to allow the Porta-A-John until May 1, 2017, and must have a sign as described above as well as be locked when her business is not open.

Henry Holman III

Mr. Holman stated the new bathroom may increase the number of EDU's required at this location.

TAR AND CHIP BID

Roadmaster Chubb is requesting to add Sawmill Road to the Tar and Chip bid. Upon a Peters/Huss bid, the PTS unanimously approved adding Sawmill Road to the Tar and Chip bid.

GROUNDSKEEPER

Rose Wakefield, the newly hired groundskeeper, appeared in the township office and notified Secretary Klinepeter she cannot accept our job offer because she needs to work at least 30 hours/week. Upon a Peters/Huss motion, the PTS unanimously accepted Rose Wakefield's resignation. The second choice was contacted and has verbally accepted our job offer effective Monday, April 10, 2017, at a rate of \$11.13/hour. Upon a Peters/Landis motion, the PTS unanimously agreed to offer this position to Dennis Wilson.

Chairman Peters offered that the road survey would begin. Upon a Peters/Landis, the PTS unanimously voted to recess the meeting for the road survey at 8:29 AM,

The Roadmaster meeting reconvened at 11:30 AM.

Road Survey Report

Chairman Peters stated Roadmaster Chubb will prepare a 3-, 5-, 7-year plan for the township roads.

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Upon a Peters/Huss motion, the PTS voted unanimously to adjourn the meeting at 11:31 AM.

Respectfully Submitted,



Elizabeth Goodhart
Treasurer/Recording Secretary