

PENN TOWNSHIP UNIFORM CONSTRUCTION  
BOARD OF APPEALS  
100 Municipal Building Road  
Duncannon, PA 17020-1100

**MINUTES OF JANUARY 6, 2011**

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The Uniform Construction Code Board of Appeals (UCC) met on Thursday, January 6, 2011 at 6:00 p.m. in the Municipal Building. The members present were Jessie Boyer, William Warner and Helen Klinepeter Township Secretary (Secretary). A list of visitors attending is on file in the Township Office. William Warner convened the meeting with the statement that the meeting is recorded as aid in preparation of the minutes.

**ORGANIZATION** – Upon a Boyer/Warner motion, the UCC voted unanimously to appoint Jeff Holman, Chairman, William Warner as Vice-Chairman, and Helen Klinepeter as Secretary.

**MINUTES** - The Minutes of January 6, 2010 were presented. After discussion and upon Boyer/Warner motion, the UCC approved the minutes of January 6, 2010.

**SOLICITOR APPOINTMENT** – Secretary informed the Board that the Supervisors requested proposals be received for all appointed positions professional services. Secretary informed the Board that Turner and O’Connell submitted a proposal and that Reager and Adler did not. After discussion, and upon a Boyer/Holman motion, the Board informed to the Secretary to contact Reager & Adler if they were still interested in being the Solicitor for the UCC Board of Appeals and to find out the fee. If the fee was less than \$150.00 per hour, to inform Reager & Adler they have the position.

**APPOINTMENT TO THE BOARD** – Secretary informed the UCC that Jessie Boyer is due for reappointment. Upon on Holman/Warner motion, the UCC voted unanimously to recommend the reappointment of Jessie Boyer..

Upon a Boyer/Warner motion, the UCC Board of Appeals adjourned the meeting at 7:6:05 p.m.

Respectfully Submitted;

Helen Klinepeter  
Secretary