

PENN TOWNSHIP UNIFORM CONSTRUCTION  
BOARD OF APPEALS  
100 Municipal Building Road  
Duncannon, PA 17020-1100

**MINUTES OF JANUARY 5, 2012**

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The Uniform Construction Code Board of Appeals (UCC) met on Thursday, January 5, 2012 at 7:00 p.m. in the Municipal Building. The members present were Jessie Boyer, William Warner, Jeff Holman and Helen Klinepeter Township Secretary (Secretary). A list of visitors attending is on file in the Township Office. William Warner convened the meeting with the statement that the meeting is recorded as aid in preparation of the minutes.

**ORGANIZATION** – Upon a Boyer/Warner motion, the UCC voted unanimously to appoint Jeff Holman, Chairman, William Warner as Vice-Chairman, and Helen Klinepeter as Secretary.

**MINUTES** - The Minutes of January 6, 2011 were presented. After discussion and upon Warner/Boyer motion, the UCC approved the minutes of January 6, 2011.

**SOLICITOR APPOINTMENT** – Upon a Boyer/Warner motion, the firm of Reager & Adler was appointed as the Solicitor

**APPOINTMENT TO THE BOARD** – Secretary informed the UCC that Jeff Holman is due for reappointment. Upon on Boyer/Warner motion, the UCC voted unanimously to recommend the reappointment of Jeff Holman until 2014.

Upon a Boyer/Warner motion, the UCC Board of Appeals adjourned the meeting at 7: 04 p.m.

Respectfully Submitted;

  
Helen Klinepeter  
Secretary